



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

26 June 2026

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 2nd July 2026 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so **no later than three working days before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the before the meeting.**

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications online during normal working hours of 9:30 a.m. to 4:30 p.m. online at the Saltash Library Hub.

Yours sincerely,

S Burrows
Town Clerk / RFO

To:

Essa	Tamar	Trematon
A Ashburn R Bickford R Bullock L Mortimore P Samuels Vacancy	S Gillies M Johns S Martin P Nowlan J Peggs J Suter	S Miller B Samuels (Vice-Chairman) B Stoyel (Chairman) Vacancy

Agenda

1. Civility and Respect Pledge Reminder.
The Town Council has adopted the Civility and Respect Pledge. Members are reminded of their obligations under the Code of Conduct. Debate is to be respectful, focused on the issues, and conducted in accordance with the Code of Conduct.
2. Health and Safety Announcements.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council. (Pages 6 - 7)
Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than three working days before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.
6. To receive and approve the Minutes of the Full Town Council Meeting held on 4 June 2026 as a true and correct record. (Pages 8 - 25)
7. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Services held on 11 June 2026; (Pages 26 - 34)
 - b. Planning & Licensing held on 16 June 2026; (Pages 35 - 39)
 - c. Personnel held on 25 June 2026;
 - d. Joint Burial Board held on 30 June 2026.

8. To receive and approve the minutes of the following closed Sub Committees as a true and correct record and review any outstanding actions: (Page 40)
 - a. Devolution Sub Committee held on 28 August 2025; (Pages 41 - 43)
 - b. Town Vision Sub Committee held on 16 March 2026. (Pages 44 - 48)
9. To receive the Chairman's report and consider any actions and associated expenditure. (Pages 49 - 51)
10. To receive the Monthly Crime Figures and consider any actions.
11. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure. (Page 52)
12. To receive a report from Community Area Partnerships and consider any actions and associated expenditure. (Pages 53 - 58)
13. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure. (Pages 59 - 97)
14. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure.
15. To receive a report from Cornwall Councillors and consider any actions and associated expenditure. (Pages 98 - 101)
16. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure.
17. To consider Risk Management reports as may be received.
18. Finance:
 - a. To advise the receipts for May 2026; (Page 102)
 - b. To advise the payments for May 2026; (Pages 103 - 105)
 - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to March 2026 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

19. To receive and note a report on the Notice of Vacancy, Essa Ward, Saltash.
20. To appoint a member to the Personnel Committee. (Page 106)
21. To appoint a Member to the following Working Groups: (Page 107)
 - a. Sale of Burraton Field;
 - b. Neighbourhood Plan Steering Group;
 - c. Waterfront Management
 - d. Waterside Sheds.
22. To appoint a representative to the Outside Partnership OPCC Councillor Advocate Scheme. (Page 108)
23. To receive the notes of the Saltash Town Team meeting held on 8 June 2026 and consider any actions and associated expenditure. (Pages 109 - 118)
24. To receive Cornwall Councils dog related Public Spaces Protection Order Renewals and consider any actions. (Pages 119 - 141)
25. To receive a report on Dwr Glan clean water campaign and consider any actions and associated expenditure.
26. To receive a report and protocol for Town Council Remembrance Civic Service and consider any actions and associated expenditure. (Pages 142 - 159)
27. To receive a report from the Beating of the Bounds Working Group and consider any actions and associated expenditure. (Pages 160 - 167)
28. To receive Planning Application PA26/03915 and consider any actions.
PA20/03915
 Mr Julius Newman – **ADDRESS** 51 Longview Road, Saltash, Cornwall PL12 6EF
 Proposal Outline Replacement rear and side extension to an existing dwelling, with associated internal reconfiguration and improvements.
Ward: Tamar
 Date received: 12 June 2026
 Cornwall Council website link - <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TGAYCUGFS500>
29. Meet your Councillors: The next scheduled meeting date Saturday 18 July 2026 outside Saltash Heritage Museum, Fore Street.

30. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
31. To receive a report from the Chairman of the Personnel Committee and consider any actions and associated expenditure.
32. To consider any items referred from the main part of the agenda.
33. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
34. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
35. Date of next meeting: 3 September 2026 at 7:00 p.m.
36. Common Seal:
I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Appendix A

Submission of Questions, Representations and Evidence Form

Questions, **representations and evidence** must be submitted in writing using the form provided **no later than 12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Name: SaveSaltashGreenSpaces (SSGS)	Date of submission: 26/6/2026
Are you attending the meeting in person to ask your question, please circle below: A representative from SSGS will attend. However, in the event of unforeseen circumstances please could the Town Clerk read the question in our absence?	
If your question relates to a Planning or Licensing Application, please confirm the application number, name, address and whether you support or object: N/A	
Question: Write your question only, clearly and concisely, no person may submit more than one question, and no member of the public may speak for longer than 3 minutes. SaveSaltashGreenSpaces was established by local residents to protect Burraton Playing Field from development and to ensure it remains available for community use. Our recent nomination to register Burraton Playing Field as an Asset of Community Value was declined on the grounds that "there is no guarantee of community use going forward, but if further evidence can be provided to demonstrate future community use, we will review." Future use is difficult to evidence and sets a concerning precedent for all green spaces in Saltash, none of which are currently registered as Assets of Community Value. We have been contacted by the South East Cornwall Green Party, who have offered their support for our efforts to register Burraton Playing Field as an Asset of Community Value, as well as for any future campaign to raise funds for a community purchase bid. The damage caused to the field by Aldi contractors, and the removal of one of the goalposts by Cornwall Council in December 2025, has rendered the lower field unusable as a football pitch. Cornwall Council has not adequately maintained the lower field, and SaveSaltashGreenSpaces has had to contact Cormac twice to request grass cutting to ensure basic safety, as the uneven ground is concealed when the grass is long.	

In May this year, travellers occupied Warfelton Field, preventing an important football match. Although the match was eventually relocated to Saltmill, Burraton Field could have been used had it been properly maintained.

Our question is in four parts:

a) Could the Burraton Field Working Group provide an update on its work to date and outline its planned next steps?

b) Is Saltash Town Council able to lobby Cornwall Council to replace the removed goalpost and ensure the pitch is regularly maintained to a usable standard?

c) If SaveSaltashGreenSpaces is successful in securing Asset of Community Value status for Burraton Field, would Saltash Town Council consider taking the lead in establishing a Community Interest Company, with support from local residents, SaveSaltashGreenSpaces and representatives from the South East Green Party, for the purpose of purchasing and managing the land for community use?

d) As Saltash Town Council is required to submit a Neighbourhood Priority Statement to guide the new Local Plan, how are you ensuring that Burraton Field is formally identified and protected as a key community green space within the final NPS?

Representations and Evidence:

Add representations/evidence to support your question.

Submission of Questions, Representation and Evidence Form

Questions, **representations and evidence** must be submitted in writing using the form provided **three working days before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

<p>Name: Lt. Cdr. B.A. Brooking M.B.E., J.P., B.A., M.A., R.N. (Rtd)</p> <p>Address: 17 Taylor Road, Saltash, Cornwall, PL12 4LR</p> <p>Contact details: 01752 844050</p>	<p>Date of submission: 29 June 2026 – By Hand (Question drafted 27 June 2026)</p>
<p>Do you give consent for your personal details to be published and made available in the public domain, please circle below:</p> <p>Yes</p>	
<p>Are you attending the meeting in person to ask your question, please circle below:</p> <p>Yes</p> <p>If health permits. If not the Chair of the Council will read the question in accordance with the Council's policy.</p>	

If your question relates to a Planning or Licensing Application, please confirm the application number, name, address and whether you support or object. No member of the public may speak for longer than three minutes:

N/A

Question, Representations and Evidence:

A question must be submitted in a clear and concise manner and may include representations and supporting evidence. Each person may submit only one question. No member of the public may speak for longer than three minutes.

Will Council please consider all the evidence available as befits a fair, competent and reasonable organisation, when it deals with Agenda Item No: 26 re Remembrance.

Saltash Remembrance and the Council Civic Service/Act of Remembrance location is of particular significance to those of us long-standing Saltash families who lost loved ones in War, and Armed Services 'Veterans' who saw comrades lose their lives. I represent both. I do not think that it is asking too much for Council to manage such events as fairly as possible.

I have researched this as a special personal and professional project, 'a labour of love' with the aim of uncovering the truth regarding the Civic Service location, and how it has been managed – or otherwise, over the years. My sources include Council minutes, Heritage, newspapers and individuals, and even individual recollection. I have collected and collated the facts and evidence with the necessary diligence, which should enable Council to consider implementing a fair, legitimate and objective policy – something it has simply never done for over 50 years. I understand that I am the only person to hold such data.

I make an offer now to Council to share the results of my hundreds of hours of research on this topic, to help ensure that you have the right information and evidence upon which to take a properly – informed decision in the interests of the Saltash community. Do take it up.

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Saltash Town Council held at the Guildhall on Thursday 4th June 2026 at 7.00 pm

PRESENT: Councillors: A Ashburn, R Bickford, R Bullock, S Gillies, M Johns, S Miller, J Peggs, B Samuels (Vice-Chairman), P Samuels, B Stoyel (Chairman) and J Suter.

ALSO PRESENT: 1 Members of the Public, 2 Members of the Press, Detective Inspector Musgrove, PCSO Thorp and Fox, H Frank (Cornwall Council), P Cador (Cornwall Council) and K Johnson (Cornwall Council), S Burrows (Town Clerk / RFO), D Joyce (Office Manager / Assistant to the Town Clerk) and E Langdon (Communications and Engagement Officer)

APOLOGIES: J Brady, S Martin, L Mortimore and P Nowlan.

46/26/27 CIVILITY AND RESPECT PLEDGE REMINDER.

The Chairman reminded Members that the Town Council has adopted the Civility and Respect Pledge.

Members were reminded of their obligations under the Code of Conduct. Debate is to be respectful, focused on the issues, and conducted in accordance with the Code of Conduct.

47/26/27 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

The Chairman welcomed and introduced the newly appointed Communications and Engagement Officer in attendance at this evenings meeting.

48/26/27 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None received.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None received.

49/26/27 **PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF THE TOWN COUNCIL.**

None received.

50/26/27 **TO RECEIVE AND APPROVE THE MINUTES OF THE ANNUAL MEETING OF SALTASH TOWN COUNCIL HELD ON 7 MAY 2026 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Following a unanimous vote, it was proposed by Councillor B Samuels, seconded by Councillor Johns and **RESOLVED** that the minutes of the Annual Meeting of Saltash Town Council held on 7 May 2026 were confirmed as a true and correct record.

51/26/27 **TO RECEIVE AND APPROVE THE MINUTES OF THE EXTRAORDINARY FULL TOWN COUNCIL MEETING HELD ON 21 MAY 2026 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Following a unanimous vote, it was proposed by Councillor Peggs, seconded by Councillor P Samuels and **RESOLVED** that the minutes of the Extraordinary Full Town Council meeting held on 21 May 2026 were confirmed as a true and correct record.

52/26/27

TO RECEIVE AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEES AND CONSIDER ANY RECOMMENDATIONS:

a. Services held on 30 April 2026;

It was **RESOLVED** to note the minutes and consider the following recommendation.

RECOMMENDATION:

11/26/27 TO RECEIVE A REPORT ON THE LONGSTONE DEPOT LEASE AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Chairman provided an overview of the report circulated within the reports pack. Cornwall Council have agreed to extend the existing lease on Longstone Depot until 30 June 2026, and it is important that the lease is agreed this evening.

The working group previously met with the Town Clerk to discuss a devolution package, and members are asked to consider tranche 1 devolution package to include the following sites;

- Jubilee Green
- Waterside Green
- Longstone Depot
- The wider surrounding area, including green space adjoining the depot and car park
- Longstone Public Toilets

It is noted this would not include Longstone Park or any areas relating to the sea defences, railings, or walls adjoining the Tamar, due to lack of budget provision to support future maintenance and associated costs.

Following a unanimous vote (11 in favour, 0 against, 0 abstentions), it was proposed by Councillor B Samuel, seconded by Councillor Peggs and **RESOLVED** to;

1. Approve Cornwall Council's proposed Heads of Terms in respect of Longstone Depot lease subject to a couple of amendments outlined in the main part of the report.
2. Approve the submission of the Town Council's draft devolution package (tranche 1), as set out in the report, noting that the final terms of any agreement would be subject to approval by Full Town Council.

3. Delegate to the Town Clerk to submit the devolution package (tranche 1) to relevant Cornwall Council Officers for their consideration, reporting back at a future Service Committee meeting.
4. **RECOMMEND** to Full Council to approve a virement of £2,100 from General Reserves to meet the annual shortfall in the rent.

Following a unanimous vote, it was proposed by Councillor Bickford, seconded by Councillor Gillies and **RESOLVED** to approve the above recommendation.

- b. Policy and Finance held on 12 May 2026;

It was **RESOLVED** to note the minutes. There were no recommendations.

- c. Planning and Licensing held on 19 May 2026.

It was **RESOLVED** to note the minutes and consider the following recommendation.

RECOMMENDATION:

25/26/27 TO RECEIVE A REPORT ON NEIGHBOURHOOD PRIORITY STATEMENTS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Office Manager/Assistant to the Town Clerk provided a summary of the report received and contained within the circulated reports pack.

It was noted that the current Saltash Neighbourhood Development Plan (NDP) expires in 2030 and due to recent Government changes, it no longer carries significant weight. The Town Council must therefore ensure its priorities are clearly represented in Cornwall's emerging Local Plan through the development of a Neighbourhood Priority Statement (NPS), which will require substantial community engagement.

The Settlement Spatial Plan (SSP) was identified as a useful and unique document, assessing development pressures and infrastructure impacts across Saltash. This process will include public engagement, workshops and Member involvement in shaping priorities and scenarios, leading to a final SSP document to support the completion of the NPS.

Councillor B Samuels noted that a comprehensive evidence base document is required to support consideration of larger planning applications and that consultation will follow a similar process as the Saltash NDP but on a shorter timescale.

Councillor Bickford supported the proposed approach and agreed it should progress through the working group but questioned when all Members would have the opportunity to contribute prior to public consultation. It was confirmed that the working group would meet initially to develop the framework, followed by structured workshops involving the working group and invited Members to help shape the engagement exercise. Wider Member review and input would be incorporated at key stages throughout the process.

Following a unanimous vote, it was proposed by Councillor B Samuels, seconded by Councillor Gillies and **RESOLVED** to:

1. Approve the submission of a Neighbourhood Priority Statement (NPS) to Cornwall Council and confirm by issuing a formal letter of designation;
2. Delegate authority to the Town Clerk to sign and submit the letter of designation on behalf of Saltash Town Council;
3. Appoint Councillor Nowlan to the Neighbourhood Plan Working Group and provide delegated authority to the working group and Office Manager to oversee delivery of the NPS and SSP process;
4. **RECOMMEND** to Full Council the appointment of Company A to deliver a Settlement Spatial Plan (SSP) at a cost of £14,950, plus £100 for two in-person visits with associated costs to be allocated to budget code 6275 PR EMF Neighbourhood Plan and to approve a payment schedule of three equal instalments, upon appointment, at the mid-point and on completion;
5. **RECOMMEND** to Full Council to provide delegated authority to the Office Manager to manage any additional public engagement costs working within budget code 6275 PR EMF Neighbourhood Plan, with progress and expenditure reported back to future Planning and Licensing Committee meetings.

Following a unanimous vote, it was proposed by Councillor B Samuels, seconded by Councillor Miller and **RESOLVED** to approve the above recommendations.

- d. Extraordinary Personnel Committee held 14 May.

It was **RESOLVED** to note the minutes. There were no recommendations.

53/26/27 **TO RECEIVE THE CHAIRMAN'S REPORT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Chairman provided a verbal update on engagements attended during the past month, including, but not limited to: Freeman of Saltash, Audrey Miller's 97th birthday, Grace Notes Acapella Concert, Twinning 40th anniversary celebrations and an art exhibition held at St Stephen's Church, which featured Ukrainian music performed to an outstanding standard.

The Deputy Mayor highlighted several key engagements, including attendance at the Camera Club exhibition and The Core's Afternoon Tea.

It was **RESOLVED** to note.

54/26/27 **TO RECEIVE THE MONTHLY CRIME FIGURES AND CONSIDER ANY ACTIONS.**

PCSO Thorp, PCSO Fox and Sector Inspector Musgrove were in attendance at the meeting. The Chairman welcomed and invited them to address Members.

Sector Inspector Musgrove provided a verbal overview of the crime figures contained within the circulated report pack. He advised that overall crime levels were 5.3% lower compared to May 2025. He noted that, while there had been some fluctuations, it was important to view the figures in context to understand their true reflection.

Members were informed that Saltash continues to have the lowest crime figures across the partnership area, which was noted positively. However, it was emphasised that crime remains present, with two incidents of arson recorded this year and an increase in anti-social behaviour during half-term periods. Investigations into these incidents remain ongoing; however, it was highlighted that without sufficient evidence, prosecutions cannot be pursued. The importance of public reporting and the provision of intelligence was therefore strongly emphasised.

It was acknowledged a perceived community sentiment of reluctance to report incidents but reiterated that without such information, offenders may not be brought to justice. He advised that the police continue to engage proactively with local schools and youth organisations, building relationships to share knowledge and support crime prevention initiatives.

Reference was made to public feedback on social media regarding requests for increased CCTV coverage. He advised that, while such measures can be beneficial in certain locations, widespread implementation is not always practical. The negative feedback received regarding the use of safety camera vans is concerning, however, evidence indicates that safety camera vans have contributed to a reduction in road collisions where deployed. Nevertheless, witness statements and incident reporting remain the most effective means of securing prosecutions.

Members were advised that there has been a slight reduction in local officer presence due to staff departures and promotions. However, following a recent recruitment drive, a new Neighbourhood Beat Manager is expected to be in post within the coming month.

Sector Inspector Musgrove spoke of his commitment and that of the wider police force, to the Saltash community, highlighting the strength of partnerships with the Town Council and local organisations in identifying crime hotspots and supporting preventative work.

Operation Snap was also discussed, enabling members of the public to report driving offences directly to the relevant local authority.

Members raised concerns regarding speeding within the town centre and welcomed the continued partnership working with the police. Appreciation was expressed to the police for their ongoing hard work, commitment to crime prevention and attendance at the meeting.

It was **RESOLVED** to note.

55/26/27

TO RECEIVE A REPORT FROM COMMUNITY ENTERPRISES PL12 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Chris Bailey Director of CEPL12, was in attendance and invited to speak on the report circulated within the agenda pack.

C Bailey advised that the lease for the Community Kitchen premises is due for renewal in October. At present, CEPL12 does not have sufficient financial capacity to cover the full cost of a three-year lease agreement should it be renewed on existing terms.

He emphasised that this does not preclude the possibility of securing grant funding or alternative financial support, nor does it rule out the potential for more flexible lease arrangements. However, the organisation considered it important to be transparent at this early stage regarding the uncertainty surrounding the future operation of the café, rather than delaying notification to the Town Council.

C Bailey confirmed that a number of grant applications are currently in progress and that any additional support would be welcomed.

In response to Members' questions, C Bailey outlined the organisation's current income streams, noting that the shop generates a modest income, alongside charitable donations, including those received through the Memory Box initiative and revenue from the Kitchen itself. However, increasing overheads, particularly rising utility costs, are placing significant pressure on the organisation's finances.

Members were informed that investigations into sustainable and renewable energy solutions are ongoing. C Bailey reaffirmed CEPL12's commitment to maintaining the Community Kitchen as a valuable resource for the residents of Saltash.

It was **RESOLVED** to note.

The Chairman brought forward Agenda Item 27 – To receive a report from Saltash Red Bus.

56/26/27

TO RECEIVE A REPORT FROM SALTASH RED BUS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Mike Finch, owner of Saltash Red Bus, was in attendance and invited to speak on the report circulated within the agenda pack.

Members discussed the service and requested information regarding daily usage. M Finch advised that he was unable to provide exact figures at the meeting.

Cornwall Councillor Frank was permitted to speak by the Chairman and confirmed that Cornwall Council had not cut or reduced any funding to Saltash Red Bus, noting that the original agreement was to fund the service for one day per week.

In response to Members' queries regarding concessionary fares, M Finch confirmed that these are accepted throughout the week.

Members agreed that further information, particularly regarding usage, is required before any decision can be made regarding support. It was therefore requested that M Finch meet with the Town Council at a future date once the relevant data is available.

Members also highlighted the need for increased promotion of the service and offered to support this through online advertising to help improve usage.

It was **RESOLVED** to note.

57/26/27

TO RECEIVE A REPORT FROM COMMUNITY AREA PARTNERSHIPS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Due to no meeting having been held there was nothing to report. The next meeting is 25 June.

Councillor Bickford informed Members that verbal confirmation had been received from Cornwall Council's Highways Manager approving the Town Council's Community Highways Improvement Programme application for improved accessibility leading to Saltash station.

It was **RESOLVED** to note.

58/26/27 TO RECEIVE A REPORT ON BEHALF OF SAFER SALTASH AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Nothing to report.

59/26/27 TO RECEIVE A REPORT FROM SALTASH CHAMBER OF COMMERCE AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Due to the cancellation of the meeting, there was nothing to report.

60/26/27 TO RECEIVE A REPORT FROM CORNWALL COUNCILLORS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Chairman thanked Cornwall Councillors for submitting timely reports, enabling Members to review and consider them in advance of the meeting.

The Chairman invited Cornwall Councillors to provide any additional verbal updates to supplement their reports contained within the circulated agenda pack.

Cornwall Councillor Johnson advised that Cornwall Council had declined the application to register Burraton Recreation Ground as an Asset of Community Value. Councillor Johnson has requested that officers provide details of the revised assessment model.

Cornwall Councillor Frank updated Members on the situation at Warfelton, noting that recent unauthorised encampments had been swiftly addressed due to the existing legal order. However, this order is due to expire in July. To mitigate future occurrences, Cornwall Council and the Town Council's working group have considered preventative measures, including the installation of wooden posts and metal gates at access points.

While these measures may not entirely prevent access, any damage to such installations would constitute criminal activity, enabling the police to exercise additional enforcement powers.

Cornwall Councillor Frank confirmed that funding is in place to support the installation of these preventative measures.

Members expressed their support for this approach, noting that inaction is not a viable option.

It was **RESOLVED** to note.

61/26/27 **TO RECEIVE AN UPDATE ON THE FUTURE OF THE HEALTH CARE IN SALTASH AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Councillor Peggs provided a verbal update, advising that no further progress has been made regarding the provision of phlebotomy appointments at St Barnabas Hospital.

Councillor Peggs was pleased to report a positive community response to the development of Health and Wellbeing Hubs, with several organisations expressing interest in supporting this initiative. Members were informed that the Social Prescriber for Saltash is actively coordinating these offers, alongside services focused on preventative healthcare, including wellbeing groups and activities such as armchair aerobics.

It was **RESOLVED** to note.

62/26/27 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

Nothing to report.

63/26/27 **FINANCE:**

a. To advise the receipts for April 2026;

It was **RESOLVED** to note.

b. To advise the payments for April 2026;

It was **RESOLVED** to note.

c. Urgent and essential works actioned by the Town Clerk under Financial Regulations.

Nothing to report.

d. To note that bank reconciliations up to 30 April 2026 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.

It was **RESOLVED** to note.

e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

It was **RESOLVED** to note.

64/26/27 **TO RECEIVE HUDSON ACCOUNTING INTERNAL AUDITORS YEAR END REPORT DATED 31 MARCH 2026 AND CONSIDER ANY ACTIONS.**

It was **RESOLVED** to note the Internal Auditors Year-end Report dated 31st March 2026 and that there are no recommended actions (as attached).

The Chairman thanked the Finance Officer and her assistant for their ongoing commitment to public funds and the governance of the Town Council to receive another clear audit.

65/26/27 **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2025-2026 (AGAR):**

- a. To review and confirm whether there is no conflict of interest or if a conflict arises with the appointment of BDO LLP (External Auditor).

Following a unanimous vote, it was proposed by Councillor P Samuels, seconded by Councillor Johns and **RESOLVED** to confirm that at this stage there are no conflicts of interest with the appointment of BDO LLP as the External Auditors to Small Authorities Audit Appointment (as attached).

- b. To review the appointment of Hudson Accounting as the Internal Auditor to Saltash Town Council and consider any actions and associated expenditure.

Following a unanimous vote, it was proposed by Councillor P Samuels, seconded by Councillor B Samuels and **RESOLVED:**

1. To continue with the appointment of Hudson Accounting Ltd as Saltash Town Council's Internal Auditor for the year 2026-27 based on their competence and independence (as attached);
 2. At cost of £1,200 to be allocated to budget code 6201 P&F Audit.
- c. To receive the Annual Governance Statement (Section 1) and consider any actions.

Following a unanimous vote, it was proposed by Councillor P Samuels, seconded by Councillor Peggs and **RESOLVED** to approve the Annual Governance Statement 2025-26 (Section 1) as attached.

- d. To receive the Accounting Statement (Section 2) and consider any actions.

Following a unanimous vote, it was proposed by Councillor P Samuels, seconded by Councillor Miller and **RESOLVED** to approve the Accounting Statements 2025-26 (Section 2) as attached.

- e. To set the commencement date for the exercise of public rights.

Following a unanimous vote, it was proposed by Councillor Gillies, seconded by Councillor Johns and **RESOLVED** to set the commencement date for the exercise of public rights on the 9 June 2026 for a period of 30 working days (as attached), displayed in the Town Council notice boards, on the website, and to issue a Press and Social media release.

66/26/27

TO RECEIVE AND NOTE A REPORT ON THE NOTICE OF VACANCY, TREMATON WARD, SALTASH.

Members considered the notice of vacancy and the associated costs should the vacancy proceed to an election.

Discussion took place regarding the estimated cost of issuing polling cards, as detailed within the report, with Members noting that the approximate cost of £4,000 would represent a significant expense from the public purse.

Following debate, the Town Clerk was invited to speak. The Town Clerk advised that the agenda item was for noting; however, clarified that it has been the Town Council's established custom and practice to issue polling cards.

As this is a new Town Council term, the Town Clerk apologised that the matter had not originally presented the option within the report.

The Town Clerk further advised that simply noting the report without providing direction could present a risk to the electoral process. In the absence of clear instruction, there was a greater risk in taking no action than in proceeding with a resolution.

To ensure that any potential election would not be jeopardised or delayed, the Town Clerk therefore sought clear guidance from Members on how they wished to proceed.

Following a vote (7 in favour, 3 against, 1 abstentions), it was proposed by Councillor B Samuels, seconded by Councillor Suter and **RESOLVED** to delegate to the Town Clerk to inform Cornwall Council to proceed with polling cards should the vacancy lead to an election.

67/26/27 **TO APPOINT A MEMBER TO THE BURIAL AUTHORITY COMMITTEE.**

The Chairman informed Members of a vacant seat on the Burial Authority Committee and invited expressions of interest from those wishing to join.

No expressions of interest were received.

68/26/27 **TO APPOINT A MEMBER TO THE FOLLOWING WORKING GROUPS:**

- a. Waterfront Management and Water Transport;

Councillor Gillies expressed an interest in joining the Waterfront and Water Transport Working Group.

- b. CIL Application - Fourth Round;

Councillor Suter expressed an interest in joining the CIL Application – Fourth Round Working Group.

- c. Longstone Depot Lease;

Councillor Bullock expressed an interest in joining the Longstone Depot Lease Working Group.

- d. Sale of Burraton Field.

Councillor Ashburn expressed an interest in joining the Sale of Burraton Field Working Group.

Members agreed to take the appointments to each working group, as above, en bloc.

Following a unanimous vote, it was proposed by Councillor Bickford, seconded by Councillor P Samuels and **RESOLVED** to appoint Councillors to each working group vacancy as above.

69/26/27 **TO APPOINT A MEMBER TO THE CAP CLIMATE CHANGE OUTSIDE PARTNERSHIP.**

The Chairman informed Members of a vacant seat on the CAP Climate Change and Nature Recovery Network and invited expressions of interest from those wishing to join.

No expressions of interest were received.

70/26/27 **TO RECEIVE NOTIFICATION FROM CORNWALL COUNCIL REGARDING LAND AND GARAGES AT WARRATON GREEN, SALTASH, AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members discussed the report on land at Warraton Green received and contained within the circulated reports pack.

Following a vote (9 in favour, 0 against, 2 abstentions), it was proposed by Councillor Johns, seconded by Councillor B Samuels and **RESOLVED** to delegate to the Town Clerk to respond to Cornwall Council confirming that the Town Council has no interest in the asset at Warraton Green.

71/26/27 **TO RECEIVE A REPORT ON THE ARMED FORCES COVENANT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Following a unanimous vote, it was proposed by Councillor Bullock, seconded by Councillor Ashburn and **RESOLVED:**

1. To approve the Armed Forces Covenant including the use of the Town Council's Seals, subject to the final sign off from the Mayor and Town Clerk (as attached);
2. That the Mayor, Town Clerk, and Deputy Mayor attend the signing event at County Hall on 22 June 2026 as representatives of the Town Council;
3. That progression to the Employer Recognition Scheme be referred to the Personnel Committee for further consideration.

72/26/27 **TO RECEIVE A REPORT ON THE MONTHLY INFORMATION SESSIONS HELD AT OAKLANDS COMMUNITY CENTRE AND CONSIDER ANY ACTIONS.**

Following a unanimous vote, it was proposed by Councillor Ashburn, seconded by Councillor Suter and **RESOLVED**:

1. For Councillors Ashburn, Bullock and Suter to continue to attend Oaklands Community Centre information sessions;
2. To report back to Full Council only where matters arise that require consideration;
3. To continue to post monthly social media content signposting the public to the Town Council's attendance at Oaklands for the Information Café and Food Larder.

73/26/27 **MEET YOUR COUNCILLORS: THE NEXT SCHEDULED MEETING DATE SATURDAY 20 JUNE 2026 OUTSIDE SALTASH HERITAGE MUSEUM, FORE STREET.**

The next scheduled meeting date Saturday 20 June 2026 outside Saltash Heritage Museum, Fore Street.

Following a unanimous vote, it was proposed by Councillor Stoyel, seconded by Councillor B Samuels and **RESOLVED** for Councillors Bullock, Stoyel, Peggs, Gillies and Miller to attend.

74/26/27 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

75/26/27 **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

76/26/27 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

77/26/27 **TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

Following a unanimous vote, it was proposed by Councillor Johns, seconded by Councillor Gillies and **RESOLVED** to issue the following Press and Social Media releases:

1. Saltash Neighbourhood Plan – Spatial Plan;
2. Cornish Language Strategy;
3. Proud Care Awards;
4. Survey on Police Force Merges;
5. Saltash Red Bus;
6. Notice of Public Rights and Audited Accounts;
7. Trematon Vacancy;
8. Guidance on the Electoral Process and Voter Registration;
9. Oaklands Community Information Café, mobile food Larder and Councillors support;
10. Armed Forces Covenant;
11. Longstone Depot Lease Renewal;
12. Operation Snap - driving offences.

78/26/27 **DATE OF NEXT MEETING: THURSDAY 2 JULY 2026 AT 7:00 P.M.**

Thursday 2 July 2026 at 7.00pm

79/26/27 **COMMON SEAL:**

Following a unanimous vote it was **RESOLVED** for Councillor Gillies to Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

DATE OF NEXT MEETING

Thursday 2 July 2026 at 7.00 pm

Rising at: 8.29 pm

Signed: _____
Chairman

Dated: _____

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Services Committee held at the Guildhall on Thursday 11th June 2026 at 6.30 pm

PRESENT: Councillors: A Ashburn, R Bickford, R Bullock, S Gillies (Chairman), M Johns (Vice-Chairman), S Miller, L Mortimore, P Nowlan, J Peggs, B Samuels, P Samuels and B Stoyel.

ALSO PRESENT: 1 Members of the Public, D Joyce (Office Manager / Assistant to the Town Clerk) and J Hughes (Administration Officer).

APOLOGIES: J Brady and J Suter

23/26/27 CIVILITY AND RESPECT PLEDGE REMINDER.

The Chairman reminder Members that the Town Council has adopted the Civility and Respect Pledge.

Members were reminded of their obligations under the Code of Conduct. Debate is respectful, focused on the issues, and conducted in accordance with the Code of Conduct.

24/26/27 TO ELECT A CHAIRMAN.

The outgoing Chairman invited Members to indicate their interest in standing for the position of Chairman of the Services Committee for the forthcoming municipal year.

Councillor Gillies showed interest.

A written ballot was conducted.

Following the ballot, the outgoing Chairman Councillor Bickford confirmed that a majority vote had been achieved.

It was proposed by Councillor Bickford, seconded by Councillor Bullock and **RESOLVED** that Councillor Gillies be elected Chairman of the Services Committee for the municipal year 2026/27.

The Chairman Councillor Gillies in the Chair.

25/26/27 **TO ELECT A VICE CHAIRMAN.**

The Chairman invited Members to indicate their interest in standing for the position of Vice Chairman of the Services Committee for the forthcoming municipal year.

Councillor Johns showed interest.

A written ballot was conducted.

Following the ballot, the Chairman confirmed that a majority vote had been achieved.

It was proposed by Councillor Gillies, seconded by Councillor Mortimore and **RESOLVED** that Councillor Johns be elected Vice Chairman of the Services Committee for the municipal year 2026/27.

26/26/27 **HEALTH AND SAFETY ANNOUNCEMENTS.**

The Chairman informed those present of the actions required in the event of a fire or emergency.

27/26/27 **DECLARATIONS OF INTEREST:**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None received.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None received.

PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF THE TOWN COUNCIL.

The Chairman confirmed two public questions had been received.

At the invitation of the Chairman the resident in attendance read his question to Members.

Date Received	Public Questions to the Town Council	Submitted By
09.06.2026	<p>The cost of the fob and why we can't activate the fob between 1st April – Sept for £50. This is when it would be most used. Request to review the 2 hour free access when setting budgets.</p> <p>Make access easier, would improve security with more trusted boat owners using the pontoon more regularly.</p>	I Nicholson

Members considered the request alongside the current pricing structure. As the precept and budget for 2026/27 have already been agreed, no further action can be taken at this stage.

Members also reviewed the pontoon and the expenditure associated with its maintenance and agreed that the existing pricing structure appropriately reflects the varying periods of use with a reduced fee applied September to March due to lower seasonal demand.

Following a unanimous vote, it was proposed by Councillor Gillies, seconded by Councillor Stoyel and **RESOLVED** to acknowledge the suggestion and agree to review the fees and charges when setting the budgets for 2027/28.

The Chairman confirmed a second question had been received.

In the absence of the resident who submitted the question, the Chairman read the question aloud in accordance with the Town Council's Public Question Policy.

Date Received	Public Questions to the Town Council	Submitted By
05.06.2026	I wish to apply for the grass around the toddlers park outside Dartmoor View PL12 6WF to be added to your grass cutting schedule which already covers an area in Dartmoor View so the required equipment is used in the vicinity.	Resident

At the Chairman's invitation, the Office Manager/Assistant to the Town Clerk explained that, until recently, the grass had been maintained by a group of residents; however, they are no longer able to continue this work.

A title deed search had been carried out, confirming that the land does not fall under the responsibility of Saltash Town Council, as it is owned by Persimmon Homes.

The Town Clerk had advised the OM/AttTC that the Town Council does not have the resources to take on any additional maintenance that does not fall within the Town Council's responsibility.

Following a unanimous vote, it was proposed by Councillor Bickford, seconded by Councillor Gillies and **RESOLVED** to respond to the resident confirming the ownership of the land, and to write to Persimmon Homes, as the landowner, on behalf of the Town Council requesting that they undertake appropriate maintenance of the land.

29/26/27 **TO RECEIVE AND APPROVE THE MINUTES OF THE SERVICES COMMITTEE HELD ON 30 APRIL 2026 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Following a vote (11 in favour, 0 against, 1 abstentions), it was proposed by Councillor Gillies, seconded by Councillor Johns and **RESOLVED** that the minutes of the Services Committee held on 30 April 2026 were confirmed as a true and correct record.

30/26/27 **TO RECEIVE AND APPROVE THE MINUTES OF THE FOLLOWING CLOSED SUB COMMITTEES AS A TRUE AND CORRECT RECORD AND REVIEW ANY OUTSTANDING ACTIONS:**

a. Property Maintenance held on 25 September 2025;

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Members received the minutes of the Property Maintenance Sub Committee held on 25 September 2025, and considered outstanding actions identified and contained within the circulated report.

Following a unanimous vote, it was proposed by Councillor Bullock, seconded by Councillor Stoyel and **RESOLVED**;

1. That the minutes of the Property Maintenance Sub Committee held on 25 September 2025 were confirmed as a true and correct record;
2. To note that the Development and Engagement Manager and Waterside Sheds and Public Toilets Working Group continue to review the heads of terms and report back to a future Services Committee meeting;
3. To note all Property Maintenance Sub Committee resolutions have been actioned and now fall within the Services Committee's remit.

b. Station Property Sub Committee held on 29 September 2025;

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Members received the minutes of the Station Property Sub Committee held on 29 September 2025, and considered outstanding actions identified and contained within the circulated report.

Members discussed the options explored to date to identify the most suitable solution for providing sun cover, subject to approval from GWR and compliance with track regulations and health and safety.

Further discussion took place regarding the installation of Solar PV. Cllr Bickford advised that this work could be appropriately aligned with any required external repainting of the building, in accordance with the five-year repair and maintenance plan. This approach would enable associated costs, such as scaffolding, to be shared, particularly in light of GWR restrictions when undertaking works in proximity to the railway line.

Following discussion, and prior to reaching a resolution, Members requested that the proposals relating to Solar PV and the potential installation of a canopy for Trackside Café be considered and resolved separately.

Following a unanimous vote, it was proposed by Councillor Gillies, seconded by Councillor Bullock and **RESOLVED**;

1. That the minutes of the Station Property Sub Committee held on 29 September 2025 were confirmed as a true and correct record;
2. To continue to permit Trackside Café patrons to access Isambard House car park during operational hours;
3. To continue to permit GWR general station maintenance team access to the car park when visiting Saltash to undertake routine maintenance work at the station.

Sun Cover / Canopy

Following a vote (7 in favour, 4 against, 1 abstained) it was **RESOLVED** that Councillors Bullock and Bickford continue to liaise with Trackside Café to identify feasible options for sun cover, that permission for installation be sought from GWR via the Guildhall office, and that a report outlining feasibility and associated costs be presented to a future meeting of the Services Committee.

Solar PV

Following a vote (9 in favour, 3 against, 0 abstained) it was **RESOLVED** that the Solar PV Working Group continue to develop Solar PV options and report back to a future Services Committee meeting on costs, logistics and proposed specifications.

31/26/27 **TO RECEIVE THE SERVICES COMMITTEE BUDGET STATEMENTS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was **RESOLVED** to note.

32/26/27 **TO RECEIVE THE PROPERTY MAINTENANCE 5 YEAR PLAN AND CONSIDER ANY ACTIONS ANY ASSOCIATED EXPENDITURE.**

It was **RESOLVED** to note.

33/26/27 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

Nothing to report.

34/26/27 **TO REVIEW THE SERVICES BUSINESS PLAN DELIVERABLES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE;**

It was **RESOLVED** to note.

35/26/27 **TO RECEIVE REPORTS FROM THE SERVICE DELIVERY DEPARTMENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

a. Departmental Report;

It was **RESOLVED** to note.

b. Grounds Maintenance Works;

Nothing to report.

c. Work Request Log;

It was **RESOLVED** to note.

d. Vandalism and Anti-Social Behaviour Report;

It was **RESOLVED** to note.

e. Statutory and Mandatory Building Asset Checks.

Nothing to report.

36/26/27 **TO RECEIVE A TOWN COUNCIL S106 APPLICATION AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Chairman provided an overview of the report circulated within the reports pack.

Members discussed their support for the S106 application funding towards the Christmas Light Display expenditure.

Following a vote (10 in favour, 0 against, 2 abstained) it was proposed by Councillor Mortimore, seconded by Councillor Nowlan and **RESOLVED** to support the Town Council application to the S106 panel for consideration of granting funds of £26,653.40 to cover the hire of product, installation removal and storage of the Town Council's Christmas Light Display for 2026.

37/26/27 **TO RECEIVE A REPORT FROM SALTASH ENVIRONMENTAL ACTION AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Nothing to report.

38/26/27 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

39/26/27 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.

None.

40/26/27 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

41/26/27 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.

Following a unanimous vote, it was proposed by Councillor Bullock, seconded by Councillor Johns and **RESOLVED** to issue a Press and Social Media release to promote the election of the Chair and Vice-Chair for the Services Committee, detailing their roles and the remit of the committee.

DATE OF NEXT MEETING

Thursday 10 September 2026 at 6.30 pm

Rising at: 7.22 pm

Signed: _____
Chairman

Dated: _____

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Planning and Licensing Committee held at the Guildhall on Tuesday 16th June 2026 at 6.30 pm

PRESENT: Councillors: A Ashburn, R Bullock, M Johns, S Miller, P Nowlan (Vice-Chairman), J Peggs, B Samuels (Chairman), P Samuels and B Stoyel.

ALSO PRESENT: 1 Member of the Public, D Joyce (Office Manager / Assistant to the Town Clerk) and E Lowton-Smith (Planning and General Administrator).

APOLOGIES: R Bickford, J Brady, S Gillies, L Mortimore and J Suter.

32/26/27 CIVILITY AND RESPECT PLEDGE REMINDER.

The Chairman reminded Members that the Town Council has adopted the Civility and Respect Pledge.

Members were reminded of their obligations under the Code of Conduct. Debate is to be respectful, focused on the issues, and conducted in accordance with the Code of Conduct.

33/26/27 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

34/26/27 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None received.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None received.

35/26/27 PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY SPEAK ABOUT A PLANNING APPLICATION.

None received.

36/26/27 TO RECEIVE AND APPROVE THE MINUTES FROM THE PLANNING AND LICENSING COMMITTEE HELD ON 19 MAY 2026 AS A TRUE AND CORRECT RECORD.

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Following a vote (8 in favour, 0 against, 1 abstention), it was proposed by Councillor B Samuels, seconded by Councillor Nowlan and **RESOLVED** that the minutes of the Planning and Licensing Committee held on 19 May 2026 were confirmed as a true and correct record.

37/26/27 TO REVIEW THE PLANNING AND LICENSING BUSINESS PLAN DELIVERABLES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE;

The Chairman discussed adding the review of the neighbourhood plan to commence with the appointed contractor as an additional item, as initial meetings are to commence Friday 20 June 2026.

Following a unanimous vote, it was proposed by Councillor B Samuels, seconded by Councillor Johns and **RESOLVED** to note the Planning and Licensing Business Plan Deliverables, adding the additional item (as attached).

38/26/27 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.

Nothing to report.

39/26/27 **PLANNING:**

a. Applications for consideration:

PA26/03249

Mr and Mrs Gordon-Brown – 7 Coombe Road St Stephens Saltash
Cornwall PL12 4ER
Proposed extension to existing kitchen on front elevation

Ward: Essa

Date received: 18 May 2026

Following a unanimous vote, it was proposed by Councillor Bullock, seconded by Councillor Nowlan it was resolved to **RECOMMEND APPROVAL.**

PA26/01290

Mr Dale Lyndon Brett – 67 Fore Street Saltash Cornwall PL12 6AJ
Change of use for 2 upper floors to become residential (3 bedroom maisonette), lower floor remains commercial

Ward: Essa

Date received: 29 May 2026

Following a unanimous vote, it was proposed by Councillor P Samuels, seconded by Councillor Peggs and resolved to **RECOMMEND APPROVAL.**

PA26/03107

Mr D Harrison – 127 Old Ferry Road Saltash Cornwall PL12 6BL
Non-material amendment to decision notice PA23/06306 dated 15/04/2024 for the revision of the drainage scheme.

Ward: Essa

Date received: 5 June 2026

Following a vote (6 in favour, 3 against, 0 abstentions), it was proposed by Councillor Miller, seconded by Councillor Ashburn and resolved to **RECOMMEND REFUSAL** on the basis that it does not comply with the original application, particularly in light of the drainage issues that were identified at the time of its initial approval.

b. Tree applications:

None received.

c. Tree notifications:

None received.

40/26/27 **CONSIDERATION OF LICENCE APPLICATIONS:**

None received.

41/26/27 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

42/26/27 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.

None.

43/26/27 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

44/26/27 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.

None.

DATE OF NEXT MEETING

Tuesday 21 July 2026 at 6.30 pm

Rising at: 6.47 pm

Signed: _____
Chairman

Dated: _____

What we will deliver	Lead Officer	Resources	Ongoing	Year	What we achieved	Completed	Already do
<p>Continue working in partnership with Cornwall Council and keystakeholders to reach the right outcome for Saltash</p> <p>All Councillors to attend planning training annually to keep up to date with current and national planning and licensing laws and local plan policies</p>	<p>Office Manager / Planning and General Administrator</p>			<p>1</p>	<p>Continuing to engage and correspond with Treledan developers. Contacted regarding school provisions, grit bins and noticeboards. Subject to their approval, Treledan are happy for Saltash Town Council to send across the details of having a notice board installed.</p> <p>Contacted Cornwall Council regarding school provisions.</p> <p>Reviewed Councillors planning training and registered Saltash Town Council's interest in planning training. sessions with CALC.</p> <p>Emailed Councillors details of Aprils Neighbourhood Priority Statement training event delivered by Cornwall Council.</p> <p>Councillor Nowlan to attend Planning Enforcement and Appeals Training in July with CALC.</p> <p>Designation Letter sent to Cornwall Council to produce a Neighbourhood Priority Statement that will feed in to Cornwall Councils Local Plan.</p> <p>Review of the neighbourhood plan to commence with the appointed contractor, as initial meetings are to commence Friday 20 June 2026.</p>		
<p>Continue to strengthen the Town Council's role in the planning process working with key stakeholders</p> <p>Councillors and staff to attend training when available and provided by Cornwall Council and CALC on the National Planning and Policy Framework</p>	<p>Office Manager / Planning and General Administrator</p>			<p>1</p>	<p>Advice sought from CALC on pre-applications to ensure correct procedure is followed.</p> <p>Received presentation from Brunel Recycling regarding pre-application. Followed up on attending an Open Day.</p> <p>Continuing to work with Community Link Officers on the Community Highways Improvement Programme.</p> <p>A working group has been established to review the proposed sale of Burraton Field and to write to Cornwall Council to express concerns regarding the lack of transparency throughout the process.</p> <p>Discussions with consultants to arrange a guest speaker for April's P&L committee, supporting early engagement on pre-application matters.</p> <p>Proactively gathered information on Neighbourhood Priority Statements through discussions with Cornwall Council and the Neighbourhood Plan Team, strengthening the Town Council's understanding and future planning approach.</p> <p>Reviewed planning paperwork following a decision and identified that an informed landscape assessment had been included in the application. The Chairman was notified to ensure transparency and to strengthen our working relationship with the stakeholder.</p> <p>Planning Administrator and Office Manager/Assistant to the Town Clerk attended Cornwall Councils NPS training event.</p>		

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Personnel Committee held at the Guildhall on Thursday 25th June 2026 at 6.30 pm

PRESENT: Councillors: J Brady, R Bullock (Vice-Chairman), L Mortimore (Chairman), J Peggs, P Samuels and B Stoyel.

ALSO PRESENT: S Burrows (Town Clerk / RFO), J Ville-Lewis (HR Consultant).

APOLOGIES: None.

14/26/27 CIVILITY AND RESPECT PLEDGE REMINDER.

The Chairman reminded Members that the Town Council has adopted the Civility and Respect Pledge.

Members were reminded of their obligations under the Code of Conduct. Debate is to be respectful, focused on the issues, and conducted in accordance with the Code of Conduct.

15/26/27 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

16/26/27 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None received.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None received.

17/26/27 **TO RECEIVE AND APPROVE THE MINUTES OF THE EXTRAORDINARY PERSONNEL COMMITTEE HELD ON 14 MAY 2026 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Following a vote (5 in favour, 0 against, 1 abstentions), it was proposed by Councillor Mortimore, seconded by Councillor Bullock and **RESOLVED** to amend minute 10/26/27 to appoint South West Councils at cost of £2,372.50 plus VAT to £8,050 plus VAT.

Following a vote (5 in favour, 0 against, 1 abstentions), it was proposed by Councillor Mortimore, seconded by Councillor Bullock and **RESOLVED** that the minutes of the Extraordinary Personnel Meeting held on 14 May 2026 were confirmed as a true and correct record.

18/26/27 **TO REVIEW THE PERSONNEL BUSINESS PLAN DELIVERABLES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE;**

The Chair informed Members that there have been various achievements met by the Personnel Committee that require adding to the deliverable sheet.

Following a vote (5 in favour, 0 against, 1 abstentions), it was proposed by Councillor Peggs, seconded by Councillor Bullock and **RESOLVED** that authority be delegated to the Town Clerk to review and update the deliverables accordingly, and that those deliverables which have not yet been achieved be considered in greater detail at a future meeting of the Personnel Committee.

19/26/27 **TO RECEIVE THE PERSONNEL COMMITTEE BUDGET STATEMENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Town Clerk advised the Committee that expenditure against budget code 6656 – Staff Training was higher than might ordinarily be expected at this stage of the financial year (month two). However, sufficient funds remained available within the overall staffing budget. Members were therefore invited to consider consolidating the three existing staff training budget codes into a single budget heading to simplify budget management and monitoring.

The Town Clerk also recommended removing the designation “P&F” from the staffing cost budget headings, as this reference was no longer required following the transfer of responsibility for these budgets to the Personnel Committee.

Following a unanimous vote (6 in favour, 0 against, 0 abstentions), it was proposed by Councillor Mortimore, seconded by Councillor Bullock, and **RESOLVED** that the three staff training budget codes be combined into a single budget heading, and that the designation “P&F” be removed from the relevant staffing cost budget headings.

20/26/27 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

Nothing to report.

21/26/27 **TO CONSIDER HEALTH AND SAFETY REPORTS AS MAY BE RECEIVED.**

Nothing to report.

22/26/27

TO RECEIVE THE DRAFT UPDATED PERSONNEL COMMITTEE TERMS OF REFERENCE AND CONSIDER ANY ACTIONS.

The Chair introduced the revised draft Terms of Reference for the Personnel Committee for Members' consideration.

Some Members expressed concern that they had not had sufficient opportunity to review the draft Terms of Reference prior to the meeting. In response, the Chair confirmed that the document had been included within the meeting reports pack and had been made available to Members via the Council's website.

As some Members indicated that they had not yet had the opportunity to fully consider the draft document, a suggestion was made to defer consideration of the Terms of Reference until the next meeting of the Personnel Committee, scheduled for October. The Chair advised that the draft had been available for review and emphasised the importance of adopting clear Terms of Reference to support the effective governance of the Council and the work of its officers.

Consequently, the Chair expressed a preference for the matter to be considered at the current meeting.

Councillor Brady then requested that the vote be recorded.

Following a recorded vote (4 in favour, 2 against, 0 abstentions), it was proposed by Councillor Mortimore, seconded by Councillor Peggs and resolved to **RECOMMEND** to approve the Personnel Committees Terms of Reference, to Full Council to be held on 2 July 2026, as attached.

Brady	Against
Bullock	For
Mortimore	For
Peggs	For
P Samuels	Against
Stoyel	For

23/26/27

TO RECEIVE AND NOTE A REPORT ON THE LOCAL GOVERNMENT PENSION SCHEME.

It was **RESOLVED** to note.

24/26/27 **TO RECEIVE A REPORT ON THE ARMED FORCES EMPLOYER RECOGNITION SCHEME AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members agreed that it was both important and appropriate for Saltash Town Council to support the Armed Forces Employer Recognition Scheme. Members expressed a strong desire to see the principles of the scheme embedded within the Council's HR policies and practices.

Following a unanimous vote (6 in favour, 0 against, 0 abstentions), it was proposed by Councillor Stoyel, seconded by Councillor P Samuels and **RESOLVED** to:

1. Delegate authority to the Admin Officer to undertake a detailed review of the requirements for achieving the Armed Forces Employer Recognition Scheme Bronze Award and assess how these align with the Council's HR policies and practices. The Admin Officer should seek professional HR advice where necessary and report back to a future meeting of the Personnel Committee with recommendations to support the Council's application for the Bronze Award;
2. Note that progression to Silver Award status may be considered after a minimum period of 12 months, to delegate to the Town Clerk to further review and develop appropriate HR policies.

25/26/27 **TO REVIEW TEAM COMPLIMENTS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members were pleased to receive further complimentary feedback regarding staff performance and expressed their appreciation for the team's continued professionalism and excellence in delivering services on behalf of the Council.

It was **RESOLVED** to note.

26/26/27 **TO NOTE THE APPOINTMENT OF;**

a. The Administration Assistant;

It was **RESOLVED** to note the Administration Assistant commenced employment on 5 January 2026.

b. The Communications and Engagement Officer;

It was **RESOLVED** to note the Administration Communications and Engagement Officer commenced employment on 18 May 2026.

c. The Casual Caretaker.

It was **RESOLVED** to note the Casual Caretaker commenced employment on 27 April 2026.

27/26/27 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Following a unanimous vote (6 in favour, 0 against, 0 abstentions), it was proposed by Councillor Mortimore, seconded by Councillor Stoyel and **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted and in accordance with Saltash Town Council Standing Orders and Terms of Reference.

The Chairman informed Members that the meeting is now in Part Two.

The Chairman reminded Members that items discussed are of the **strictest confidence** and must **not** be discussed or shared with others. Engaging in such conduct may bring the Town Council into disrepute.

Members are to refrain from taking notes in part two confidential session and to refer to the private and confidential reports provided.

All Members are subject to GDPR, Data Protection Regulations and the Code of Conduct.

Please ensure all CONFIDENTIAL papers are returned to the Town Clerk immediately after this meeting.

28/26/27 **TO RECEIVE AND APPROVE THE MINUTES OF THE PRIVATE AND CONFIDENTIAL PERSONNEL COMMITTEE HELD ON 30 OCTOBER 2025 AS A TRUE AND CORRECT RECORD.**

Following a unanimous vote (6 in favour, 0 against, 0 abstentions), it was proposed by Councillor Mortimore, seconded by Councillor Bullock and **RESOLVED** that the minutes of the Private and Confidential Personnel Meeting held on 30 October 2025 were confirmed as a true and correct record.

29/26/27 **TO RECEIVE REPORTS ON STAFF TRAINING AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE:**

a. Training attended;

It was **RESOLVED** to note.

b. Training requested;

Following a unanimous vote (6 in favour, 0 against, 0 abstentions), it was proposed by Councillor Peggs, seconded by Councillor Stoyel and **RESOLVED** to approve the Town Clerk's attendance at the SLCC Practitioners' Conference in March 2027 and to delegate authority to the Town Clerk, in consultation with the Chair and Vice Chair of Personnel, to make the necessary booking arrangements. The Town Clerk shall report the final associated cost to the Chair and Vice Chair of Personnel for approval prior to commitment of expenditure. All costs shall be met from Budget Code 6656 – Staff Training and remain within the approved budget provision.

30/26/27 **TO RECEIVE AND NOTE AN UPDATE ON PHASE 1 OF THE APPOINTMENT OF SOUTH WEST COUNCILS.**

Due to the private and confidential nature of Agenda Item 18, the associated report is contained within the confidential minutes of the Personnel Committee.

The Personnel Committee expressed its thanks to staff for their constructive engagement throughout the process.

It was **RESOLVED** to note.

31/26/27 TO RECEIVE A STAFFING REPORT FROM THE TOWN CLERK AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Due to the private and confidential nature of Agenda Item 19, the associated report and resolution is contained within the confidential minutes of the Personnel Committee.

Councillor Brady left the meeting part way through Agenda Item 19.

The Chair asked the Town Clerk to leave the meeting.

32/26/27 TO RECEIVE A REPORT FROM HUMAN RESOURCES SUPPORT CONSULTANCY AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

It was **RESOLVED** to note.

33/26/27 TO RECEIVE A REPORT FROM THE CHAIRMAN OF THE PERSONNEL COMMITTEE AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Due to the private and confidential nature of Agenda Item 21, the associated report and resolution is contained within the confidential minutes of the Personnel Committee.

The Chair asked the Town Clerk to return to the meeting part way through.

34/26/27 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.

None.

35/26/27 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Following a unanimous vote (5 in favour, 0 against, 0 abstentions), it was proposed by Councillor Mortimore, seconded by Councillor Stoyel and **RESOLVED** that the public and press be re-admitted to the meeting.

36/26/27 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.

None.

DATE OF NEXT MEETING

Thursday 29 October 2026 at 6.30 pm

Rising at: 7.56 pm

Signed: _____
Chairman

Dated: _____

To receive the minutes of the Town Vision Sub Committee held on 16 March 2026 & Devolution Sub Committee held on 28 August 2025

Report to: Full Town Council

Date of Report: 24.06.2026

Officer Writing the Report: Administration Officer

Purpose of the report: To receive a report of the outstanding actions following disbandment of the Town Vision and Devolution Sub-Committees.

Officer's Recommendations:

Members are asked to:

1. Approve the minutes of the Town Vision meeting held on 16 March 2026 as a true and correct record, as attached;
2. Approve the minutes of the Devolution meeting held on 28 August 2025 as true and correct record, as attached;
3. Note that there are no outstanding resolutions from either Town Vision or the Devolution Sub-Committees.

Report Summary

Following the disbandment of Town Vision and the Devolution Sub-Committee, as agreed at Full Town Council 9 April 2026 (minute nr 19/26/27), no actions remain outstanding.

Signature of Officer:

Administration Officer

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Devolution Sub Committee held at the Isambard House on Thursday 28th August 2025 at 6.00 pm

PRESENT: Councillors: R Bickford, R Bullock (Chairman), S Martin, J Peggs (Vice-Chairman), B Samuels and P Samuels.

ALSO PRESENT: 1 Member of the Public, Dawn Joyce (Assistant to the Town Clerk / Office Manager), Lindsay Mansfield (Mayor's Secretary / Receptionist).

APOLOGIES: S Gillies and L Mortimore.

19/25/26 TO ELECT A CHAIRMAN.

Councillor Bullock in the Chair to open the meeting and deliver agenda item 1.

It was proposed by Councillor B Samuels, seconded by Councillor Peggs, to nominate Councillor Bullock.

No further nominations were received.

Following a vote it was **RESOLVED** to elect Councillor Bullock as Chairman.

Councillor Bullock in the Chair.

20/25/26 TO ELECT A VICE CHAIRMAN.

It was proposed by Councillor Peggs, seconded by Councillor Martin, to nominate Councillor Peggs.

No further nominations were received.

Following a vote it was **RESOLVED** to elect Councillor Peggs as Vice Chairman.

21/25/26 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

22/25/26 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None received.

23/25/26 PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF THE TOWN COUNCIL.

None received.

24/25/26 TO RECEIVE AND APPROVE THE MINUTES OF THE DEVOLUTION SUB COMMITTEE HELD ON 30 JANUARY 2025 AS A TRUE AND CORRECT RECORD.

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor Bullock, seconded by Councillor Peggs and **RESOLVED** that the minutes of the Devolution Sub Committee held on 30 January 2025 were confirmed as a true and correct record.

25/25/26 TO RECEIVE A REPORT ON DEVOLUTION OF ASSETS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Members reviewed and discussed the report that was circulated within the reports pack.

Members expressed concerns regarding Victoria Gardens, specifically the condition of the tree and the cost associated with refurbishing the railings. There was also brief discussion about other areas that could be considered as part of a potential devolution package, including Longstone Depot, Jubilee Pontoon, and local car parks. Members acknowledged that these matters require thoughtful consideration and informed debate to ensure appropriate decisions and strategic actions are taken.

It was proposed by Councillor Peggs, seconded by Councillor Bickford and **RESOLVED:**

1. To note the report;
2. For further consideration and discussions to be held at the first internal Chairs Forum (open to all Members) reporting back to a future Devolution meeting.

26/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

27/25/26 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.

None.

28/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

29/25/26 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.

None.

DATE OF NEXT MEETING

To be confirmed.

Rising at: 6.13 pm

Signed: _____
Chairman

Dated: _____

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Town Vision Sub Committee held at the Guildhall on Monday 16th March 2026 at 6.30 pm

PRESENT: Councillors: R Bickford, R Bullock, S Gillies (Chairman), S Martin (Vice-Chairman), J Peggs, B Samuels, P Samuels and J Suter.

ALSO PRESENT: S Burrows (Town Clerk / RFO) and J Hughes (Administration Officer)

APOLOGIES: None.

48/25/26 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

49/25/26 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None received.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None received.

50/25/26 PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF THE TOWN COUNCIL.

None received.

51/25/26 TO RECEIVE AND APPROVE THE MINUTES OF THE TOWN VISION SUB COMMITTEE HELD ON 28 OCTOBER 2025 AS A TRUE AND CORRECT RECORD.

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Following a vote (5 in favour, 0 against, 3 abstentions), it was proposed by Councillor Gillies, seconded by Councillor Martin and **RESOLVED** that the minutes of the Town Centre Vision Sub Committee held on 28 October 2025 were confirmed as a true and correct record.

52/25/26 TO RECEIVE THE TOWN VISION BUDGET STATEMENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

It was **RESOLVED** to note.

53/25/26 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.

Nothing to report.

54/25/26 TO RECEIVE THE TOWN COUNCIL FUNDRAISING DATABASE AND TRACKER AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Chairman provided an overview of the report contained within the circulated reports pack and invited comments from Members.

Members noted that it would be helpful to receive more detailed feedback from funders when applications are unsuccessful. In response, the Chairman invited the Town Clerk to provide clarification.

The Town Clerk explained that funders typically state that unsuccessful applications are due to the fund being oversubscribed. While common, this response offers little constructive guidance to support improved applications in future years. She further noted that providing tailored feedback is often challenging for funders, as the assessment process is time-consuming and producing meaningful feedback for every unsuccessful applicant would require significant additional resources. As a result, it would seem many funders rely on issuing a standard oversubscription explanation.

The Chairman reported that she had requested an amendment to the layout of the funding database so that successful applications (highlighted in green) appear at the top of the spreadsheet, with unsuccessful applications (highlighted in red) listed at the bottom, and the others in-between in a sensible order. She advised that this formatting revision would make outcomes clearer and easier to identify.

The Chairman also requested that the activity tracker sheet is to include the dates on which each activity occurred. She concluded by expressing her thanks to the Development and Engagement Manager for her continued hard work.

It was **RESOLVED** to note.

55/25/26 **TO RECEIVE A REPORT ON PROMOTIONAL MATERIALS FOR THE BUSINESS PLAN AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Chairman provided an overview of the report included within the circulated reports pack. She noted that at a previous Town Vision meeting, it had been agreed that further promotion of the Business Plan was essential. However, this work has been delayed pending the appointment of a Communications and Engagement Officer.

The Chairman also advised that Town Vision should now begin preparing the next Business Plan and consider how enhanced promotional activity can be built into its development.

It was **RESOLVED** to note.

TO RECEIVE THE BUSINESS PLAN OBJECTIVES SET BY THE TOWN COUNCIL COMMITTEES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Chairman provided an overview of the report contained within the circulated reports pack and advised that the recent changes to the monitoring of the Business Plan had significantly reduced pressure on the Town Clerk and the Administration and Finance departments.

Members discussed each Committee objectives and achievements in detail.

Following a unanimous vote (8 in favour, 0 against, 0 abstentions) it was proposed by Councillor Gillies, seconded by Councillor Bullock and **RESOLVED:**

1. To note the set objectives for the Services Committee and that the Personnel Committee objectives have been delegated to the Chair and Vice Chair for action.
2. To **RECOMMEND** to the Policy and Finance Committee to note the following achievements against the relevant objectives:
 - a) Preparation and recommendation of a reasonable and balanced precept increase for the 2026–2027 financial year.
 - b) The Committee's decision at its meeting on 10 March 2026 to authorise a full external review of the Town Council's Governance Framework.
 - c) The awarding of grants in accordance with the Town Council's Grants Policy.
3. To **RECOMMEND** to the Planning and Licensing Committee to note the following achievement against the relevant objective:
 - a) That a working group has been established to review the proposed sale of Burraton Field and to write to Cornwall Council to express concerns regarding the lack of transparency throughout the process.

57/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

58/25/26 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.

None.

59/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

60/25/26 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.

Following a unanimous vote (8 in favour, 0 against, 0 abstentions) it was proposed by Councillor Marin, seconded by Councillor Gillies and **RESOLVED** to issue the following press and social media releases:

1. Business Plan – successful Town Council objectives (ongoing)
2. Funding Database and Activity Tracker – individual case studies (ongoing)

DATE OF NEXT MEETING

Thursday 30 April 2026 at 6.30 pm

Rising at: 6.51 pm

Signed: _____
Chairman

Dated: _____

Chairman's report

June 2026

Mayoral Engagements Councillor Brian Stoyel

Date	Location	Information
Monday 1 June	Liskeard	Liskeard Mayor Choosing
Saturday 6 June	Plymouth	D-Day Memorial Service
Sunday 14 June	Truro	Truro City Council Civic Service
Friday 12 June	Saltash	Saltash Mayor Making
Monday 22 June	Truro	Armed Forces Day event
Wednesday 24 June	Bodmin	High Sheriff Garden Party
Monday 29 June	Truro	Cornwall RFU Civic Reception

Meetings attended

Date	Location	Information
Wednesday 10 June	Saltash	Mayor Making rehearsal
Wednesday 10 June	Saltash	Remembrance planning meeting

Deputy Mayor Engagements Councillor Brenda Samuels

Date	Location	Information
Friday 12 June	Saltash	Saltash Mayor Making
Monday 22 June	Truro	Armed Forces Day event

Meetings attended

Date	Location	Information
Wednesday 10 June	Saltash	Mayor Making rehearsal
Wednesday 10 June	Saltash	Remembrance planning meeting
Thursday 25 June	Liskeard	South East Cornwall CAP meeting

End of Report
Mayors Secretary

Cornwall Armed Forces Day

County Hall 22nd June 2026

Around 50 people gathered on the lawn at County Hall to be welcomed by Cllr Rob Nolan Chairman of Cornwall Council, Lord Lieutenant Edward Bolitho and High Sheriff Harriett Hills.

Together with various Forces luminaries looking resplendent in their uniforms despite the heat of the day.

A rendition of The Poppy Red by the Military Wives Choir opened proceedings, speeches ensued before everyone gathered in The Long Gallery to hear an explanation of Armed Forces week by Cllr Martyn Alvey, Chair of Cornwall Armed Forces Covenant Board and Jon Beale of Wessex RFCA. This was followed by covenant signing by Cornwall Council – Redruth Town Council - Saltash Town Council – National Coastwatch Institution and presentation of a Bronze Award to Falmouth Town Council.

Two startling statistics came to light: firstly the number of Service personnel, 30,000, associated living within Cornwall and secondly the number associated in the SouthWest, 250,000. If one adds family, relatives etc one can gather we have a big commitment to ensure service personnel and their dependents receive the support of our towns and administrations whilst on active service or as retirees.

In my interview I remarked:

Saltash has long been involved with all the armed forces for many decades even centuries and by signing this covenant confirms my Councils commitment of ensuring serving personnel, their families, relatives and friends have the reassurance of our unwavering support.

Our Town processions though Fore Street and commemorations at Remembrance Day serve as a physical reminder to all our residents and service personnel – past, present and future – of our appreciation of their service and sacrifice to our Country.

We have a Peace Garden recently refurbished with flowers and decorated pebbles signifying personal losses, an active Royal British Legion and a veterans Association frequently visited by our Councillors.



High Sheriff's Reception

Maxine and I drove to St Kew with Cornwall Councillor Hilary Frank to attend the High Sheriff's reception to help promote her charity initiatives for 2026/27.

Kreslu and the Cornwall Community Foundation:

Kreslu – the Cornish word for police - supports the whole police family across Cornwall and the isles of Scilly, it's officers, staff, volunteers and cadets who have been injured in the line of duty or are living with serious illness.

Support given in the form of:

Gifts & hampers - from small tokens of support to luxury hampers filled with Cornish produce, showing those helped are not forgotten.

Time with loved ones - In the most serious cases, ensuring belief in the restorative power of time spent with friends and family — often the best medicine of all.

Respite & recovery – to provide respite breaks and days out at Cornish tourist attractions, giving those recovering time to rest, reset and reconnect.

Secondly **Cornwall Community Foundation** established in 1999 – supporting communities in Cornwall and The Isles of Scilly by providing small grants to grassroots projects, initiatives, and groups to find self-reliance and funding to make a positive impact in their local areas, seeking to address challenges of exclusion and inequality for people of all ages.

CCF have distributed over £20m to the community over 21 years, reaching more than 8,000 groups in Cornwall and The Isles of Scilly.

Truly a great afternoon, with wonderful weather a great mix of visitors and an opportunity for us personally to learn more of the wonderful work that goes on within our county but very often by unknown organisations.

End of report

Councillor Brian Stoyel
Mayor of Saltash

Saltash Town	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
Arson	0	0	0	1	0	0	0	2	0	1	2	0
Bicycle Theft	0	0	0	1	0	1	0	0	0	0	0	0
Burglary - Business and Community	0	0	0	3	0	1	0	1	2	1	3	2
Burglary - Residential	2	0	0	3	1	1	0	0	1	1	1	1
Criminal Damage	19	11	3	7	5	11	7	5	16	18	18	9
Death or Serious Injury caused by Unlawful Driving	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Crimes Against Society	2	0	7	1	4	0	8	3	1	0	2	4
Other Sexual Offences	1	3	5	4	4	2	4	4	2	2	1	3
Other Theft	11	4	4	7	4	6	4	4	5	7	12	8
Possession of Drugs	1	0	1	1	0	2	2	1	3	3	1	0
Possession of Weapons	2	1	1	1	1	3	3	0	0	2	0	2
Public Order Offences	9	10	7	5	11	6	4	5	7	7	6	9
Rape	2	0	0	1	2	1	1	0	2	2	2	0
Robbery	0	0	0	1	1	1	1	0	0	0	0	0
Shoplifting	22	15	8	14	11	11	5	6	6	10	13	6
Stalking and Harassment	15	15	12	15	18	8	11	11	18	14	12	15
Theft from the Person	1	0	0	0	0	0	1	3	2	0	2	0
Trafficking of Drugs	0	2	0	0	1	0	0	1	0	0	0	0
Vehicle Offences	1	2	0	8	7	0	1	1	7	1	1	1
Violence with Injury	15	6	8	7	6	12	11	5	9	7	10	6
Violence without Injury	21	17	6	16	17	17	9	11	6	13	11	13
TOTAL	<u>124</u>	<u>86</u>	<u>62</u>	<u>96</u>	<u>93</u>	<u>83</u>	<u>72</u>	<u>63</u>	<u>87</u>	<u>89</u>	<u>97</u>	<u>79</u>



Board Report

Date 17.6.26

Chair's Report

June has been another good month. We should get confirmation within the next week of whether we have been successful in our bid for a grant and if so how much. We are hopeful that this will be forthcoming and if so, this may put us in a better position to negotiate the terms of the lease on No.8.

We had a meeting with our volunteers today to discuss ideas for the future of the Kitchen. Their enthusiasm and contribution is excellent and another reason to be hopeful for the future of the Kitchen. We will be working on some of the ideas contributed today to see which can be developed to improve the finances.

Planning continues for the further activities under the Memory Box banner. We are still looking for volunteers to lead on one of these, but we believe there is demand for this service within Saltash, as the nearest locations currently offering it are Callington and Liskeard. More to follow.

We continue to explore conversion to a charity. We think we have worked out the shape of the organisation we need and the next step is to seek further advice. We are also looking at what grants may be available and other options to gain the advice.

Chris Bailey.

War-barth 'gan gallos War-barth 'gan gwul

Action Notes

Meeting:	South East Cornwall Community Area Partnership
Date & time:	Tuesday 7 April 2026 (6:00pm-7:50pm)
Location:	St Pinnock Band & Community Hall, East Taphouse
Attendance & apologies:	See attendance list attached

Item	Notes
1.	<p>Welcome and Introductions</p> <p>The CAP Chair, Cornwall Councillor Jane Pascoe welcomed all present.</p> <p>The Chair thanked St Pinnock Band and Community Hall for hosting the meeting. Tim Whitehead (Chairman) and Valerie Hodkin (Treasurer) were introduced and gave a presentation highlighting the projects funded through the Cornwall Council Community Capacity Fund including Tap-Into-Film and St Pinnock Band Musical Youth Club.</p>
2.	<p>Declarations of Interest</p> <p>There were no declarations of interest.</p>
3.	<p>Action Notes (6 January and 12 March 2026)</p> <p>The notes of the last meeting held on 6 January 2026 and the extraordinary meeting held on 12 March 2026 were agreed as a correct record.</p> <p>Matters Arising</p> <ul style="list-style-type: none"> • Tamar Crossings – An additional Tamar Tag consultation event was arranged in Liskeard at the request of the CAP, however turnout was disappointing. • Suicide Safer Communities Project – Steve Webb, Suicide Safer Communities Facilitator attended the Joint South East Cornwall & Tamar to Moor Health & Wellbeing Working Group. Steve was currently proactively engaged with a focus group at the Rame Peninsula. • Community Infrastructure Levy Fund – Details were re-circulated as requested. • Community Highways Improvement Programme – Details were re-circulated as requested. • Tamar Bridge & Torpoint Ferry Joint Committee – Clarification was previously requested on the procedure for Councillors not on the Joint Committee who wished to raise questions at the meeting. The Terms of Reference were circulated following the CAP meeting.
4.	<p>Public Participation</p> <p>There were no members of the public present.</p>
5.	<p>Echo Centre – Lorna Searle, Team Leader</p>

South East Cornwall Community Area Partnership

	<p>Lorna provided an insight into the support and services available at the Echo Centre which offers a unique service based in Liskeard supporting people with physical disability, brain injury, cognitive impairment and long-term health conditions. The centre is a purpose-built facility, run by Corserv Care, for adults aged between 18–70 years and is open Monday to Fridays. Please see attached leaflet for details of the services provided.</p> <p><u>Q&As</u></p> <p>Q. How can people attend – is it a referral process? A. Referrals can be made through Adult Social Care or if self-funding, requests can be made direct and an initial appointment will be arranged to visit the centre to assess needs etc.</p> <p>Q. Is there a similar provision for under 18s? A. Not aware of any similar provision.</p> <p>Q. How much does a session cost? A. £50 per day (6 hours).</p> <p>Q. Is there anything the CAP can do to help? A. Please help to spread the word and promote the services being offered through community newsletters etc. ACTION (CT): Catherine to send any potential funding opportunities to Lorna.</p>
6.	<p>Devon & Cornwall Police Update ACTION (LG): As a representative was unable to attend the meeting, an update would be requested for circulation with the action notes.</p>
7.	<p>Community and Town & Parish Council Engagement – John Hesketh John Hesketh provided an insight into the report previously circulated with the agenda on ‘Community Engagement & the Demographic Deficit’ together with some background research on what residents actually think of their local council – please see attached presentation.</p> <p>A networking session took place prior to the meeting and each Town & Parish Council representative was asked to complete a survey about various methods of engagement. ACTION (JH): John to summarise the results and share findings to the CAP with a view of exploring potential barriers for options not currently used.</p> <p>Examples of best practice were shared including community/parish newsletters. Sample newsletters were circulated at the meeting from St Keyne & Trewidland, Landulph, Torpoint, Quethiock, St Germans and Deviock. The amount of time and commitment to produce the newsletters was highlighted, however, it was recognised that the newsletters were an effective method of engagement and were well received by residents.</p>

South East Cornwall Community Area Partnership

	Reference was made to the Government's proposal to allow Town and Parish Councils to hold remote council meetings, expected to come into effect later in the year, and the potential pros and cons. Further details were awaited.
8.	Town and Parish Councils No issues were raised.
9.	<p>Transport/infrastructure</p> <p>Tamar Bridge & Torpoint Ferry Catherine provided an update from Philip Robinson, Chief Officer, Tamar Crossings: <i>"The Tamar Tag fee consultation closed yesterday and the work now starts in earnest to analyse the responses - of which there were nearly 4000. Exact number not yet known.</i></p> <p><i>I continue to reassure all that I will be taking note of all comment and the strength of feeling and will report back to the Joint Chairs at the end of the month. Any recommendations will be taken to the Joint Committee at the next meeting on the 26th of June. This will also provide time to see what impact current fuel costs have on our operational costs as well as our income".</i></p> <p>It was noted that the findings would be processed and analysed by an independent agency.</p> <p>A38 Cllr Worth relayed a message from Safe38 expressing disappointment at the lack of further investment for the A38 in the Government's recently published Road Investment Strategy (RIS) 3.</p> <p>Community Highways Improvement Programme 33 Expressions of Interest (EoI's) were submitted and were being reviewed by the Highways Manager to assess eligibility, deliverability etc. A meeting with the Cornwall Councillors was arranged for the 16th April. It was hoped the schemes could be programmed over the 3-year programme, however, should this not be possible, Cornwall Councillors would need to prioritise schemes.</p> <p>Reference was made to the previous highways scheme when each Town and Parish Council could vote on schemes. It was hoped that fair consideration would be given to the smaller rural parishes when shortlisting potential projects due to their smaller precepts and less funding opportunities.</p>
10.	<p>Working Groups - updates and consider any recommendations</p> <p>10.1 - Economy & Transport working group – including an update on the MOU linked to the Government investment into Devonport</p>

South East Cornwall Community Area Partnership

	<p>It was confirmed that the Memorandum of Understanding had been signed. An initial meeting would be arranged with the Chair and co-chairs of the Economy & Transport working group to meet with Claire Hurley, Lead Officer for Cornwall to discuss current position, next steps etc.</p> <p>10.2 - Tamar to Moor and South East Cornwall Joint Health & Wellbeing working group The group recently visited the Health Hub in Launceston which provides access to support and services to help alleviate the pressure on GPs and hospitals. ACTION (CT): Catherine to circulate the Health Hub information to the CAP.</p> <p>10.3 - Climate Change & Nature Recovery Network The University of Exeter were keen to engage with CAPs, particularly those with a particular focus on Climate Change, in relation to their Local Climate Action Tool project. Initially they were aiming to work with a pilot group of 3-4 CAPs to conduct workshops and create resources that would then be made available online and promoted to all 12 CAPs. ACTION (CT): Catherine to circulate further details when available to the CAP.</p> <p>Low attendance of the networking group was noted. ACTION (CT): Catherine to re-circulate the meeting dates to the CAP.</p>
11.	<p>Next Meeting (including the AGM): Thursday 25 June (face-to-face) – Liskeard Service Hub (to be confirmed).</p>

South East Cornwall Community Area Partnership

South East Cornwall Community Area Partnership Meeting
Attendance List: 7 April 2026

Representatives	Record of Attendance
Cornwall Councillors	
Kevin Grey (Liskeard Central)	Present
Jim Gale (Lynher)	Apologies received
Kate Ewert (Rame Peninsula & St Germans)	Apologies received
Jim Candy (Looe West, Pelynt, Lansallos & Lanteglos)	Present
Hilary Frank (Saltash Essa)	Present
Keith Johnson (Saltash Tamar)	Present
Sarah Preece (Lostwithiel & Lanreath)	Apologies received
Jane Pascoe (Liskeard South & Dobwalls)	Present
Sean Smith (St Cleer & Menheniot)	Present
Rob Parsonage (Torpoint)	Not present
Mark Gibbons (Looe East & Deviock)	Apologies received
Paul Cador (Saltash Trematon & Landrake)	Present
Town & Parish Councils (<i>Town & Parish Councils are in the process of appointing their single named voting representatives to the CAPs; where these have been confirmed by the Clerk, these are shown below</i>)	
Antony Parish Council: Councillor Peter Bulmer (named representative)	Not present
Botus Fleming Parish Council: Apologies received from Councillor John Robinson	Apologies received
Deviock Parish Council	Present
Dobwalls Parish Council: Councillor Tracey Kitto (named representative)	Present
Duloe Parish Council: Councillor Tania Beaumont	Present
Landrake-with-St Erney Parish Council	Not present
Landulph Parish Council: Councillor Clare Tagg, Councillor Martin Worth (CAP Vice-Chair) and Karen Yorke-Dunne (Clerk)	Present
Lanreath Parish Council: Councillor David Heard (named representative)	Present
Lanteglos-by-Fowey Parish Council	Not present
Liskeard Town Council: Councillor Christina Whitty (named representative)	Present
Looe Town Council: Councillor Simon Barker and Sam White (Clerk). Apologies received from Councillor James Lundy (named representative)	Present
Maker with Rame Parish Council: Apologies received from Councillor Rebecca Lingard	Apologies received
Menheniot Parish Council: Councillor Adrian Cole (named representative)	Present
Millbrook Parish Council: Councillor Dale Moorey (named representative)	Not present
Morval Parish Council	Not present
Pelynt Parish Council	Not present
Polperro Community Council	Not present
Quethiock Parish Council: Councillor John Blatchford (named representative)	Present
Saltash Town Council: Councillor Steve Miller	Present
Sheviock Parish Council	Not present
St Cleer Parish Council	Not present
St Germans Parish Council: Councillor Alan Hodge (named representative)	Present
St John Parish Council	Not present
St Keyne & Trewidland Parish Council: John Hesketh (Clerk)	Present

South East Cornwall Community Area Partnership

St Martin-by-Looe Parish Council: Councillor Roberta Powley and Councillor Barbara Reynolds	Present
St Neot Parish Council: Apologies received from Councillor Thomas Thrussell	Apologies received
St Pinnock Parish Council: Councillor Julian Dingle and Councillor Jeanette Simmonds	Present
Torpoint Town Council: Councillor Gary Davis (named representative)	Present
Warleggan Parish Meeting	Not present
Representatives of other organisations present at the meeting	
Lorna Searle – Echo Centre	
Tim Whitehead – St Pinnock Band & Community Hall	
Valerie Hodkin – St Pinnock Band & Community Hall	
Members of the public	
No members of the public were in attendance.	
Community Area Partnership officer team	
Catherine Thomson (Community Link Officer, Cornwall Council)	Present
Lisa Grigg (Community Support Assistant, Cornwall Council)	Present
Louise Wood (Cornwall Council Leadership Team Representative/Service Director – Planning & Housing, Cornwall Council)	Apologies received
Apologies for absence received from representatives of other organisations	
Inspector Jamie Musgrove – Devon & Cornwall Police	
James Millidge – Safe38	



Kernow Salwa

Minutes		
Meeting Title	Safer Saltash	
Date:	18 March 2026	
Time:	10 -11:30	
Location:	The Core Youth Project (Saltash, England, PL12 4AE)	
Chaired by:	Lucy Allison	Safer Cornwall (chair)
	Gary Smith	Police NTL, Devon & Cornwall Police
	Martin Cummings	Devon & Cornwall Police
	Kat Buckingham	ASB Caseworker, Cornwall Council
	Danielle King	Safeguarding lead at Saltash Community School
	Drew Burley	Safer Cornwall
	Joe Day	Livewire
	Charlotte Carpenter	The Core
	Jamie Musgrove	Police Sector Inspector, Devon & Cornwall Police
	Cllr Rachel Bullock	Mayor and Saltash Town Councillor
	Sid Losonczy	Resettlement Team, Cornwall Council
	Dawn Tucker	Resettlement Team, Cornwall Council
Apologies:		
	Cllr Paul Cador	Cornwall Cllr
	Emily Thuysbaert	We Are With You
	Jayne Roycroft	Volunteer Cornwall
	Cllr Julia Peggs	Saltash Town Council
	Luisa Scott	Children’s Services
	Nachelle Nightingale	Healthy Cornwall
	Pip Davey	Devon & Cornwall Police
	Nick Evans	Saltash Community School
	Cllr Rachel Martin	Saltash Town Councillor
	Cllr Keith Johnson	Cornwall Cllr
	Cllr Hilary Frank	Cornwall Cllr
	Catherine Thomson	Localism, Cornwall Council
	Andrew Hawke	Civil Enforcement
	Sinead Burrows	Saltash Town Clerk
	Sarah Delgaudio	Saltash Community School

1. Welcome, Introductions and Apologies

The Chair welcomed the group and introductions were made.

2. Agency Updates

Police Update

- Crime levels have reduced recently, supported by increased training focused on professionalising neighbourhood policing and strengthening ASB responses.
- Unlike Saltash, Liskeard has experienced activity from a small number of prolific shoplifters, with custodial sentences of up to 20 weeks imposed.
- A drugs warrant executed in Saltash achieved positive outcomes, addressing safeguarding concerns and improving neighbour impact. Follow-up door-knocking has been completed.
- Intelligence development is ongoing in relation to a further property of concern.
- Funding has been secured via the Town Council for a new camera at Carkeel McDonald's, supporting shoplifting prevention and retrospective intelligence gathering.
- Potential Traveller activity may impact the town. A previous Section 60 notice was issued, though its deterrent effect may be limited. Any response may need to be implemented at short notice. Communication between partners was identified as essential.
- Youth ASB is currently low following sustained enforcement and engagement.
- Police social media communications have been increased to improve engagement and reassurance.
- Awareness information has been shared from partners in Plymouth regarding a possible child criminal exploitation network involving boys aged 14–17 grooming younger girls (national awareness raising).
- Incidents of "swatting" (hoax reports prompting armed police deployment) have been noted in other areas; this has not occurred yet, but the situation is being monitored.
- County lines education for schools and parents was recommended, particularly around sudden changes in friendships, cross-border associations, or behaviour.
- Drug offences remain low. Individuals linked to specific areas in the town are being monitored, with visible policing and clear communication considered effective.
- Schools continue to engage with safeguarding concerns and are actively seeking funding and training to support pupils.
- Significant e-bike seizures in Plymouth were noted, allowing Cornwall to respond swiftly should similar issues arise locally.
- Possible links between cash only barbershops and money laundering were discussed.
Action: Lucy will circulate guidance on identifying concerns and submitting intelligence.

- Police visibility around school drop-off and pick-up times and driving behaviour was considered beneficial.
- Ramadan is concluding, with Eid Mubarak celebrations expected to bring increased visitor numbers. A large celebration is anticipated in Launceston on Saturday 28th March.

During the ensuing discussion, the below points were noted:

- Hate crime is being dealt with appropriate seriousness and procedural rigour.
- There are currently no police-designated ASB hotspots in Saltash or Southeast Cornwall; this is positive, and due to the low levels of ASB.
- Communications have been issued regarding a Dog Control Order that has been signed
- Specific safeguarding concerns were raised regarding an individual and their property, this is being monitored and the landowner is aware.
- Police are considering uniformed engagement at upcoming community events to support visibility and reassurance.
- Pubs Against Drugs (PAD) activity continues, including licensing checks and drugs swab testing.
- An operation planned in Looe, focusing on safeguarding within hotels. This may also include some hotels in Saltash.

Saltash School Update

- The school is actively addressing issues involving friendship groups and students being collected from school, with a focus on harm reduction and behavioural challenge. An ASB notice has been issued by Pip.
- Changes in weather were identified as a potential enabler of adverse behaviour, reinforcing the importance of parental education.
- Further parental engagement initiatives are being considered, including assemblies, involvement of local organisations, invitations for partners to attend school, and publication of communications online.
- A parental engagement day was discussed. The school calendar will be reviewed to align activity with parents' evenings, with an open evening identified as a possible option.

Action: Danielle to propose suitable dates for a parental engagement evening.

The Core Update

- The building opposite the Core is scheduled for demolition over the Easter holidays to facilitate school expansion and new classrooms. No recent ASB has been linked to the site.

Livewire Update

- A new access ramp has been successfully installed at Livewire this has however caused some funnelling of young people towards the Union pub. While no alcohol-related incidents have been reported, this has been identified as a potential risk and is being addressed.

Town Council Update

- The Town Council has increased youth work funding from £60,000 to £100,000 per annum.
- Organisations report being in a stronger financial position and have submitted a bid to the Town Council tender process.
- Multiple community events are planned, with more than ten scheduled. Engagement levels are high and community relations are positive.
- A public engagement event is scheduled to take place on Friday.

3. Any Other Business

None was raised.

The Chair thanked partners and concluded the meeting.



Minutes		
Meeting Title	Safer Saltash	
Date:	29 April 2026	
Time:	10 -12:30	
Location:	Isambard House (Saltash, England, PL12 4DY)	
Chaired by:	Lucy Allison	Safer Cornwall (chair)
	Alex Arthur	Amethyst, Cornwall Council
	Sophie Coles	Amethyst, Cornwall Council
	Martin Cummings	Devon & Cornwall Police
	Kat Buckingham	ASB Caseworker, Cornwall Council
	Danielle King	Safeguarding lead at Saltash Community School
	Drew Burley	Safer Cornwall
	Joe Day	Livewire
	Charlotte Carpenter	The Core
	Jamie Musgrove	Police Sector Inspector, Devon & Cornwall Police
	Dave O'Conner	Devon & Cornwall Police
	Sarah Diaper	Devon & Cornwall Police
	Sid Losonczy	Resettlement Team, Cornwall Council
	Dawn Tucker	Resettlement Team, Cornwall Council
	Cllr Keith Johnson	Cornwall Cllr
Apologies:		
	Cllr Paul Cador	Cornwall Cllr
	Jayne Roycroft	Volunteer Cornwall
	Luisa Scott	Children's Services
	Phillippa Davey	Devon & Cornwall Police
	Cllr Hilary Frank	Cornwall Cllr
	Sinead Burrows	Saltash Town Clerk

1. Welcome, Introductions and Apologies

The Chair welcomed the group and introductions were made.

2. Saltash Town Profile Presentation – Alex Arthur, Sophie Coles

The Chair opened the meeting and introduced Alex and Sophie. It was confirmed that the primary purpose of the meeting was to act as a planning session to inform the Delivery Plan, following the presentation.

Sophie presented the new Saltash Town Profile. It was explained that the profile will be published on the website Safer Cornwall website and updated annually in line with the financial year and will be an interactive, accessible tool available via laptops and tablets.

The software was demonstrated to partners, with a detailed overview of its functionality and capabilities. The profile includes:

- Demographic and geographic information
- Links to the Local Insight Tool
- An interactive crime tool, including a traffic light comparison system allowing benchmarking against other Safer Towns
- Crime trends and key areas of increase within Saltash, alongside the wider Cornwall context
- Seasonal trends, broken down monthly
- Crime data by offence type
- Crime flags and anti-social behaviour (ASB) incidents
- ASB data by month and category
- Information on the work of Safer Saltash, including links to partnership initiatives addressing identified issues

It was noted that changes to crime classification or grouping may contribute to apparent increases and could cause undue concern if not contextualised appropriately.

A discussion around data, context and public perception was had; it was emphasised that appropriate caveats are essential to provide context for perceived increases in crime, which may otherwise cause public concern.

Inspector Musgrove commended the tool and highlighted that improvements in reporting systems, such as UKPAC, have contributed to increased reporting levels. This increase was viewed positively, as it reflects improved engagement rather than solely increased incidence.

The meeting noted an upcoming media release intended to provide justification for potentially controversial traffic calming measures.

The Town Council reiterated ongoing efforts to encourage the public to report incidents through the appropriate channels.

Action: Inspector Musgrove and Sophie to discuss the inclusion of crime outcome data within the Town Profile.

A discussion, introduced by Councillor Johnson, explored recent increases in crime and the perceived need for enhanced police presence.

- It was noted that, in context, Saltash continues to have the lowest overall crime volume when compared to other Safer Towns. The importance of ongoing monitoring of data was emphasised.
- Partners agreed that the Town Profile platform is beneficial, as it enables the public to view not only headline crime figures but also the work being undertaken to address local issues.
- It was suggested that positive outcomes, such as the effectiveness of CCTV in reducing crime, could be incorporated into the profile using police data.

Action: Inspector Musgrove to explore evidence of CCTV effectiveness and identify information suitable for public dissemination.

- The Town Council confirmed that funding for CCTV at Carkeel has been secured through the Office of the Police and Crime Commissioner (OPCC). Further discussions regarding precise camera locations are to take place.

Action: Julia to provide an update regarding the Carkeel CCTV camera.

- Councillor Johnson raised a query regarding road markings. Police partners confirmed that they were not aware of road markings directly provoking crime. However, they advised that obstruction-related issues could be addressed. Potential involvement from the Fire Service was considered.

Action: Police partners to consider proactive policing measures, including door-knocking in areas affected by traffic issues.

3. Agency Updates

The Core Update

Charlotte reported concerns regarding incidents involving young people being threatened, including reports of a knife being brandished, alongside abusive language of a sexual and homophobic nature. These incidents have been appropriately reported.

Police partners emphasised the need to call 999 where there is immediate risk, noting that safeguarding remains a priority and requires a robust response. Increased patrols are being considered.

The neighbourhood policing email was shared to support intelligence gathering and inform enforcement activity where appropriate. Police will also undertake engagement at Livewire and The Core, with Thursdays identified as particularly busy. The use of ASB measures was discussed as a means of addressing those responsible.

Mikes Trust will deliver school sessions focused on knife crime awareness. The school's anonymous reporting system was highlighted as a positive tool to encourage reporting.

Partners also discussed safeguarding approaches, including monitoring ages and ensuring that young people who are NEET are identified and supported.

Town Council Update

The Town Council reported that £300,000 of funding has been secured to support youth provision over the next three years. This was welcomed as a significant opportunity to enhance services and engagement for young people locally.

Delivery Plan 2026/7

The Delivery Plan for 2026/27 was discussed in detail. Partners reviewed existing priorities and considered future focus areas. It was noted the plan will be circulated for partner input prior to final agreement.

Action: Lucy to circulate the Delivery Plan to partners once finalised.

Action: Julia to liaise with Councillor Hillary Frank regarding support for traffic-related measures.

4. Any Other Business

None was raised.

The Chair thanked partners and concluded the meeting.



Minutes		
Meeting Title	Safer Saltash	
Date:	12 June 2026	
Time:	10 -11:30	
Location:	Virtual meeting on Teams	
Chaired by:	Lucy Allison	Safer Cornwall (chair)
	Cllr Hilary Frank	Cornwall Cllr
	Andy Rance	Livewire
	Cllr Rachel Bullock	Saltash Town Council
	Kat Buckingham	ASB Caseworker, Cornwall Council
	Danielle King	Safeguarding lead at Saltash Community School
	Gary Smith	Devon & Cornwall Police
	Cllr Julia Peggs	Saltash Town Council
	Dan Turner	Fountain Head School
	Joe Lewis	Civil Enforcement
	Sarah Diaper	Devon & Cornwall Police
Apologies:		
	Cllr Paul Cador	Cornwall Cllr
	Jayne Roycroft	Volunteer Cornwall
	Luisa Scott	Children's Services
	Phillippa Davey	Devon & Cornwall Police
	Catherine Thomson	Localism Cornwall Council
	Sinead Burrows	Saltash Town Clerk
	Cllr Keith Johnson	Cornwall Cllr
	Drew Burley	Safer Cornwall
	Nachelle Nightingale	Healthy Cornwall
	Charlotte Carpenter	The Core

1. Welcome, Introductions and Apologies

The Chair welcomed the group and introductions were made.

2. Agency Updates

2.1 LiveWire

LiveWire reported that young people are continuing to congregate outside the building,

with some activity also taking place on the waterside. Staff have been supporting by engaging with those present and assisting with maintaining the area, including litter picking.

In terms of service development, LiveWire has recruited a 10-hour assistant who will work alongside the Mental Health Lead to strengthen provision.

Andy advised that tombstoning has not currently become an issue on the waterside (yet).

LiveWire will be commencing an 8-week outreach programme in Saltash, likely to take place on Mondays for approximately 3 hours per week. This initiative is OPCC funded through Young People Cornwall. Devon & Cornwall Police are sharing hotspot data, including key locations and times, to ensure outreach activity is effectively targeted.

Discussions took place regarding increased swimming activity during the recent hot weather and the approach to water safety over the summer period. The school offered to share water safety messaging with young people ahead of the summer holidays.

Dani provided information on a *Swim Safe* initiative taking place at Tinside Pool in Plymouth.

Cllr Hilary Frank advised that she has recently met with Saltash Leisure Centre, who will also be delivering a Swim Safe scheme this year. Promotion of these sessions will be shared shortly, and partners were encouraged to support this messaging where possible.

Action: Lucy to circulate previous water safety literature, including the tombstoning campaign, for the school to share with young people and parents before the school holidays.

A number of issues at the waterside were also discussed, including life rings being removed and thrown into hedges, and reports of jet skis causing concern in close proximity to swimmers.

Partners discussed recent communications regarding knife crime and highlighted the importance of ensuring messaging in the public domain is carefully worded to avoid causing unnecessary concern or panic within the community.

The school reported that Mike's Trust will be delivering input sessions to four year groups next Friday. This will not include Year 11 students, as they will have finished and broken up following their final exams.

2.2 Police

Devon & Cornwall Police provided a general update on crime and anti-social behaviour (ASB) in Saltash. It was reported that there are currently some ongoing simmering ASB concerns, alongside recent incidents of criminal damage which are under investigation. Police confirmed they hold intelligence relating to a number of incidents across the town, all of which are being actively pursued.

Police also highlighted that licensed premises have extended their opening hours during the World Cup period, with some venues expected to close between 2:00am and 3:00am depending on match schedules.

Cllr Hilary Frank provided an update that preventative measures at Warfelton Fields are currently being installed to prevent vehicle access, which was noted as a positive outcome.

Cllr Julia Peggs reported an issue at the sheds by Ashtorre in Saltash where a ladder has been placed against the structure, enabling young people to climb onto the railway pillar. Police agreed to increase patrols and pay additional attention to this area.

Cllr Frank also raised Community Speed Watch and confirmed that recruitment for new volunteers is underway. It was suggested that Devon & Cornwall Alerts could be used to raise awareness and support recruitment. Saltash Town Council agreed to promote the volunteer opportunity via their website.

Police raised inconsiderate parking along Callington Road as an ongoing issue, with vehicles causing congestion at both ends of the road. The matter was discussed; however, it was noted that there are currently no parking restrictions in place and therefore limited options for enforcement.

2.3 ASB

Kat Buckingham provided an update on ASB in Saltash. Assertive outreach for young people has been in place since 25 May and is continuing.

It was noted that there had been an incident of offensive graffiti on a local shop in Saltash. This has since been painted over by a member of the community, which was positively acknowledged.

2.4 Saltash Community School

Danielle King reported that YZUP are in school today delivering sessions to young people around substance misuse. She also advised that Monday marks the final day for Year 11 students, and partners have been made aware that there is likely to be an increase in young people in Saltash on Monday afternoon as they celebrate the end of their exams.

Cllr Hilary Frank noted that Church Down Farm are aware of this and have arranged additional presence/litter management in anticipation of increased footfall.

Mike's Trust will also be delivering sessions in school next week.

Danielle King advised that she is currently organising a multi-agency event to take place at the school in September. This event will bring partners together to engage with both parents and young people and provide information and support on a range of key issues.

2.5 Civil Enforcement

Joe Lewis advised that he recently met with Saltash Town Council to discuss areas of concern in relation to civil enforcement and parking. A number of streets were identified as priority areas.

It was noted that civil enforcement presence in Saltash has been limited recently; however, this is set to improve as Joe takes over as lead for the area, with a plan to undertake up to five visits per week where possible.

Joe clarified that the zigzag lines outside Saltash Community School are not located within a Traffic Regulation Order (TRO) area and therefore cannot currently be enforced. However, similar markings outside Bishop Cornish School are covered by a TRO and can be patrolled.

Joe also advised that he will be meeting with Kevin Sinfield from the Police Crime Prevention Department to explore the possibility of civil enforcement being included within the UK PAC app.

Traders in Saltash have queried if the allocated parking time on Fore Street could be increased to one hour. It was noted that making such a change would be costly, as it would require an amendment to the existing Traffic Regulation Order.

2.6 Fountain Head School

Dan Turner introduced himself as a new member to the partnership. Dan confirmed that the old Flying Start building outside the school has now been demolished.

3. Delivery Plan 2026/7

The draft Delivery Plan for 2026/27 was circulated prior to the meeting and discussed in detail. Partners reviewed the draft plan and suggested several additions.

It was suggested that within the delivery plan, under the section on dangerous anti-social driving, an action should be included in relation to Community Speed Watch.

Under youth engagement, partners discussed how the voice of young people will help shape future delivery. It was suggested that the development of a Youth Council in Saltash could be beneficial, providing a mechanism for ongoing consultation. Safer Saltash could then engage directly with this group to inform priorities and initiatives.

Action: Cllr Julia Peggs to discuss the potential development of a Youth Council with Saltash Town Council.

Sarah Diaper added that she and Phillippa Davey have recently been engaging with The Core, where a group of young people have expressed a strong interest in forming a group. This could provide a valuable opportunity for structured engagement and consultation with young people going forward.

It was agreed all partners would review the plan and feedback any amendments to Lucy.

Action: Lucy to circulate the Delivery Plan to partners for final agreement and sign off

4. Any Other Business

None was raised.

The Chair thanked partners and concluded the meeting.



DRAFT Safer Saltash Delivery Plan 2026-27 v0.1

The aim of Safer Saltash is to **improve community safety and reduce crime and antisocial behaviour** by targeting resources to the people and places that need it most within the geographical area, and working with **communities, partners and the business and voluntary sectors** to develop **sustainable solutions**.

Safer Saltash will facilitate and support a multi-agency approach to community safety issues to improve public reassurance, reduce the risk of harm to the community and protect vulnerable groups. Communities will be actively involved in the work of the partnership which will encourage social inclusion and community resourcefulness through being part of the problem-solving process. Achieving safer communities depends upon everyone working together to find local solutions to local problems.

Based on the evidence presented in the Saltash Town Profile and feedback from the Residents Survey, the following have been identified as community safety priorities for the town:

Reduce the harms of drugs and alcohol
Domestic abuse and violence against women and girls are not tolerated, and people can live free of fear
Prevent and reduce antisocial behaviour, focusing on the people and places that need the most help
Youth engagement
Crime prevention and improved feelings of safety
Community engagement and building community resilience

These priorities will be addressed through this delivery plan. Progress will be measured through achievement of quarterly and annual milestones over the lifetime of the plan and key deliverables/outcomes will be reported to the Safer Cornwall Partnership.

Priority area: Reduce the harms of drugs and alcohol

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Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
Share intelligence and information related to drugs; including hotspots to be targeted for outreach and reported drug litter	<p>Ensure information is reported via correct channels e.g. police partnership intelligence portal and Local Drug Information System (LDIS)</p> <p>National increase in synthetic opioid incidents (nitazenes) - increase awareness and naloxone training with key partners</p>	<p>Intelligence submissions shared via police partnership intelligence portal and Local Drug Information System.</p> <p>Reported drug litter monitored and outreach actioned</p>	All Safer Saltash partners	Ongoing
Community engagement to boost proactive and high-quality reporting to aid intelligence development	<p>Promote reporting routes to the wider public to increase intelligence, including Crimestoppers and Fearless.</p> <p>Roll-out of the public information campaign to encourage people to report any concerns about drugs to the Local Drug Information System https://safercornwall.co.uk/local-drug-information-system-ldis/. Reports of new, potent or contaminated drugs can be shared and collated from a range of sources so they can be verified, and warnings sent to the right people through an agreed alert system. These alerts are sent to services and the public.</p> <p>Communication of positive news stories e.g. misuse of drugs act warrants</p>	Positive warrants published on Saltash Police social media	Police/CSO/Comms	Ongoing

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
Regular outreach to engage with vulnerable individuals and the public	Regular outreach to identified areas and promotion of needle exchange service	XX outreach sessions delivered in 26/27 <i>[need update from With You]</i>	With You	Ongoing
Support of the Missing and Child Exploitation Panel (MACE) Local Disruption and Support meetings (LDSMs)	Prevention/disruption activity supported	Saltash meeting currently suspended due to no identifiable cohort of concern	Missing and Exploitation Lead/CSO	As required
Safer Saltash representatives to access Community Safety training programme: Basic Drug Awareness	Promote package of training to all partners	All partners to complete training	All Safer Saltash partners	Ongoing
Joint work in relation to young people and parents and reducing the harm caused by substance misuse.	YZUP to deliver harm reduction education and awareness to young people and parents	Ongoing throughout the year	YZUP Childrens Services (parenting)	Ongoing
Work with licencing partners and the Pubwatch scheme to enhance safety in licensed premises	Saltash Pubwatch meetings supported by Police Licensing Officer Opportunities to offer Safer Saltash support identified	Ongoing throughout the year	Police and Council licencing officers Pubwatch	Ongoing
Pubs Against Drugs (PAD) activity, including licencing checks and drugs swab testing	Ongoing activity throughout the year. Outcome reports considered at Safer Saltash partnership meetings	Ongoing throughout the year	Police and Council licencing officers Police	Ongoing

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
Public Space Protection Order (PSPO) signage	Ensure that PSPO signage is up and visible in all targeted areas covered by the PSPO	Review TBC	CSO	Ongoing

Priority area: Domestic abuse and violence against women and girls are not tolerated, and people can live free of fear

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
Support the work of the Healthy Relationships Alliance to promote consistent healthy relationship education	Healthy Relationships delivered in all schools in Saltash	Ongoing. Need update from Safer Futures on number of inputs delivered.	Safer Futures	Ongoing
Provide bystander training for ENTE staff	All ENTE staff, taxi drivers, off-licence staff provided with opportunity to complete 1.5hr free bystander training	To be progressed with DASV team, dates need to be scheduled for this training and venues provided.	Safer Futures/Barnardo's/Safer Cornwall DASV Team	Ongoing
<i>[Insert education on toxic masculinity action here]</i>				
Increase reporting and support local and national campaigns	'Blow the Whistle' campaign from 11.06.26 for the duration of the World Cup. 16 Days of Activism Against Gender Based Violence campaign Sexual Violence and Sexual Abuse Awareness Week	Blow the Whistle campaign posters circulated 10.06.26	All Safer Saltash partners	Ongoing

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Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
Support for Devon and Cornwall Police Project Nighteye	Facilitate 'Walk and Talk' Session with Police	Plans for 2026 TBC	Police NHT and Partners	Ongoing
Promote the use of the StreetSafe reporting tool	Street Safe: StreetSafe is a national reporting tool provided by Police.uk promoted by Devon and Cornwall Police. Home Police.uk		Police	

Priority area: Prevent and reduce antisocial behaviour, focusing on the people and places that need the most help

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
Operational Response to Anti-Social Behaviour in Town Centre, Waterside and Carkeel	Business Engagement Visible patrols Use of ASB/Police powers Ensure multi-agency approach	<i>[Insert update from ASB team]</i>	Police ASB Team CSO	Ongoing
ASB Target Group meetings held monthly (under and over 18's)	Ensure relevant information is fed into the ASB target group Complex, multi-faceted ASB issues to be raised at Safer Saltash	ASB Target Group meetings running monthly. Strong partnership buy-in and attendance.	ASB Caseworker	Ongoing
Assertive youth outreach	Referrals for assertive youth outreach (evidenced) to be made as required. Information on key areas, times, demographics and risks to be shared with Young People Cornwall team	OPCC commission Space who are coordinating Young People Cornwall and Young Devon to deliver Assertive Outreach with groups of young people at risk of or engaged in ASB. This provision is available again this year with double outreach capacity throughout the summer months – service is referral only but available on request.	Young People Cornwall	Ongoing

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
<p>Current seasonal issue with Tombstoning from the Waterside</p>	<p>Repeat public safety campaigns from last year on water safety and associated ASB. Persistent issues brought to Safer Saltash partnership to problem solve.</p>			
<p>Secure and make safe any derelict buildings that are being accessed by members of the public and are unsafe</p>	<p>Information on derelict buildings identified in Saltash to be shared with Community Safety team. Risk assessments to be submitted to Environmental Protection team for enforcement action if required.</p>		<p>CSO Environmental Protection</p>	
<p>Overnight illegal camping campervans, 'Wild' camping</p>	<p>A recurrent summer issue in car parks, lay-bys, residential streets with no parking restrictions, beaches, private land etc. A different solution is needed depending on where (private/public land etc), what (vehicle or tent) and who (holidaymakers, travellers, people with no other home than vehicle, or rough sleepers).</p> <p>To ensure that the agreed protocol and joint approach between Devon & Cornwall Police and Cornwall Council is effectively delivered to minimise the impact of unauthorised encampments. This will ensure that any use of available powers is consistent, proportionate, non-discriminatory, and compliant with the Human Rights Act 1998 and the Data Protection Act 1998.</p> <p>Multi agency meetings may be convened to manage this joint</p>	<p>These issues are frequently referred to the Community Safety Team badged as ASB, but there should only be involvement if the presenting issues include actual ASB, drugs and alcohol or wider community safety issues.</p>		

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
Page 91	approach and implement preventative measures such as access restrictions in specific locations such as Warfelton Field in Saltash during 2026.			
<i>[ASB Awareness week actions to be listed here]</i>		<i>[Kat to provide an update here]</i>		

Priority area: Youth engagement

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
Ensure the voice of the young people shapes our delivery	Engagement with; The Core Livewire Saltmill Sports Clubs Saltash Community School Young People Cornwall		The Core Livewire Saltmill Sports Clubs Saltash Community School Young People Cornwall	Ongoing
Support the broad range of youth provision in Saltash	Saltash TC continue to provide substantial funding to support the youth provision in Saltash. Support bids to develop targeted youth projects in the town.			

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
Support and promote physical activity and healthy food for young people in Saltash 2019/2020	Time2Move Holiday Programme provides fun physical activity and healthy food for children aged between 5 and 16 years old during the school holidays in Cornwall. The programme is fully funded by the Department for Education and is for children that are eligible for benefits related free school meals. It is known nationally as the Holiday Activities and Food Programme. Community Safety Officers link closely with coordinators and ASB officers to ensure the programme is open to young people at risk of becoming involved in ASB.			
[Insert Plymouth Argyll project here]				
Support the Missing and Child Exploitation Panel (MACE) and relevant Local Disruption and Support Meetings (LDSMs)	Referrals made as required	Referrals made as required	MACE CSO Police	Ongoing
Targeted work alongside Youth Intervention and Missing Officer	Work closely with the Youth Intervention and Missing Officer (YIMO), to ensure that approaches are aligned and informed.		YIMO CSO	

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
Page 93	<p>The Youth Intervention and Missing Officers (YIMOs) are fully engaged in targeted neighbourhood youth patrols and engagement.</p> <p>The YIMOs provide a dynamic response to emerging risks, providing targeted school inputs in the run up to the school holidays in support of the policing and partnership plans.</p> <p>Specific inputs to schools include ASB/Hate Crime/internet safety/substance misuse/knife crime and radicalisation and risk of exploitation, both to pupils and Teachers.</p> <p>YIMOs target hot spots where young people gather, either in areas already identified as ASB hotspots or areas which specifically attract young people over the summer months. The officers provide Targeted Interventions to prevent further ASB.</p> <p>YIMOs working with Youth Justice Service during (Op Sceptre) intensification week. The key focus is to raise awareness around the consequences and dangers of carrying a knife. Reinforcing messages about talking to a trusted adult or police if</p>			

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
Page 94	you feel unsafe; report anonymously to Fearless or police website https://www.devon-cornwall.police.uk/tua/tell-us-about/			
Knife crime input to all year group assemblies	Mike's Trust delivering input to all year groups at Saltash Community School		Mike's Trust Saltash Community School	

Priority area: Crime prevention and improved feelings of safety

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
Multi agency environmental visual audits (EVAs) in key areas (target hardening)	<p><i>EVAs delivered and follow up actions to be completed in;</i></p> <ul style="list-style-type: none"> - X - X - X 	All actions identified in EVAs to be completed including the removal of graffiti	Police CPO Police NHT CSO	
Work with Chamber of Commerce and local traders to reduce retail crime in town centre	<p>Chamber of Commerce rep to sit on Safer Saltash partnership.</p> <p>Support the roll out of UK PAC to all businesses in Saltash</p> <p>Support Saltash Shopwatch</p> <p>Safer Business Action Days</p>			

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
Illegal tobacco and vapes	Targeted intensification initiatives targeting illegal tobacco and vapes. Visiting and engaging with as many retail outlets as possible across Saltash as part of a coordinated approach – including test purchasing in partnership with Trading Standards; working with partners to achieve closure orders for shops acting illegally		Trading Standards	
CCTV	Support ongoing implementation across the Town Centre and new camera at Carkeel. Live monitoring contract with Plymouth. Explore evidence of CCTV effectiveness and identify information suitable for public dissemination	The Town Council confirmed that funding for CCTV at Carkeel has been secured through the Office of the Police and Crime Commissioner (OPCC). Further discussions regarding precise camera locations are to take place	Saltash Town Council Police CSO	Ongoing
Hate crime and resettlement	Hate crime awareness week Input from Dave Temple on extremism Hate graffiti – monitoring community tensions and appropriate response		Resettlement Team CC Waste Team CSO Police	
Anti-Social and Dangerous Driving	[Insert key outputs]			

Priority area: Community engagement and building community resilience

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
<p>Multi agency community engagement pop up events</p>	<p>A minimum of two Safer Saltash events held throughout the year.</p> <p>Police and partner presence at larger town centre events such as Saltash Regatta.</p> <p>Wide dissemination of Safer Cornwall Z cards and Summer Z cards – promoting who to contact in relation to reporting community safety issues</p> <p>Promote the Safer Cornwall 'Have your Say' survey and increase returns. This is delivered via an online survey and in person at events. Have Your Say invites residents to tell us about the problems that they perceive in their local area and what we should do about them.</p>	<p>Multi agency event held in Saltash Library on 20th March 2026</p> <p>Safer Cornwall Have your Say survey go live w/c 15th June 2026</p>	CSO	Ongoing
<p>Deliver Safer Cornwall campaigns during awareness weeks</p>	<p>Hate Crime awareness week ASB Week 16 Days of action World Cup Blow the Whistle National County Lines Campaigns Knife crime campaign (Op Septre)</p>	Ongoing throughout the year	CSO Safer Cornwall leads	Ongoing
<p>Engaging people with multiple vulnerabilities - Safe and Well Hub at Saltash Leisure Centre</p>	<p>Building on the positive impacts seen in existing locations we know that the Safe and Well Hubs provide opportunities to engage and sustain people with multiple vulnerabilities in positive activities,</p>		Complex Needs Team Implementation Lead	

Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	status
Page 97	which reduces ASB and other street-related issues in our town centres.			
Promote the police neighbourhood alert system widely across Saltash	Police use the Neighbourhood Alert system, called Devon & Cornwall Alert locally, to inform members of the public about issues in their local area and update on good news stories and actions taken. Recipients can respond to the messages and can also rate the message		Police	
Engage with key partnerships	Engagement with Community Area Partnerships to promote positive messaging and how to report the issues that residents are worried about			

DRAFT Safer Saltash Delivery Plan 2026-27 v0.2

The aim of Safer Saltash is to **improve community safety and reduce crime and antisocial behaviour** by targeting resources to the people and places that need it most within the geographical area, and working with **communities, partners and the business and voluntary sectors** to develop **sustainable solutions**.

Safer Saltash will facilitate and support a multi-agency approach to community safety issues to improve public reassurance, reduce the risk of harm to the community and protect vulnerable groups. Communities will be actively involved in the work of the partnership which will encourage social inclusion and community resourcefulness through being part of the problem-solving process. Achieving safer communities depends upon everyone working together to find local solutions to local problems.

Based on the evidence presented in the Saltash Town Profile and feedback from the Residents Survey, the following have been identified as community safety priorities for the town:

1.0	Reduce the harms of drugs and alcohol
2.0	Domestic abuse and violence against women and girls are not tolerated, and people can live free of fear
3.0	Prevent and reduce antisocial behaviour, focusing on the people and places that need the most help
4.0	Youth engagement
5.0	Crime prevention and improved feelings of safety
6.0	Community engagement and building community resilience

These priorities will be addressed through this delivery plan. Progress will be measured through achievement of quarterly and annual milestones over the lifetime of the plan and key deliverables/outcomes will be reported to the Safer Cornwall Partnership.

1.0 Priority area: Reduce the harms of drugs and alcohol

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	Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
1.1	Share intelligence and information related to drugs; including hotspots to be targeted for outreach and reported drug litter	<p>Ensure information is reported via correct channels e.g. police partnership intelligence portal and Local Drug Information System (LDIS)</p> <p>National increase in synthetic opioid incidents (nitazenes) - increase awareness and naloxone training with key partners</p>	<p>Intelligence submissions shared via police partnership intelligence portal and LDIS.</p> <p>Reported drug litter monitored and outreach actioned</p>	All Safer Saltash partners	Ongoing
1.2	Community engagement to boost proactive and high-quality reporting to aid intelligence development	<p>Promote reporting routes to the wider public to increase intelligence, including Crimestoppers and Fearless.</p> <p>Roll-out of the public information campaign to encourage people to report any concerns about drugs to the Local Drug Information System https://safercornwall.co.uk/local-drug-information-system-ldis/. Reports of new, potent or contaminated drugs can be shared and collated from a range of sources so they can be verified, and warnings sent to the right people through an agreed alert system. These alerts are sent to services and the public.</p> <p>Communication of positive news stories e.g. misuse of drugs act warrants</p>	Positive warrants published on Saltash Police social media	Police CSO Comms	Ongoing
1.3	Regular outreach to engage with vulnerable individuals and the public	Regular outreach to identified areas and promotion of needle exchange service	XX outreach sessions delivered in 26/27 <i>[need update from With You]</i>	With You	Ongoing
1.4	Support of the Missing and Child Exploitation Panel (MACE) Local Disruption and Support meetings (LDSMs)	Prevention/disruption activity supported	Saltash meeting currently suspended due to no identifiable cohort of concern	Missing and Exploitation Lead CSO	As required

	Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
1.5	Safer Saltash representatives to access Community Safety training programme: Basic Drug Awareness	Promote package of training to all partners- Safer Cornwall Training Programme - Safer Cornwall	All partners to complete training	All Safer Saltash partners	Ongoing
1.6	Joint work in relation to young people and parents and reducing the harm caused by substance misuse.	YZUP to deliver harm reduction education and awareness to young people and parents	Ongoing throughout the year YZUP delivering in Saltash Community School 12 th June	YZUP Childrens Services (parenting) Schools	Ongoing
1.7	Work with licencing partners and the Pubwatch scheme to enhance safety in licensed premises	Saltash Pubwatch meetings supported by Police Licensing Officer Opportunities to offer Safer Saltash support identified	Ongoing throughout the year Licencing hours extended throughout the World Cup, most licences premises expected to close around 2-3am depending on the time of the matches	Police and Council licencing officers Pubwatch	Ongoing
1.8	Pubs Against Drugs (PAD) activity, including licencing checks and drugs swab testing	Ongoing activity throughout the year. Outcome reports considered at Safer Saltash partnership meetings	Ongoing throughout the year	Police and Council licencing officers Police	Ongoing
1.9	Public Space Protection Order (PSPO) signage	Ensure that PSPO signage is up and visible in all targeted areas covered by the PSPO	Review of target areas to be conducted in 2026.27	CSO ASB	Ongoing

2.0 Priority area: Domestic abuse and violence against women and girls are not tolerated, and people can live free of fear

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Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status	
2.1	Support the work of the Healthy Relationships Alliance to promote consistent healthy relationship education	Healthy Relationships delivered in all schools in Saltash	Ongoing. Need update from Safer Futures on number of inputs delivered in which schools	Safer Futures	Ongoing
2.2	Provide bystander training for ENTE staff	All ENTE staff, taxi drivers, off-licence staff provided with opportunity to complete 1.5hr free bystander training	To be progressed with DASV team, dates need to be scheduled for this training and venues provided.	Safer Futures/Barnardo's/Safer Cornwall DASV Team	Ongoing
2.3	<i>[Insert education on toxic masculinity action here]</i>				
2.4	Increase reporting and support local and national campaigns	'Blow the Whistle' campaign from 11.06.26 for the duration of the World Cup. 16 Days of Activism Against Gender Based Violence campaign Sexual Violence and Sexual Abuse Awareness Week	Blow the Whistle campaign posters circulated 10.06.26 16 Days of Action is an annual, international campaign which raises awareness of, and calls for an end to gender-based violence. The campaign runs end Nov 2026	All Safer Saltash partners	Ongoing
2.5	Support for Devon and Cornwall Police Project Nighteye	Facilitate 'Walk and Talk' Session with Police	Plans for 2026 TBC	Police NHT and Partners	Ongoing
2.6	Promote the use of the StreetSafe reporting tool	Street Safe: StreetSafe is a national reporting tool provided by Police.uk promoted by Devon and Cornwall Police. Home Police.uk	Review data from StreetSafe feedback and respond accordingly	Police CSO	As required

3.0 Priority area: Prevent and reduce antisocial behaviour, focusing on the people and places that need the most help

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	Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
	Operational response to anti-social behaviour in Town Centre, Waterside and Carkeel	Business Engagement Visible patrols Use of ASB/Police powers Ensure multi-agency approach	Regular multi agency patrols and engagement with local businesses effected. ASB escalation process followed alongside referrals for support Livewire engaging with young people on the waterside Last day of exams for yr 11 pupils Monday 15 th June, Church Down Farm aware and have planned litter pick for week after	Police ASB Team CSO	Ongoing
3.2	ASB Target Group meetings held monthly (under and over 18's)	Ensure relevant information is fed into the ASB target group Complex, multi-faceted ASB issues to be raised at Safer Saltash	ASB Target Group meetings running monthly. Strong partnership buy-in and attendance.	ASB Caseworker	Ongoing
3.3	Assertive youth outreach	Referrals for assertive youth outreach (evidenced) to be made as required. Information on key areas, times, demographics and risks to be shared with Young People Cornwall team. OPCC commission Space who deliver Assertive Outreach with groups of young people at risk of or engaged in ASB. This provision is	Space assertive outreach being delivered in Saltash from 25 th May 2026. Livewire starting delivery of assertive youth outreach for 8-week period over the summer in partnership with Young People Cornwall. 3 hours per week, likely to be on a Monday evening. Police	Young People Cornwall Livewire Police ASB	Ongoing

	Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
Page 103		available again this year with double outreach capacity throughout the summer months – service is referral only but available on request	team sharing intelligence on hotspot areas and hotspot times with Livewire to support effective delivery and reach.		
3.4	Current seasonal issue with Tombstoning from the Waterside	Repeat public safety campaigns from last year on water safety and associated ASB. Persistent issues brought to Safer Saltash partnership to problem solve.	Campaign material shared by the school prior to the summer holidays Information shared regarding access points on the Waterside to informed targeted patrols	CSO ASB School	As required
3.5	Water safety advice and support	RNLI water safety campaign information to be circulated. Swim safe lessons being provided at Saltash Leisure Centre and Plymouth Tinside Lido – all to promote	Campaign material shared by the school prior to the summer holidays. All partners to promote swim safe offer from GLL	School All Safer Saltash partners	On going
3.6	Secure and make safe any derelict buildings that are being accessed by members of the public and are unsafe	Information on derelict buildings identified in Saltash to be shared with Community Safety team. Risk assessments to be submitted to Environmental Protection team for enforcement action if required.	As required. Flying Start building opposite the Core now demolished	CSO Environmental Protection	As required
3.7	Overnight illegal camping campervans, 'Wild' camping	A recurrent summer issue in car parks, lay-bys, residential streets with no parking restrictions, beaches, private land etc. A different solution is needed depending on where (private/ public land etc), what (vehicle or tent) and who (holidaymakers, travellers, people with no other home than vehicle, or rough sleepers).	These issues are frequently referred to the Community Safety Team badged as ASB, but there should only be involvement if the presenting issues include actual ASB, drugs and alcohol or wider community safety issues.	Unauthorised encampments officer CSO Localism Police ASB	As required

	Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
Page 104		<p>To ensure that the agreed protocol and joint approach between Devon & Cornwall Police and Cornwall Council is effectively delivered to minimise the impact of unauthorised encampments. This will ensure that any use of available powers is consistent, proportionate, non-discriminatory, and compliant with the Human Rights Act 1998 and the Data Protection Act 1998.</p> <p>Multi agency meetings may be convened to manage this joint approach and implement preventative measures.</p>	Access restrictions to Warfelton Field being fitted in June 26.		
3.8	ASB Awareness Week activity	Support engagement and awareness raising activity during ASB week starting 29 th June 26	Multi Agency Estate Walkabout planned for 2 nd July 26	ASB	Planned

4.0 Priority area: Youth engagement

	Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
4.1	Ensure the voice of the young people shapes our delivery	Engagement with; The Core Livewire Saltmill Sports Clubs Saltash Community School Young People Cornwall	Saltash Town Council considering developing a Youth Council. Police and the Core have been working with a group of young	The Core Livewire Saltmill Sports Clubs Saltash Community School	Ongoing

	Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
Page 1052			people who are keen to engage and have their voices heard	Young People Cornwall Police	
	4.2 Support the broad range of youth provision in Saltash	Saltash TC continue to provide substantial funding to support the youth provision in Saltash. Support bids to develop targeted youth projects in the town.		All partners	Ongoing
4.3	Support and promote physical activity and healthy food for young people in Saltash	Time2Move Holiday Programme provides fun physical activity and healthy food for children aged between 5 and 16 years old during the school holidays in Cornwall. The programme is fully funded by the Department for Education and is for children that are eligible for benefits related free school meals. It is known nationally as the Holiday Activities and Food Programme. Community Safety Officers link closely with coordinators and ASB officers to ensure the programme is open to young people at risk of becoming involved in ASB.		Time2Move	Planned
4.4	Support the Missing and Child Exploitation Panel (MACE) and relevant Local Disruption and Support Meetings (LDSMs)	Referrals made as required	Referrals made as required	MACE CSO Police	Ongoing

	Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
4 Page 106	Targeted work alongside Youth Intervention and Missing Officer	Work closely with the Youth Intervention and Missing Officer (YIMO), to ensure that approaches are aligned and informed.	<p>The YIMOs is fully engaged in targeted neighbourhood youth patrols and engagement.</p> <p>YIMOs working with Youth Justice Service during (Op Sceptre) intensification week. The key focus is to raise awareness around the consequences and dangers of carrying a knife. Reinforcing messages about talking to a trusted adult or police if you feel unsafe; report anonymously to Fearless or police website https://www.devon-cornwall.police.uk/tua/tell-us-about/</p>	YIMO CSO	Ongoing
4.6	Knife crime input at Saltash Community School	Mike's Trust delivering input to 4-year groups at Saltash Community School	Input being delivered 19 th June 26.	Mike's Trust Saltash Community School	Planned
4.7	Multi agency engagement to parents and young people at Saltash Community School	Being planned for September 26 to incorporate new year 7 parents and young people.	Saltash Community School planning input	School	Planning

5.0 Priority area: Crime prevention and improved feelings of safety

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Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
Multi agency environmental visual audits (EVAs) in key areas (target hardening)	EVAs delivered and follow up actions to be completed in (TBC); - X - X - X	All actions identified in EVAs to be completed including the removal of graffiti	Police CPO Police NHT CSO	TBC
5.2 Work with Chamber of Commerce and local traders to reduce retail crime in town centre	Chamber of Commerce rep to sit on Safer Saltash partnership. Support the roll out of UK PAC to all businesses in Saltash Support Saltash Shopwatch Safer Business Action Days	Civil enforcement team also exploring the possibility of being included on the UK PAC system	C of C Police Crime Prevention Shopwatch CSO	Ongoing
5.3 Illegal tobacco and vapes	Targeted intensification initiatives targeting illegal tobacco and vapes. Visiting and engaging with as many retail outlets as possible across Saltash as part of a coordinated approach – including test purchasing in partnership with Trading Standards; working with partners to achieve closure orders for shops acting illegally	Planned activity to be confirmed with Trading Standards	Trading Standards	Ongoing
5.4 CCTV	Support ongoing implementation across the Town Centre and new camera at Carkeel. Live monitoring contract with Plymouth. Explore evidence of CCTV effectiveness and identify information suitable for public dissemination	The Town Council confirmed that funding for CCTV at Carkeel has been secured through the Office of the Police and Crime Commissioner (OPCC). Further discussions regarding precise camera locations are to take place	Saltash Town Council Police CSO	Ongoing

	Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
5 Page 108	Hate crime and resettlement	Hate crime awareness week usually falls in October Input from Dave Temple on extremism Hate graffiti at future Safer Saltash meeting- monitoring community tensions and appropriate response	Resettlement team attend Safer Saltash meetings and raise any concerns with partners. Dave Temple input date TBC	Resettlement Team CC Waste Team CSO Police	Ongoing
5.6	Anti-Social and Dangerous Driving	Support multi-agency engagement with dangerous drivers, possibility to run joint event with Cornwall Fire & Rescue Conduct enforcement re: Dangerous Driving Promote Op Snap and the submission of dangerous driving evidence	Ongoing	Police Fire CSO ASB	Ongoing
5.7	Community Speedwatch	Support the recruitment of new volunteers to Community Speedwatch through Devon and Cornwall Police Alert system and Saltash Town Council Receive feedback from Community Speedwatch on target areas and hotspots for further enforcement activity as required	Ongoing	Community Speedwatch Police	Ongoing

6.0 Priority area: Community engagement and building community resilience

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	Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
	Multi agency community engagement pop up events	<p>A minimum of two Safer Saltash events held throughout the year.</p> <p>Police and partner presence at larger town centre events such as Saltash Regatta.</p> <p>Wide dissemination of Safer Cornwall Z cards and Summer Z cards – promoting who to contact in relation to reporting community safety issues</p> <p>Promote the Safer Cornwall 'Have your Say' survey and increase returns. This is delivered via an online survey and in person at events. Have Your Say invites residents to tell us about the problems that they perceive in their local area and what we should do about them.</p>	<p>Multi agency event held in Saltash Library on 20th March 2026</p> <p>Safer Cornwall Have your Say survey go live w/c 15th June 2026</p>	CSO	Ongoing
6.2	Deliver Safer Cornwall campaigns during awareness weeks	<p>Hate Crime awareness week</p> <p>ASB Week</p> <p>16 Days of action</p> <p>World Cup Blow the Whistle</p> <p>National County Lines Campaigns</p> <p>Knife crime campaign (Op Septre)</p>	Ongoing throughout the year	CSO Safer Cornwall leads	Ongoing
6.3	Engaging people with multiple vulnerabilities - Safe and Well Hub at Saltash Leisure Centre	Building on the positive impacts seen in existing locations we know that the Safe and Well Hubs provide opportunities to engage and sustain people with multiple vulnerabilities in positive activities,	Update from complex needs team	Complex Needs Team Implementation Lead	Ongoing

	Activity	Key Deliverables/Outputs	Progress & Actions	Lead(s)	Status
Page 10		which reduces ASB and other street-related issues in our town centres.			
6.10	Promote the police neighbourhood alert system widely across Saltash	Police use the Neighbourhood Alert system, called Devon & Cornwall Alert locally, to inform members of the public about issues in their local area and update on good news stories and actions taken. Recipients can respond to the messages and can also rate the message	Ongoing promotion	Police	Ongoing
6.5	Engage with key partnerships	Engagement with Community Area Partnerships to promote positive messaging and how to report the issues that residents are worried about		CSO Localism	Ongoing

Report to Saltash Town Council July 2026

Cllr. Hilary Frank

Representing Saltash Essa, *Konseler Kernow Essa*



TAMAR VALLEY MANAGEMENT PLAN, 2026 -2031

The new Tamar Valley National Landscape Management Plan was formally adopted by Cornwall Council’s Cabinet in June. Many people will know the area by its former designation as an Area of Outstanding Natural Beauty, but in 2023 all AONBs were renamed as National Landscapes to better reflect their importance not only for their beauty, but also for wildlife, heritage and the wellbeing of local communities.

From Churchtown Farm to places such as Cotehele and Kit Hill, the Tamar Valley is a landscape shaped by generations of stewardship, particularly by the farmers and landowners whose work has helped shape and care for the landscape we value today. Over the last thirty years, the Tamar Valley National Landscape Partnership has helped secure more than £19 million of investment and supported over 340 projects across the Valley. The Plan sets out a shared vision for how we can continue to care for and enhance this remarkable landscape over the next five years.

As Vice Chair of the Tamar Valley National Landscape Partnership, I was pleased to speak in support of the Plan when it came before Cabinet. I would also like to acknowledge Saltash Town Council's continued support for Churchtown Farm through its annual grant. That investment helps support public access and community engagement, contributing to the wider aims of the Tamar Valley National Landscape.

[Management plans - Tamar Valley National Landscape Tamar Valley National Landscape](#)

YOUTH STRATEGY

Cornwall Council is developing a new Youth Strategy to help make Cornwall a place where young people can grow up happy, healthy and able to succeed, wherever they live. As Cabinet Member for Children, Families and Schools, I am keen to make sure that the Strategy reflects the experiences of young people in communities such as Saltash and that it builds on the excellent work already taking place locally.

Saltash Town Council has a strong track record of supporting young people through its financial investment in local youth organisations and activities. I am particularly pleased that the Mayor has chosen Saltash Youth Network as his charity for the year.

As part of the development of the Strategy, we have launched a survey to gather feedback from elected members about the challenges and opportunities facing young people in their communities. I’d be very grateful if Town Councillors could take a few minutes to complete the survey using the link below. In particular, we are keen to hear whether the issues identified reflect what is happening in Saltash, what changes you have seen over time, whether there are challenges or opportunities we may have overlooked, and what should be prioritised in the years ahead.

The survey closes on 6 July. [Cornwall Youth Strategy Development | Let's Talk Cornwall](#)

SEND REFORM PLAN

We've now submitted Cornwall's SEND Reform Plan to Government. I'm pleased that the Plan keeps the focus on something I've consistently argued for: getting support to children earlier, before needs escalate and families find themselves having to fight for help. It also places a strong emphasis on making mainstream schools more inclusive and improving access to specialist advice and support closer to home.

Developed with schools, academy trusts, health partners, parent carers and young people across Cornwall, the Plan is about improving the way we support children locally. Our ambition is simple: to help children and families get the right support at the right time, in the right place, so that more children can thrive close to home.

The Government's national SEND consultation closed in May, and Ministers are currently considering the responses before deciding if any changes should be made at a national level. Our local Plan sits alongside that process and focuses on what we in Cornwall can do now to improve support for children and families.

ADDITIONAL CABINET ROLE: VETERANS AND VETERANS FAMILIES

I was honoured that the Leader of Cornwall Council recently asked me to take on additional responsibility for veterans and veterans' families alongside my existing portfolio.

As part of this role, I was proud to attend the flag-raising ceremony at Lys Kernow marking the start of Armed Forces Week, where the Leader also signed Cornwall Council's Armed Forces Covenant. The Covenant is a national pledge that those who serve, or have served, in the Armed Forces, together with their families, should be treated fairly and should not face disadvantage as they access public and community services.



I was particularly pleased that Saltash Town Council was one of only two town councils represented at the ceremony and signed its own Armed Forces Covenant, demonstrating its commitment to supporting members of the Armed Forces community here in Saltash.

I'm looking forward to working with schools and veterans' organisations to help young people understand the contribution of our Armed Forces, strengthen links between schools and the Armed Forces community, and ensure that children from Armed Forces families feel recognised, supported and able to thrive.

DENTISTRY SUMMIT, 17th JULY

Access to NHS dentistry has been a regular topic of discussion at meetings of the Saltash Health Action Group because so many local families continue to struggle to find an NHS dentist. I'd like to thank everyone involved in the Group for keeping the issue firmly on the agenda and working constructively to improve healthcare in our community.

During her year as Mayor, Cllr Julia Peggs and I completed oral health training. Now, as Portfolio Holder for Children, Families and Schools, I'm working to see more primary schools benefit from initiatives such as supervised toothbrushing. That's why I'm particularly pleased that the Leader of Cornwall Council has brought partners together for a Cornwall Dentistry Summit on 17th July. Many of the issues are national rather than local, but that doesn't mean we should stand still. By bringing together everyone involved, we have a real opportunity to focus on practical steps we can take to improve oral health and access to dental care, and at the same time highlight the case for the wider changes that are needed.

Here is a link with more information, which will include details of how to watch the Summit live: [Cornwall Dentistry Summit | Let's Talk Cornwall](#)

TAMAR TOLL ACTION GROUP AGM

I was pleased to attend the Annual General Meeting of the Tamar Toll Action Group, which continues to campaign for fairer toll arrangements on the Tamar Crossings. I've been actively involved with the Group since its formation, and was delighted to congratulate Scott Slavin on his election as the new Chair. I'd also like to pay tribute to outgoing Chair Mel Priston, whose determination and leadership were key to establishing the Group and building it into a respected voice for communities on both sides of the Tamar. I look forward to continuing to work with the Group as it takes forward the next stage of its campaign.

SPOT THE DIFFERENCE



I was pleased to take part in the Town Centre audit of Fore Street, walking with Highways Manager Will Glassup to identify maintenance issues and discuss opportunities for improvement. My thanks to Will for his constructive approach, and to Cllr Bickford for organising the audit. As I walked home afterwards, I noticed the old Cornwall College sign at the entrance to Victoria Gardens, still there years after the College had closed. I sent an email to the Highways team, and it was great to see the sign removed within a week - it had outstayed the college it was pointing to!

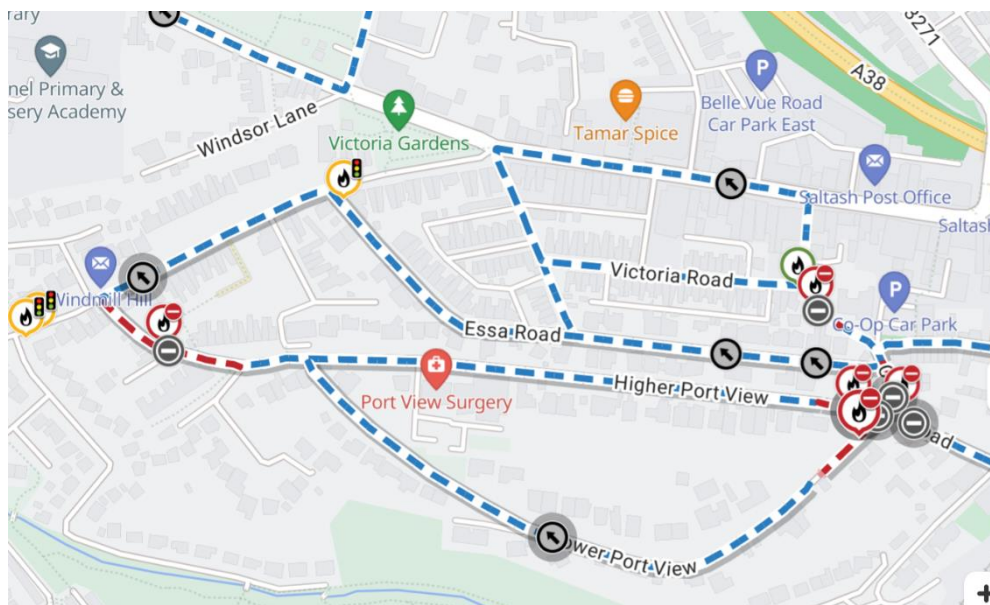
WARFELTON

Along with many residents, I was pleased to see the installation of bollards at Warfelton to help prevent unauthorised encampments. I have since received an update from Cormac confirming that the key clamps for the side along Warfelton Crescent (in blue below) are due to be installed in the week beginning 29th June. Cormac is still waiting for a delivery date for the vehicle gates but is continuing to press the manufacturer, recognising the importance of completing the work as soon as possible. I will continue to monitor progress and keep you updated as the remaining work progresses.



ROAD CLOSURE

Location: Lower Port View, Higher Port View and Culver Road, Saltash
 Timing: 3rd August 2026 to 21st August 2026 (24 hours)
 Contact: Customer Services at Wales and West Utilities - Tel: 0800 9122 999,
 email: enquiries@wwutilities.co.uk
[Causeway one.network](http://Causewayone.network)





Saltash Town Council Report

July 2nd 2026

Cllr Keith Johnson – Cornwall Councillor, Saltash Tamar Ward

Author: Cllr Keith Johnson

Date: July 1st 2026

Report to Saltash Town Council

From Cornwall Councillor Keith Johnson

Report:

Chair and Members,

Saltash Town Council Report

Question to Cabinet – SEND Strategy

At the recent Cabinet meeting, I welcomed the ambition of Cornwall Council's Special Educational Needs and Disabilities (SEND) Strategic Plan and expressed my support for the principles of earlier intervention, stronger inclusion and better outcomes for children and young people with SEND.

However, I made it clear that Cabinet was being asked not simply to endorse a vision, but to approve the document that will now be submitted to Government in response to the significant challenges facing SEND services in Cornwall.

I stressed that the success of this Plan will not be judged by its aspirations alone, but by tangible improvements for children and families. This means ensuring children receive support earlier, reducing waiting times, lowering exclusions and rebuilding confidence in the SEND system.

I also raised concerns that have been expressed nationally regarding SEND reforms, particularly whether parents could lose some of the statutory protections currently provided through Education, Health and Care Plans (EHCPs). I asked Cabinet Member for Children and Families, Cllr Hilary Frank, to provide reassurance that Cornwall's approach would not weaken parents' rights to secure appropriate support for their children, challenge decisions where necessary, or access statutory protections where their child's needs require them.

Given that the recent Ofsted and Care Quality Commission inspection highlighted concerns around communication, consistency of provision and delays in accessing support, I questioned what assurances Cabinet could give families that their legal rights and protections would remain fully safeguarded throughout the reform programme.

Finally, I requested that Cabinet commits to bringing a progress report back to elected members within 12 months so that we can assess whether the reforms have delivered measurable improvements, including reduced waiting times, improved outcomes for children, greater confidence among families and the continued protection of parents' legal rights.

As Shadow Cabinet Member, I will continue to hold the administration to account to ensure that every child with SEND in Cornwall receives the support they deserve and that parents retain the protections they rightly expect.

Treledan Expansion Consultation – Proposed Development of a Further 156 Homes

Report by Cllr Keith Johnson, Cornwall Councillor

I wish to make Members aware that a public consultation is currently underway regarding proposals by Bloor Homes to construct a further 156 dwellings as an extension to the existing Treledan development.

This consultation provides an important opportunity for residents, stakeholders and local organisations to review the proposals and submit their views before any planning application is determined.

The consultation documents and feedback form can be accessed here:

<https://bloorhomesexeter.com/treledan-new-homes/>

Whilst there is an acknowledged need for new housing, it is essential that any further development is supported by the infrastructure required to meet the needs of both existing and future residents. The consultation raises a number of significant considerations, including:

- The capacity of local schools to accommodate additional pupils.
- The impact on GP surgeries, NHS services and wider healthcare provision.
- The effect of increased traffic on the local highway network and congestion.
- The protection of green spaces, biodiversity and the surrounding environment.
- The adequacy of drainage, utilities and other essential infrastructure.
- The provision of community facilities necessary to support a growing population.

Saltash has already experienced substantial housing growth in recent years. It is therefore important that future development is properly planned, with supporting infrastructure delivered alongside new homes rather than following behind.

I encourage Saltash Town Council, residents and community groups to engage fully with the consultation, review the proposals in detail and ensure their views are submitted within the consultation period. The planning process is strengthened when it reflects the knowledge and experience of those who live and work in the community.

As Cornwall Councillor for Saltash, I will continue to listen to residents' concerns and representations and will ensure these are raised through the appropriate planning processes.

I commend this report to the Town Council for information and encourage Members to promote awareness of the consultation within the community.

Road Safety Concerns – New Road, Saltash

Report by Cllr Keith Johnson, Cornwall Councillor

Following concerns raised by local residents and members regarding road safety and vehicle speeds on New Road, I have been in correspondence with Cornwall Highways seeking an urgent review of the issues.

I have now received a response from the Highway Manager, confirming that Cornwall Highways will undertake a comprehensive, evidence-based assessment of the location before determining whether any engineering or traffic management measures are appropriate.

- The review will include:
- Liaison with Cornwall Council's Road Safety Team to obtain specialist advice and oversight.
- Engagement with Devon & Cornwall Police to review any enforcement history and current concerns.
- Analysis of historic speed data collected from the existing Vehicle Activated Sign (VAS).
- Assessment of current vehicle speeds using available telematics data.
- Examination of recorded collision data covering the period from 1 January 2021 to 31 December 2025, which represents the available dataset provided through the Police and Vision Zero.

This work is intended to establish a clear understanding of traffic conditions on New Road, distinguishing between perceived and actual vehicle speeds, analysing driver behaviour and considering the history of recorded collisions. The findings will help determine whether measures such as additional signage, traffic calming or other highway improvements are justified and likely to improve road safety.

Whilst the Highway Manager has acknowledged the urgency of the concerns, it has also been noted that this work must be prioritised alongside enquiries across 29 Town and Parish Councils within South East Cornwall.

I will continue to monitor progress closely and will keep Saltash Town Council informed once the assessment has been completed and Cornwall Highways has advised on any recommended next steps.

I commend this report to the Town Council for information.

Tamar Tag Administration Fee Proposal

Report by Cllr Keith Johnson, Cornwall Councillor

I am pleased to report that the Tamar Bridge and Torpoint Ferry Joint Committee has decided not to proceed with the proposed increase in the Tamar Tag administration fee following an extensive public consultation.

Earlier this year, I raised concerns regarding the proposal, recognising the potential impact it would have on many residents of Saltash and South East Cornwall who rely on the Tamar crossings for work, education, healthcare and everyday travel.

The consultation attracted a significant public response, with 82% of respondents opposing the proposed increase. The outcome demonstrates the importance of public engagement in the decision-making process and reflects the strength of local feeling on this issue.

Whilst I welcome the Committee's decision, the financial challenges facing the Tamar Bridge and Torpoint Ferry remain. It is therefore likely that further discussions will take place regarding the long-term funding and financial sustainability of the crossings.

I will continue to monitor these discussions closely and will represent the interests of Saltash residents by advocating for fair and sustainable solutions that recognise the essential role the crossings play for local communities and businesses.

I believe it is important that any future proposals are subject to meaningful public consultation and that the views of those who depend on the crossings every day continue to be fully considered.

I commend this report to the Town Council for information.

Cllr Keith Johnson

Saltash Tamar

To receive a report from the Health Action Group

Report to:

Full Town Council held on 2 July 2026

Date of Report:

1 July 2026

Working Group / Cllr Writing the Report:

Health Action Group / Councillor Julia Peggs

Report Summary

What's happening at St Barnabus?

Progress with the Health Action Group in the town has been limited, but local patients' representatives, Town Councillors and others have established good links with those NHS staff who run the hospital and those who decide NHS priorities and investment locally. Nevertheless, getting anything done to improve health care locally has proved difficult to achieve.

So where are we now?

A joint St Barnabas Day Room Project has been set up. A room has consequently been modernised and equipped to provide a local blood test service (phlebotomy) to avoid patients having to travel to Plymouth when Port View and the Health Centre can't provide the service. We have spoken with the person charged with setting this up and feel confident the new service will come into being.....but we don't have a date yet!

Also, an exercise is being undertaken to plan an upgrade for the large Day Room at the rear of the hospital. This would be designed "to bring care closer to home" as a multi-purpose space for groups and individual clinics. The final upgrade will be determined by the services that are keen to use the facilities, and quotes for the work are being sought from NHS Property Services who own the building nowadays.

Finally, we are keeping an eye on the funding for local developments, some of which has been donated by the public over the years. And we are learning more about a new initiative to create a more "integrated team" to provide health and social care for patients at home, especially the most frail.

Signature of Cllr / Working Group Title:

Health Action Group / Councillor Julia Peggs

Agenda Item 18a

Bank Receipts

Saltash Town Council

For the period 1 May 2026 to 31 May 2026

Contact	Description	Net	VAT	Gross
Barclays Active Saver	Transfers to cover expenditure & salaries	£ 195,000.00	£ -	£ 195,000.00
Churchtown Allotments	Refund - Allotment Rent	-£ 43.00	£ -	-£ 43.00
Churchtown Allotments	Deposit Income	£ 100.00	£ -	£ 100.00
Churchtown Allotments	Allotment Rent Income	£ 132.74	£ -	£ 132.74
Churchtown Allotments	Allotment Rent 18/05/2026 - 31/03/2027 (VAT Accidentally charged and refunded)	£ 65.34	£ 13.06	£ 78.40
Churchtown Cemetery	Interment Fees	£ 1,255.00	£ -	£ 1,255.00
Churchtown Cemetery	Memorial Permits	£ 112.00	£ -	£ 112.00
Churchtown Cemetery	EROBs	£ 444.00	£ -	£ 444.00
EE	Cash from mobile contracts	£ 18.00	£ -	£ 18.00
Fairmead Allotments	Deposit Income	£ 50.00	£ -	£ 50.00
Fairmead Allotments	Allotment Rent Income	£ 67.81	£ -	£ 67.81
Guildhall Income	Bookings Income	£ 41.20	£ -	£ 41.20
Guildhall Income	Refreshment Income	£ 19.17	£ 3.83	£ 23.00
Guildhall Income	Photocopying Services	£ 1.25	£ 0.25	£ 1.50
Isambard House	Bookings Income	£ 233.19	£ 46.61	£ 279.80
Maurice Huggins Room	Bookings Income	£ 782.80	£ -	£ 782.80
Public Sector Deposit	Bank Interest	£ 1,545.03	£ -	£ 1,545.03
Saltash Bowling Club	Longstone - Bowling Club Water Charges	£ 20.75	£ 1.84	£ 22.59
St Stephen Parish Church	Interment Fees	£ 700.00	£ -	£ 700.00
Trusted Boat Scheme	Membership Fees	£ 666.64	£ 133.36	£ 800.00
Grand Total		£ 201,211.92	£ 198.95	£ 201,410.87

Bank Payments

Saltash Town Council

For the period 1 May 2026 to 31 May 2026

Contact	Description	Net	VAT	Gross
All Seasons Window Cleaning	Station Window Cleaning - April 2026	£ 40.00	£ -	£ 40.00
All Seasons Window Cleaning	Library Window Cleaning - April 2026	£ 80.00	£ -	£ 80.00
Allstar Business Solutions Limited	Fuel for Service Delivery vehicles	£ 344.40	£ 68.88	£ 413.28
Anglotech Group Limited (Previously Print Copy Scan Ltd)	Prints for Photocopiers 27/03/2026 to 29/04/2026	£ 92.53	£ 18.51	£ 111.04
ATS Euromaster Ltd.	Service Delivery vehicle maintenance cost	£ 289.08	£ 57.81	£ 346.89
Bailey Partnership (Group) Ltd	Bailey Partnership - Saltash Library Internal Refurbishment - Interim claim for Month 1	£ 3,033.00	£ 606.60	£ 3,639.60
Barclays	Bank Charges	£ 11.69	£ -	£ 11.69
Barclays Mayor's Charity A/c	Transfer to cover bank charges	£ 23.13	£ -	£ 23.13
Breakthrough Communications	Data protection training for Councillors - all 16 members scheduled for 01/06/2026	£ 396.00	£ 79.20	£ 475.20
BrightHR	Provisions of HR Software - May 2026	£ 78.00	£ 15.60	£ 93.60
Cleansing Service Group Ltd	Waterside Cabin - Cleaning and disposal costs	£ 185.40	£ -	£ 185.40
Connect Coaching UK	Town Clerk Training - Leadership Development Coaching Sessions (6 sessions to be delivered in the year 2026-27)	£ 600.00	£ -	£ 600.00
Cornwall Association of Local Councils	Getting started with AI in your council Training Sessions - Town Clerk and Office Manager	£ 70.00	£ 14.00	£ 84.00
Cornwall Association of Local Councils	Review of all Town Council Policies - minute nr. 325/25/26	£ 2,800.00	£ 560.00	£ 3,360.00
Cornwall Council	Refund for duplicate payment of Invoice	-£ 9.00	-£ 1.80	-£ 10.80
Cornwall Council	Insurance for Garage and Depot at Longstone Park - May 2026	£ 15.00	£ -	£ 15.00
Cornwall Council	Licence for land at rear of Grenfell Avenue	£ 120.00	£ -	£ 120.00
Cornwall Council	Reserved car parking space for Town Clerk at Alexandra Square Car Park for 31/03/2026 - 31/03/2027	£ 301.01	£ 60.20	£ 361.21
Cornwall Council	Rent for Garage and Depot at Longstone Park - May 2026	£ 375.00	£ -	£ 375.00
Cornwall Council	Licenses for Baskets, Speakers, Lighting and bunting on Fore Street	£ 500.00	£ -	£ 500.00
Cornwall Pensions	Pension Fund Payment - May 2026	£ 13,667.30	£ -	£ 13,667.30
Credit Card Purchases (Amazon)	Maintenance Materials - Churchtown Cemetery	£ 58.01	£ 11.60	£ 69.61
Credit Card Purchases (Amazon)	French flag cocktail stick flags for twinning event	£ 3.29	£ 0.66	£ 3.95
Credit Card Purchases (Amazon)	Office Costs - P&F	£ 33.01	£ 6.61	£ 39.62
Credit Card Purchases (Amazon)	Dust Pan & Brush Set for Guildhall use	£ 2.37	£ 0.47	£ 2.84
Credit Card Purchases (Amazon)	Dishwasher Tablets for Guildhall	£ 19.79	£ 3.96	£ 23.75
Credit Card Purchases (Amazon)	Light bulbs for Guildhall	£ 10.57	£ 2.11	£ 12.68
Credit Card Purchases (Amazon)	Guildhall Refreshments for meetings	£ 117.61	£ -	£ 117.61
Credit Card Purchases (Amazon)	Security cable to lock outside cafe furniture to the railings at Isambard House	£ 15.21	£ 3.06	£ 18.27
Credit Card Purchases (Amazon)	Water butt lock for water butts on railway platform	£ 9.49	£ 1.90	£ 11.39
Credit Card Purchases (Amazon)	Industrial Cling Film to wrap library equipment	£ 12.29	£ 2.46	£ 14.75
Credit Card Purchases (Amazon)	Office Costs -Longstone Depot	£ 20.57	£ 4.11	£ 24.68
Credit Card Purchases (Boots)	Sun cream and Insect repellent for Service Delivery staff	£ 46.33	£ 9.27	£ 55.60
Credit Card Purchases (Canva)	Addon Lite subscription - April 2026	£ 12.87	£ 2.46	£ 15.33
Credit Card Purchases (Flag and Bunting Store)	France bunting for the Twinning event	£ 31.25	£ 6.25	£ 37.50
Credit Card Purchases (High Speed Training)	Level 1 Safeguarding training for Admin Officer, Mayor's Secretary/receptionist and P&G Admin	£ 105.00	£ 21.00	£ 126.00
Credit Card Purchases (Indeed)	Recruitment advert for the Casual Caretaker position	£ 95.16	£ -	£ 95.16
Credit Card Purchases (Indeed)	Recruitment Advert for the Operations / Responsible Finance Officer (RFO) position	£ 119.99	£ -	£ 119.99
Credit Card Purchases (Meta/Facebook)	Advert to boost the Civic Awards/Shop Your Town/Parishioners Event Page.	£ 8.93	£ -	£ 8.93
Credit Card Purchases (MyClassroom)	Cornish flag 'I love Saltash' stickers	£ 10.79	£ 2.16	£ 12.95
Credit Card Purchases (Screwfix)	Maintenance Materials - Public Toilets	£ 69.02	£ 13.81	£ 82.83

Contact	Description	Net	VAT	Gross
Credit Card Purchases (St John Ambulance)	First aid kit for Service Delivery staff	£ 20.65	£ 4.13	£ 24.78
Credit Card Purchases (Xero (UK) Ltd)	Subscription - 01/04/2026 to 30/04/2026	£ 37.00	£ 7.40	£ 44.40
Dainton Group Services	Rent for Waterside Cabin and Effluent Tank	£ 332.13	£ 66.43	£ 398.56
Deltor Creative Design & Print	2 x A1 posters of Saltash Visitor Guide Map	£ 50.00	£ 10.00	£ 60.00
Devon Contract Waste Ltd	Mixed Recycling Disposal 18/03/2026	£ 44.28	£ 8.86	£ 53.14
EE	Staff Work Mobile Charges - March 2026	£ 220.33	£ 44.07	£ 264.40
Efficient Comms Ltd	Starlink monthly rental - May 2026	£ 75.00	£ 15.00	£ 90.00
Efficient Comms Ltd	Telephone Call and Service Charges - May 2026	£ 281.41	£ 56.28	£ 337.69
EON	Isambard House Electricity Charges - 01/04/2026 - 30/04/2026	£ 443.16	£ 22.15	£ 465.31
First Aid Education Ltd	1st aid training course for Guildhall Staff members 23/06/2026	£ 300.00	£ 60.00	£ 360.00
First Aid Education Ltd	1st aid training course for three SDGAs 23/06/2026	£ 150.00	£ 30.00	£ 180.00
Flag and Bunting Store	Cornwall flag bunting for the Twinning event	£ 175.00	£ -	£ 175.00
Goodrich Kelly Construction Ltd	Internal refurbishment work to Library - 2nd stage payment	£ 9,302.73	£ 1,860.55	£ 11,163.28
Healthy Cornwall	Mental Health First Aid training for Library staff	£ 140.00	£ -	£ 140.00
HMRC	PAYE payment - May 2026	£ 16,031.98	£ -	£ 16,031.98
HR Support Consultancy	Work carried out during the month of April 2026 on recruitment for the Operations Manager/RFO & Communication and Engagement Officer	£ 262.50	£ 52.50	£ 315.00
Hygiene 2 Health Ltd	Risk assessment for Service Delivery Team to work near the highway to clean signs	£ 109.50	£ 21.90	£ 131.40
Institute of Cemetery & Crematorium Management	Renewal of Corporate Membership for Institute of Cemetery and Crematorium Management.	£ 110.00	£ -	£ 110.00
Ironmongery Direct	Refund for returned goods	-£ 20.34	£ -	-£ 20.34
James Hallam Council Guard	Commercial Fleet (Motor) insurance from 17/03/2026 - 05/03/2027	£ 334.57	£ -	£ 334.57
Laser - Christmas Light supply Point 6 - 1051646	Electricity Charges - 01/12/2025 to 28/02/2026	£ 204.48	£ 10.22	£ 214.70
Laser - Guildhall Gas	Gas Charges - 01/12/2025 to 28/02/2026	£ 1,332.24	£ 266.45	£ 1,598.69
Laser - Library Electric	Electricity Charges - 01/06/2025 to 31/08/2025	£ 1,205.42	£ 241.08	£ 1,446.50
Laser - Library Gas	Gas 31/03/2026 to 30/04/2026	£ 111.30	£ 5.57	£ 116.87
Laser - Longstone Park Depot	Electricity Charges - 01/12/2025 to 28/02/2026	£ 446.60	£ 22.33	£ 468.93
Laser - Unmetered supply - 1051655	Electricity Charges - 01/04/2026 to 30/04/2026	£ 17.77	£ 1.04	£ 18.81
Lynher Valley Partnership	Provision of public access and management at Churchtown farm under a Working Agreement with Antony Estate (6 months in arrears)	£ 7,000.00	£ -	£ 7,000.00
Minster Cleaning (South West Commercial Cleaning Ltd)	Opening, closing and cleaning of Saltash Town Council toilet blocks - April 2026	£ 3,267.11	£ 653.42	£ 3,920.53
Paul Mattock	Saltash Twinning Association 40th Anniversary Oath produced in ornate calligraphy A3 size - Saltash copy	£ 150.00	£ -	£ 150.00
Paul Mattock	Saltash Twinning Association 40th Anniversary Oath produced in ornate calligraphy A3 size - Plougastel copy	£ 150.00	£ -	£ 150.00
Petty Cash	Top up of Petty Cash	£ 50.00	£ -	£ 50.00
Primrose marine Ltd	Assess and verify the quality and completion of the works carried out on Pontoon	£ 2,200.00	£ -	£ 2,200.00
Public Sector Deposit Fund	Transfer of fund for future investment	£ 230,000.00	£ -	£ 230,000.00
Saltash May Fair Committee (SALTMAYF)	Festival Fund Grant - Minute No. 322/25/26	£ 5,000.00	£ -	£ 5,000.00
Saltash Wesley Methodist Church	Library Hire of Saltash Wesley Methodist Church - 01/04/2026-28/04/2026	£ 1,720.00	£ -	£ 1,720.00
SLCC Enterprises Ltd	Report Writing Course for Administration Officer 16th April 2026	£ 58.50	£ 11.70	£ 70.20
SLCC Enterprises Ltd	Introduction to Understanding Quotes, Tenders and Contract Management Training - Admin Officer 06/05/2026	£ 58.50	£ 11.70	£ 70.20
SLCC Enterprises Ltd	ILCA course - Admin Officer	£ 140.00	£ 28.00	£ 168.00
SOS Consultancy	Monthly IT Support Services - April 2026	£ 1,384.66	£ 276.93	£ 1,661.59
South West Signs	Self-Adhesive Vinyl Stickers for Litter Bins	£ 100.00	£ 20.00	£ 120.00
South West Water - Guildhall	Water Charges - 17/09/2025 to 24/03/2026	£ 524.12	£ -	£ 524.12
South West Water - Library	Water Charges - 03/04/2026 to 05/05/2026	£ 44.39	£ -	£ 44.39
South West Water - Longstone Depot - Connection to Bowling Green	Water Charges - 03/04/2026 to 01/05/2026	£ 42.27	£ 3.34	£ 45.61

Contact	Description	Net	VAT	Gross
South West Water - Longstone Toilets - Connection to Bowling Pavilion	Water Charges 03/04/2026 to 05/05/2026	£ 98.02	£ 7.33	£ 105.35
South West Water - Maurice Huggins Room	Water Charges - 03/04/2026 - 01/05/2026	£ 15.44	£ 1.45	£ 16.89
South West Water - Victoria Gardens	Water Charges - 03/04/2026 - 01/05/2026	£ 7.94	£ 1.59	£ 9.53
Sovereign Fire and Security Ltd	Disconnection and re-installation of Library Hub CCTV system for the Library Refurbishment	£ 100.00	£ 20.00	£ 120.00
Sovereign Fire and Security Ltd	Movement of CCTV Cameras at Longstone Depot	£ 533.33	£ 106.67	£ 640.00
Spot-On-Supplies	Cleaning Materials - Guildhall	£ 90.78	£ 18.16	£ 108.94
Spot-On-Supplies	Cleaning Materials - Isambard House	£ 17.76	£ 3.55	£ 21.31
Spot-On-Supplies	Cleaning Materials - Public Toilets	£ 78.65	£ 15.73	£ 94.38
Spot-On-Supplies	Cleaning Materials - Longstone Depot	£ 136.02	£ 27.20	£ 163.22
Staff Expenses	Business mileage for Community Hub Assistant - April 2026	£ 3.60	£ -	£ 3.60
Staff Salaries	Staff Salaries	£ 42,912.26	£ -	£ 42,912.26
Stripe	Card processing fees	£ 27.69	£ -	£ 27.69
Tamar Safety	Health and Safety Consultancy and support Services (monthly fee)	£ 470.00	£ 94.00	£ 564.00
The Hotline Group Ltd	Advertising logo bugs for Mayfair and General events	£ 302.95	£ 60.59	£ 363.54
Thirsty Work	Water Unit rentals - 29/04/2026 to 28/05/2026	£ 227.25	£ 45.45	£ 272.70
Tracy White	Scones for the twinning event on 15/05/2026	£ 195.00	£ -	£ 195.00
Trade UK Account	Repairs Materials - Guildhall	£ 4.16	£ 0.83	£ 4.99
Trade UK Account	Grounds Maintenance Materials for Fore Street	£ 4.16	£ 0.83	£ 4.99
Trade UK Account	Materials for tap for replacement at Churchtown Cemetery	£ 43.72	£ 8.74	£ 52.46
Trade UK Account	Replacement flush for public toilet	£ 60.14	£ 12.03	£ 72.17
Trade UK Account	Tool consumables - Longstone Depot	£ 63.25	£ 12.65	£ 75.90
Trade UK Account	Work trousers for Service Delivery Staff	£ 71.64	£ 14.34	£ 85.98
Trade UK Account	Paint And Consumable Items To Complete Street Furniture Project Work Honeysuckle Close Play Park	£ 81.10	£ 16.23	£ 97.33
Travis Perkins Trading Company Ltd	Red building sand to repoint the joints between the paving slabs at the Memorial Peace Garden.	£ 9.57	£ 1.91	£ 11.48
Travis Perkins Trading Company Ltd	Materials for door frame repairs at Isambard House	£ 16.00	£ 3.21	£ 19.21
Travis Perkins Trading Company Ltd	Street furniture repair materials	£ 38.98	£ 7.80	£ 46.78
Tudor Environmental	Equipment Maintenance Cost - Service Delivery	£ 13.70	£ 2.74	£ 16.44
Tudor Environmental	Engine oil for Service Delivery equipment	£ 42.83	£ 8.57	£ 51.40
Tudor Environmental	Replacement Rear Wheel for Grin Mulch Mower	£ 43.25	£ 8.65	£ 51.90
Tudor Environmental	Herbicide for Service Delivery use	£ 126.24	£ 25.25	£ 151.49
Valpak	Electrical recycling Box (30kg capacity) for Guildhall	£ 70.00	£ 14.00	£ 84.00
Viking Direct	Office Costs - Guildhall	£ 105.30	£ 11.96	£ 117.26
WaterPlus	Water Supply Charges - 01/04/2026 to 01/05/2026	£ 79.86	£ 6.11	£ 85.97
Westcountry Skip Hire	17/04/2026 Disposal of Green Waste	£ 56.64	£ 11.33	£ 67.97
WesternWeb Ltd	Renewal of domain saltash.gov.uk for 2 years wef 23/06/2026 - 23/06/2028	£ 55.00	£ 11.00	£ 66.00
WesternWeb Ltd	AGAR Assertion 10 Compliance checking	£ 90.00	£ 18.00	£ 108.00
Wolseley	Kitchen tap for Isambard House	£ 35.00	£ 7.00	£ 42.00
Grand Total		£ 353,748.58	£ 5,986.84	£ 359,735.42

To receive and note a report on the Notice of Vacancy, Essa Ward, Saltash

Report to: Full Town Council

Date of Report: 01.07.26

Officer Writing the Report: Town Clerk / RFO

Purpose of the report: To inform the Town Council of the Notice of Vacancy, Essa Ward, Saltash

Officer's Recommendations

To note.

Report Summary

Following the resignation of former Councillor John Brady, a vacancy has arisen for the Essa Ward of Saltash Town Council.

Please find attached the Notice of Vacancy in the Office of Councillor.

If, by 28 July 2026, a request for an election to fill the vacancy is submitted in writing to Cornwall Council Electoral Services by ten registered electors for the ward, an election will be held. If no such request is received, the vacancy will be filled by co-option in accordance with the Town Council's adopted Co-option Policy.

Electoral Services have been advised that, should an election be called, the Town Council would opt for postal polling cards. The estimated cost of holding an election in Essa Ward is approximately £TBC, which would be borne by Saltash Town Council and, ultimately, the residents of the town.

Should the Town Council decide not to order postal polling cards the associated cost would reduce to approximately £TBC.

The number of postal voters for Essa Ward is TBC.

In the meantime, the Town Council will continue to act in accordance with the Local Government Act and await further instruction from Cornwall Council.

Budgets

Budget Codes:

6271 EMF Election

Budget Availability:

£43,000

Committed Spend:

£12,000 (Trematon Ward Election)

Signature of Officer:

Town Clerk / RFO

NOTICE OF VACANCY IN OFFICE OF COUNCILLOR

SALTASH TOWN COUNCIL - ESSA WARD

NOTICE IS HEREBY GIVEN

pursuant to Section 87(2) of the Local Government Act 1972 that, due to the resignation of John Brady, a vacancy has arisen in the Office of Councillor for the above Town Council.

If by 28 July, 2026 (excluding Saturdays, Sundays, Christmas Eve, Christmas Day, Good Friday and Bank Holidays, after the date of this notice) a request for an election to fill said vacancy is made in writing (by hand or post) to the Proper Officer at the address below by TEN electors* for the said Town Ward, an election will be held to fill the said vacancy, otherwise the vacancy will be filled by co-option.

If an election is called, it will take place not later than 30 September, 2026.

Dated 8 July, 2026

Proper Officer
Electoral Services
0E
County Hall
Treyew Road
Truro
TR1 3AY

*If you add your name to a petition, or write to us to request an election, please be aware that election petitions are public documents and are available for inspection. Please see our privacy notice for more information.

<https://www.cornwall.gov.uk/the-council-and-democracy/elections/town-and-parish-council-vacancies/>

<https://www.cornwall.gov.uk/media/y5oo0ybg/by-election-request-privacy-notice.pdf>

Councillor	Personnel	Chairman	Vice-Chairman
Structure: 6 members	Structure: 6 members		
ASHBURN			
BICKFORD			
VACANCY			
BULLOCK			
GILLIES			
MARTIN			
VACANCY			
MILLER			
MORTIMORE			
NOWLAN			
PEGGS			
SAMUELS B			
SAMUELS P			
STOYEL			
SUTER			
JOHNS			

Waterfront Management & Water Transport	Composition	Reports to	Date Formed	Minute Nr.
ASHBURN BICKFORD VACANCY BULLOCK JOHNS	8	Services	Reviewed AFTC 15.05.25	65/25/26
MARTIN NOWLAN GILLIES				

Neighbourhood Plan Steering Group	Composition	Reports to	Date Formed	Minute Nr.
VACANCY SAMUELS B SAMUELS P Nowlan	4	P&F	Reviewed AFTC 15.05.25	65/25/26

Emergency Plan	Composition	Reports to	Date Formed	Minute Nr.
ASHBURN MARTIN MILLER NOWLAN	4	P&F	10.06.2025	189/25/26

Saltash Team for Youth	Composition	Reports to	Date Formed	Minute Nr.
BULLOCK MARTIN PEGGS STOYEL	4	P&F	Reviewed AFTC 15.05.25	65/25/26

Beating of the Bounds	Composition	Reports to	Date Formed	Minute Nr.
BULLOCK PEGGS P SAMUELS STOYEL	4	FTC	9.7.22 Reviewed AFTC 15.05.25	FTC 94/22/23 65/25/26

Saltash Waterside Sheds and Public Toilets Project	Composition	Reports to	Date Formed	Minute Nr.
ASHBURN BICKFORD VACANCY BULLOCK MILLER	5	Property Maintenance	28.10.24 revised PM 24.06.25	35/24/25 13/25/26

CIL Application - Fourth Round	Composition	Reports to	Date Formed	Minute Nr.
ASHBURN BICKFORD GILLIES PEGGS SUTER	5	SERVICES	SERVICES 11.04.24 Reviewed AFTC 15.05.25	12/24/25 65/25/26

Christmas Lights 2026	Composition	Reports to	Date Formed	Minute Nr.
MARTIN BULLOCK MORTIMORE P SAMUELS B SAMUELS	5	SERVICES	13.02.25 Reviewed AFTC 15.05.25 Reviewed 11.12.25	115/24/25 15/25/26 56/25/26

Longstone Depot Lease	Composition	Reports to	Date Formed	Minute Nr.
BICKFORD MILLER B SAMUELS JOHNS BULLOCK	4	SERVICES	12.02.26	108/25/26

Saltash Tunnel	Composition	Reports to	Date Formed	Minute Nr.
BICKFORD MARTIN MILLER	3	FTC	1.08.24 Reviewed AFTC 15.05.25	146/24/25 65/25/26

Churchtown Farm Nature Reserve	Composition	Reports to	Date Formed	Minute Nr.
ASHBURN BICKFORD BULLOCK GILLIES PEGGS STOYEL	6	FTC	FTC Reviewed AFTC 15.05.25	380/24/25 65/25/26

CIL Application - Fifth Round	Composition	Reports to	Date Formed	Minute Nr.
ASHBURN NOWLAN MARTIN BULLOCK JOHNS BICKFORD	6	FTC / SERVICES	15.01.2026	FTC 309/25/26

Public Conveniences	Composition	Reports to	Date Formed	Minute Nr.
A ASHBURN JOHNS BULLOCK NOWLAN	4	SERVICES	30.04.2026	10/26/27

Pontoon Maintenance	Composition	Reports to	Date Formed	Minute Nr.
BICKFORD JOHNS GILLIES PEGGS	4	SERVICES	30.04.2026	12/26/27

Sale of Burraton Field	Composition	Reports to	Date Formed	Minute Nr.
VACANCY MARTIN JOHNS MILLER ASHBURN		FTC		

Outside Partnership	Representative	Reserve	Notes	Other Members - For Information
OPCC Councillor Advocate Scheme	Councillors Martin and Peggs and Vacancy	All Members	Reports to FTC	
Safer Saltash	Councillors Bullock, Martin, Peggs, Stoyel		Reports to FTC	
Community Area Partnerships (CAP's)	Mayor	Deputy Mayor	Reports to FTC	
CAP Working Group - Transport, Connectivity and Accessibility and Economic Development	Councillor Bickford and Miller	Representatives unable to attend are responsible for seeking a substitute Councillor to attend on behalf of STC	Reports to CAP / FTC	
CAP Working Group - Health and Wellbeing	Councillor Peggs	Representatives unable to attend are responsible for seeking a substitute Councillor to attend on behalf of STC	Reports to CAP / FTC	
CAP Working Group - Climate Change and Nature Recovery Network	Councillor Ashburn and Vacancy	N/A	Reports to CAP / FTC	
CAP Working Group - Community Engagement	Councillor Martin and Johns	N/A	Reports to CAP / FTC	
Section 106 Panel	The Mayor, Deputy Mayor and Councillor P Samuels	Representatives unable to attend are responsible for seeking a substitute Councillor to attend on behalf of STC	Reports to P&F	
Town Team	Councillors Gillies, B Samuels & Stoyel	N/A	Reports to FTC	
Saltash Leisure Centre Working Group	Councillor Bickford and Bullock	N/A	Reports to FTC	
Saltash Waterside Partnership	Councillors Bickford and Johns	N/A	Reports to FTC	
Saltash Together	Councillors Bullock and Johns	N/A	Reports to FTC	
St Barnabus Project Team Sub Group	Councillor Peggs	Councillor Suter	Reports to FTC	

NOTES

Meeting:	Saltash Town Team - Guildhall
Date and Time:	Monday 8 June 2026 - 5.30 pm

Present:	Title/Representing:
C Bailey (CB)	CEPL12
R Bickford (RB)	CEPL12
H Frank (HF)	Cornwall Council
S Gillies (SG) Vice Chairman	Saltash Town Council
K Johnson (KJ)	Cornwall Council
S Miller (SM)	Chamber of Commerce
B Samuels (BS)	Saltash Town Council
B Stoyel (BAES)	Saltash Town Council
C Thomson (CT)	Cornwall Council Community Link Officer
P Ryland (PR) Chairman	Chamber of Commerce
J Hughes (JH)	Administration Officer

Apologies for absence: P Cador
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Item	Key / Action Points:	Action by:
1	<p><u>To elect a Chairman.</u></p> <p>It was proposed by SM, seconded by BAES that Peter Ryland continue as Chairman for the forthcoming year.</p> <p>No further nominations were received.</p> <p>Following a unanimous vote it was resolved that Peter Ryland be elected Chairman.</p>	
2	<p><u>To elect a Vice Chairman.</u></p> <p>BS requested to stand down as Vice Chairman due to her role as Deputy Mayor this year.</p> <p>Councillor Gillies declared her interest in the role of Vice Chairman.</p> <p>It was proposed by PR, seconded by BAES to nominate Councillor Gillies.</p> <p>No further nominations were received.</p> <p>Following a unanimous vote it was resolved Councillor Gillies be elected Vice Chairman.</p>	

3	<p><u>Apologies.</u></p> <p>Apologies were received from Cornwall Councillor P Cador.</p> <p>Cornwall Councillor Frank gave apologies for her late arrival.</p>	
4	<p><u>Health and Safety Announcements.</u></p> <p>The Chairman informed those present of the actions required in the event of a fire or emergency.</p>	
5	<p><u>Public Questions - A 15-minute period when members of the public may ask questions of the Saltash Town Team.</u></p> <p>None received.</p> <p>CB joined the meeting.</p>	
6	<p><u>To receive the notes of the Town Team meeting held on 20 April 2026 as a true and correct record.</u></p> <p>It was proposed by PR, seconded by BS and following a unanimous vote it was resolved the notes of the last meeting are a true and accurate record.</p> <p>Councillor B. Samuels requested that her actions be recorded as “BS”, and Councillor Stoyel’s actions as “BAES” in future notes to avoid confusion.</p>	JH
7	<p><u>To review the Terms of Reference and consider any actions.</u></p> <p>PR provided an overview of the amendment to the Terms of Reference, following the disbandment of Town Vision.</p> <p>Following a unanimous vote it was resolved to approve the amended Terms of Reference as attached.</p>	

8	<p><u>To receive the latest Town Team funding statement and consider any actions.</u></p> <p>The funding statement and available 106 ringfenced funds were noted.</p> <p>The Chairman queried the 'Balance left to Spend' amount for the TRIP 037 fund as showing £277.81 to be returned to Cornwall Council.</p> <p>JH confirmed that the Town Clerk has this as an action from the last meeting and will report back once the query has been resolved.</p> <p>HF joined the meeting.</p>	SB
9	<p><u>To receive an update from the working group on the future of the Saltash Markets and consider any actions and associated expenditure.</u></p> <p>RB provided an overview of Community Enterprises' proposal to run the street markets, as outlined in the report circulated to members at the start of the meeting. RB apologised for not submitting the report earlier.</p> <p>Community Enterprises propose to run a small-scale street market on the third Saturday of each month, with the intention of commencing in July.</p> <p>Community Enterprises are requesting £2,000 from the Section 106 ring-fenced funds to cover initial set-up and operational costs. It is anticipated that the markets will become financially sustainable in the future through modest fees charged to stallholders.</p> <p>Two optional extras were also noted: the development of a Treasure Trail and the provision of live music.</p> <p>Members discussed the proposal, and following a unanimous vote resolved:</p> <p>1. To approve Community Enterprises running the monthly street markets;</p>	

	<p>2. To allocate £2,000 from the Section 106 ring-fenced funds, subject to the application being successful, for initial set-up and operational costs noting that future costs will be met through stallholder fees;</p> <p>3. To not proceed with the optional extra's at this stage, but to review this at a later date.</p> <p>RB will work with CT to complete and submit the necessary pro forma.</p>	RB / CT
10	<p><u>To receive a report on a Discovery Day for Saltash Augmented Reality Trail and consider any actions and associated expenditure.</u></p> <p>AF and SG provided an overview of the report circulated in the reports pack.</p> <p>Following a unanimous vote Members agreed to commission Carbon Pixel to carry out a feasibility review at a cost of £450.00 + VAT to be drawn from the S106 ring-fenced funds, and to hold an additional Town Team meeting subject to a report being received from Carbon Pixel.</p>	HF / SG
11	<p><u>To receive an update on training for businesses and consider any actions and associated expenditure.</u></p> <p>Due to the lack of reference in the 'Action By' column of the previous meeting's notes KJ was unable to give a report but will report back at the next meeting.</p> <p>Members agreed that initials in the 'Action By' column should be reinstated.</p>	KJ JH
12	<p><u>To receive an update on the Saltash Card and consider any actions and associated expenditure.</u></p> <p>The Chairman reported that there are no further updates at this time and will continue to investigate and report back at the next meeting.</p>	PR

13	<p><u>To receive an update on parking at the Co-Op Culver Road car park and consider any actions and associated expenditure.</u></p> <p>The Chairman reported that he is awaiting a response from the Property Manager and will report back at the next meeting.</p>	PR
14	<p><u>To receive an update on Banners for local pubs and restaurants and consider any actions and associated expenditure.</u></p> <p>The Chairman reported that 'The Bookshelf' will be having a banner and he will provide feedback at the next meeting.</p>	PR
15	<p><u>A.O.B</u></p> <p><u>Signage</u> RB provided an update on signage, he has contacted Coral (Tamar Bridge Manager) who has advised she will discuss this with their new Communications and Marketing Manager and he is awaiting a response.</p> <p><u>On-street Parking</u> HF provided an update on the potential extension of the 30-minute on-street parking limit to one hour, following feedback from traders at the Traders' Meeting.</p> <p>HF confirmed that this would be possible; however, it would require a formal consultation, which is a legal requirement, as well as changes to signage at an estimated cost of £7,000.</p> <p>Members discussed the proposal and were of the view that the current 30-minute limit is preferable, as it encourages turnover ('churn') of parking spaces. It was also noted that customers requiring a longer stay have the option of using nearby car parks.</p> <p>Members further noted that the existing time limit is not always enforced. BAES will contact the parking enforcement team to clarify how parking restrictions are enforced and will report back at the next meeting.</p>	BAES

	<p><u>Street Audit</u></p> <p>RB and members of the Town Team undertook a town street audit with Will Glassup (Highways and Environment Manager for Cormac). The Town Team thanked him for the work carried out on the trees.</p> <p>Will advised that Cormac is committed to replacing the 'No Entry' signs on Wesley Road, which are currently on order, as well as the railings at the bottom of Fore Street, which are also on order. He reviewed a number of additional issues and will investigate whether these can be funded from this year's or next year's budget.</p> <p>Will also expressed that he was very impressed with the work undertaken by the Town Council, particularly the planters and benches around the town.</p> <p>RB confirmed he will circulate a list of actions discussed with Will Glassup.</p>	RB
16	<p><u>Date of Next Meeting: 10 August 2026 at 5:30 p.m.</u></p> <p>Meeting ended 6.30 p.m</p>	

WORKING TOGETHER FOR OUR COMMUNITY



Terms of Reference Saltash Town Team

The aim of the Saltash Town Team is to provide co-ordination of development activity within the town centre; In doing so helping to improve the economic, social and environmental revitalisation of the town centre – making Saltash a better place to live, work, visit and enjoy.

Membership: Three Saltash Town Councillors

Three Cornwall Councillors (one from each division in Saltash)

Three Saltash Chamber of Commerce members (one Member to be a reserve substitute)

Three members CEPL12 (one Member to be a reserve substitute)

Advisory/non-voting members – STC Town Clerk and Cornwall Council Community Link Officer (when required)

This is the current list but additional members/officers could be asked to attend if a wider range of advice on a certain project might be required.

Quorum: Meetings will be postponed if:

50% or more of members indicate, prior to the meeting that they are unable to attend.

If one, or more, of the Membership organisations is not represented.

Decision Making:	If voting on matters, Town Team will aim to reach consensus decisions, however, it will operate on the basis of one member one vote. In the case of a tie, the Chairman will hold a casting vote.
Chairmanship:	The Chairman and Vice Chairman to be appointed annually – May to May. In the absence of the Chairman. The Vice Chairman will preside over the meeting and will occupy the Chair for that meeting only.
Frequency of Meetings:	The Town Team will meet bi-monthly on the 2nd Monday of the month at 5.30pm, or as required.
Venue:	The Guildhall / Virtual
Administration:	Admin support for the group will be provided by Saltash Town Council.
Public Questions	Members of the public may ask questions of the Town Team by submitting in writing via email to enquiries@saltash.gov.uk or the Guildhall no later than 48 hours prior to the start of the meeting. Responses to public questions will be dealt with at the discretion of the Chairman.
Reports to:	Saltash Town Council as the accountable body. All financial arrangements will be directed by the standing orders and financial regulations of the Town Council and when projects are requiring confirmation and support and financial overseeing.

Detailed Terms of Reference and Aims of the Saltash Town Team

1. To bring together stakeholders, private and public sectors in the town to work in partnership and to co-ordinate their activities towards a common goal.
2. To collate information to help inform decisions.
3. To formulate a shared understanding for carrying out improvements for the benefit of all stakeholders. As appropriate, to identify and prioritise projects to improve the economic, social and environmental revitalisation of the Town and for its long-term benefits.
4. To help co-ordinate and implement the activities of those who provide services within the town.
5. To seek and/or assist with funding of initiatives for the benefit of Saltash.
6. To work in accept and acknowledge there is a partnership, and actively strive for cohesion within all stakeholders, public and private sector all members of the team, working together for the benefits of the Saltash community.
7. To offer a forum whereby community groups, residents and private sector companies can seek advice/feedback on their emerging projects within Saltash. In addition, to engage with the community for the benefit thereof.
8. To provide a forum whereby Members of the group can help to ensure co-ordination between existing and emerging projects.
9. To give time or resources towards identified projects, and to establish task and finish groups, as appropriate.
10. To agree to use an innovative and professional approach for the benefit of Saltash.
11. To work in accordance with the principles of the Saltash Neighbourhood Plan.
12. The Members shall publicly support the Town Team in a positive way, and support funding applications
13. The Members shall help plan, review and refine activities based on their knowledge and expertise.

14. The Members shall listen to and respect the views of other members of the Town Team.
15. To publish all agendas and notes on the Town Council website to ensure community engagement and transparency is met at all times.
16. Securing investment to further the Town Team vision and in partnership with the strategic priorities of the Town Council as outlined in their Business Plan.
17. To continue to improve the profile of Saltash, 'the Gateway to Cornwall' creating a more prosperous, welcoming, green and attractive Town Centre for local people and visitors to enjoy
18. Working in partnership with other organisations, STT want to build on the town's strengths, address the weaknesses, realise new opportunities and mitigate any threats to the long-term prosperity of the Town Centre.

To receive Cornwall Councils dog related Public Spaces Protection Order Renewals and consider any actions.

Report to: Full Town Council

Date of Report: 25.06.2026

Officer Writing the Report: Administration Officer

Purpose of the report: To inform Members of Cornwall Council's consultation on the renewal of dog-related Public Spaces Protection Orders (PSPOs) and to seek agreement on the Town Council's response.

Officer's Recommendations

Members are asked to view the current locations and consider if the locations remain appropriate.

Report Summary

Cornwall Council is currently reviewing its dog-related Public Spaces Protection Orders, which are due to expire on 15 October 2026.

As part of the statutory consultation process, Town and Parish Councils have been invited to provide feedback on:

- The effectiveness of the current orders
- Whether the existing restrictions and designated areas remain appropriate

Cornwall Council has indicated that it is proposing to renew the current PSPOs without amendment, subject to consultation feedback.

The Town Council is required to submit its response by 20 August 2026.

Please refer to **Appendix A** for Public Spaces Questionnaire.

The four PSPOs under review are:

- **Dog Fouling (Appendix B)**
Requires dog owners to clear up after their dogs and dispose of waste appropriately.
- **Dog Exclusion Areas (Appendix C)**
Prohibits dogs from specified locations, typically including children's play areas, sports pitches, and other sensitive sites.
- **Dogs on Leads (Appendix D)**
Requires dogs to be kept on leads in designated areas.
- **Dogs on Leads by Direction (Appendix E)**
Enables authorised officers to require a dog to be placed on a lead where necessary.

Members are asked to review the existing locations as highlighted in the attached documents.

Signature of Officer:

Administration Officer

APPENDIX A

Cornish Town and Parish Councils

Your ref:

My ref: PSPO consultation

Date: May 2026

Dear Sir/Madam,

Public Spaces Protection Order renewals

We have a number of dog related Public Spaces Protection Orders which will expire on 15 October 2026. These were agreed in 2023 and have been in force for a period of 3 years, they now must be reviewed and if appropriate renewed.

We are now seeking views as part of the formal consultation process regarding the existing restrictions. This consultation is being made available to all our key stakeholders including Town and Parish Councils, major landowners, the police and other interested local and national bodies.

We have 4 orders for renewal:-

[Dog Fouling](#) – This order currently makes it an offence for a person in charge of a dog not to clear up after them in any public space. The detail and exemptions are set out in the order which can be seen by clicking on the hyperlink.

[Dog Exclusion Order](#) – This makes it an offence to take a dog into an excluded area. The detail, exemptions and list of areas included are set out in the order which can be seen by clicking on the hyperlink.

[Dogs on Leads](#) – This makes it an offence not to have a dog on a lead in certain prescribed areas. The detail, exemptions and list of areas included are set out in the order which can be seen by clicking on the hyperlink.

[Dogs on Leads by direction](#) – This gives the ability for an authorised officer to require a dog to be put on a lead should it be causing a nuisance. The detail and exemptions are set out in the order which can be seen by clicking on the hyperlink.

Breach of any of these orders may result in a £100 Fixed Penalty Notice or a maximum of a £1,000 fine.

The Council is proposing to renew these orders in their current format. We are however seeking your views on this and if you would like any changes. In particular Town and Parish Councils / Landowners should consider if the areas set out in the schedule are still appropriate for the restrictions to be applied.

Should you be requesting areas for to be added to the restrictions, you should set out a rationale for the request alongside evidence of engagement with local users to evidence a public need for the restriction.

You can let us know your views by emailing, or writing directly, or completing the attached short questionnaire. **Please ensure all responses are received by 20 August 2026.** Emails to publicprotection@cornwall.gov.uk

If you would like further information or would like to discuss the matter further, please do not hesitate to contact me.

Yours sincerely

Richard Bunt
Community Protection Team Leader
Public Protection
Cornwall Council
0300 1234 212
richard.bunt@cornwall.gov.uk

**Renewal of PSPOs – Dogs on Leads, Dog Fouling, Dogs Prohibited and Dogs on Leads by Direction
Town & Parish Council Questionnaire**

Q1) Please provide the following details:

Name of organisation :

Your name:

Your role within the organisation :

Dog Fouling <https://www.cornwall.gov.uk/media/cizj3a5v/pspo-dog-fouling-25-10-23.pdf>

Q2 – Are you happy for the current order to be renewed? YES / NO

Q3 – If ‘No’ what changes would you like?

Q4 - Any other comments?

Dog Exclusion Order <https://www.cornwall.gov.uk/media/txelgxyu/pspo-dog-exclusion-order-2023.pdf>

Q5 – Are you happy for the current order to be renewed? YES / NO

Q6 – If ‘No’ what changes would you like?

Q7 - Any other comments?

Dogs on Leads <https://www.cornwall.gov.uk/media/hydeq4ek/pspo-for-dogs-on-leads-2023.pdf>

Q8 – Are you happy for the current order to be renewed? YES / NO

Q9 – If 'No' what changes would you like?

Q10 - Any other comments?

Dogs on Leads by Direction <https://www.cornwall.gov.uk/media/yzypdrlu/pspo-for-dogs-on-leads-by-direction.pdf>

Q11 – Are you happy for the current order to be renewed? YES / NO

Q12 – If 'No' what changes would you like?

Q13 - Any other comments?

Privacy Notice

We will use the information you provide to inform the Public Space Protection Orders for 2026 - 2028.

The Data Controller for the information you provide in this survey is Cornwall Council, New County Hall, Treyew Road, Truro TR1 3AY. Data Protection Registration Number: Z1745294. Once the survey has closed, your data will be held within Cornwall Council's secure network and premises for up to 2 years. Where we ask you to supply personal data on this form, we will only make access to this data available to authorised members of staff who are required to process it for the purposes outlined in this privacy notice. Please note that other information you provide, such as responses to open questions, may be published in full.

Please return to

cep@cornwall.gov.uk titled 'Dogs PSPO consultation – [Town or Parish Name]'

Or by post

Dogs on Beaches Consultation, Cornwall Council, Public Protection, Community Protection,
New County Hall, Treyew Road, Truro, TR1 3AY

Anti-Social Behaviour Crime & Policing Act 2014 Cornwall Council Public Space Protection (Dog Fouling) Order 2023

Cornwall Council hereby makes the following Order:

1. The Order comes into force on 15 October 2023 for a period of 3 years

2. This Order applies to the land specified in the Schedule

Offence

3. If a dog defecates at any time to which this Order applies and a person who is in charge of the dog at that time fails to remove the faeces from the land forthwith; that person shall be guilty of an offence if he does not comply with this order, unless

(a) one has a reasonable excuse for doing so; or

(b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his doing so.

4. A person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time.

Placement of the faeces in a container on the land which is for this purposes, or for the disposal of waste, shall be sufficient removal from the land

Being unaware of the defecation shall not be a reasonable excuse for not complying with this Order.

Exemptions

5. This Order does not apply to any person who;

(a) is registered as a blind person in a register compiled under Section 29 or the National Assistance Act 1948; or

(b) is deaf, in respect of a dog trained by Hearing Dog for Deaf People and upon which he relies for assistance; or

(c) has, a disability which requires being in charge of an Assistance Dog registered with Assistance Dogs UK and upon which he relies for assistance.

(d) Working Dogs: When actually working e.g. those working on a land under the control of a farm worker when moving livestock. Working dogs includes dogs that are being used in connection with emergency Search and Rescue, Law Enforcement and the work of the HM Armed Forces.

Penalty

6. Failure, without a reasonable excuse, to comply with the prohibitions imposed by this Order, as set out above would be a criminal offence.

A person found guilty of such an offence, under Section 67 of the Act, would be liable on summary conviction to a fine not exceeding level 3 (£1,000) on the standard scale.

A Police Officer, Police Community Support Officer or authorised person from the Council under Section 68 of the Act, may issue a fixed penalty notice in the sum of £100, to a person believed to have committed an offence under this Order this discharging liability for prosecution.

Given the Common Seal of Cornwall Council

Executed as an Order by)

THE CORNWALL COUNCIL)

Whose common seal was hereunto)

Affixed in the presence of)



J. Ryder
JENNA RYDER
Authorised Officer

070185

This 25th day of October 2023

SCHEDULE

This order applies 24 hours, 365 days of each given year to the following land:

The Order shall apply to all land which is open to the air and to which the public are entitled or permitted to have access, with or without payment, within the County of Cornwall other than land which is at the disposal of the Forestry Commissioners under Section 39(1) of the Forestry Act 1967.

Anti-Social Behaviour Crime & Policing Act 2014

Cornwall Council Public Space Protection (Dog Exclusion) Order 2023

Cornwall Council hereby makes the following Order:

1. The Order comes into force on 15 October 2023 for a period of 3 years
2. This Order applies to the land specified in the Schedule

Offence

3. A person in charge of a dog shall be guilty of an offence if, during any time, they take a dog onto, or permit the dog to enter or to remain on, any land in the Schedule to which this Order applies unless --

- (a) one has a reasonable excuse for doing so; or
- (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his doing so.

A person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time.

Exemptions

4. This Order does not apply to any person who;
 - (a) is registered as a blind person in a register compiled under Section 29 or the National Assistance Act 1948; or
 - (b) is deaf, in respect of a dog trained by Hearing Dog for Deaf People and upon which he relies for assistance; or
 - (c) has a disability which requires being in charge of an Assistance Dog registered with Assistance Dogs UK and upon which he relies for assistance.

Penalty

5. Failure, without a reasonable excuse, to comply with the prohibitions imposed by this Order, as set out above would be a criminal offence.

A person found guilty of such an offence, under Section 67 of the Act, would be liable on summary conviction to a fine not exceeding level 3 (£1,000) on the standard scale

A Police Officer, Police Community Support Officer or authorised person from the Council under Section 68 of the Act, may issue a fixed penalty notice in the sum of £100, to a person believed to have committed an offence under this Order this discharging liability for prosecution.

Given the Common Seal of Cornwall Council

Executed as an Order by)
THE CORNWALL COUNCIL)
whose common seal was hereunto)
affixed in the presence of:)



070184

J. Ryder
JENNA RYDER
Authorised Officer

This *25th* day of *October* 2023

SCHEDULE

1. Aberdeen Close, St Blazey
2. Ashburgh Pare Play Area, Saltash
3. Badgers Walk Play Area, Saltash
4. Barnoon Cemetery, St Ives
5. Beacon Playing Field (to include the play area & cricket/sports field only)
6. Borough Farm (Play Area A), Torpoint
7. Boscawen Fields, Falmouth
8. Brea Playing Field (enclosed play area only)
9. Camborne Park (enclosed play area only)
10. Cambridge Field, Torpoint
11. Champion Close Play Area, Saltash
12. Carclaze Play Area, St Austell
13. Carharrack Playing Field
14. Carrisbroke Way, Latchbrook Gate Play Area, Saltash
15. Castle Park (Play Areas A), Liskeard
16. Chestnut Close (Play Area A), Torpoint
17. Children's Play Area and Tennis Court, Whitemoor Recreation Ground
18. Clover Walk Play Area, Saltash
19. Coombe Park (Areas A), Cawsand
20. Coronation gardens, Heston (enclosed play area only)
21. Coronation Park, Helston (enclosed play area and skate park only)
22. Country Park Play Area, Seaton
23. Culverland Park, Liskeard
24. Dale Road Play Park, Newquay
25. Diggorys Field, St Cleer
26. Duloe (play Area A)
27. Edmund Road, Redruth (enclosed play area only)
28. Edwards Crescent (Far End) Play Area, Saltash
29. Edwards Crescent, Saltash

29. Forth Scol, Illogan (enclosed play area only)
30. Fosters Fields, Gunnislake
31. Four Lanes Playing Field (enclosed play area only)
32. Garlacher Way, Yellow Tor Road Play Area & Toddler Play Area, Saltash
33. Glebelands, Sunrising Estate, East Looe
34. Golberdon Play Area
35. Grassmere Way Site 1 Play Area, Saltash
36. Grassmere Way Site 2 Play Area, Saltash
37. Greenfinch Crescent Play Area, Saltash
38. Grenfell Avenue Play Area, Saltash
39. Grenville Gardens, Troon (enclosed play area only)
40. Hall Road Play Area, St Dennis
41. Hallet Close Play Area, Saltash
42. Hannafore Gardens, Hannafore
43. Harebell Close Play Area, Saltash
44. Heartlands Children's play area, Redruth
45. Henfordh Grange, Liskeard
46. Heron Close (Play Area), Millbrook
47. Highfield Park Play Area, Saltash
48. Highway Estate Play Area, East Taphouse
49. Hackings House Sportsground, St Cleer
50. Illogan Park (enclosed play area only)
51. Jack Bice Close, Liskeard
52. Play area, Long Rock recreation Ground
53. King George V Playing Field, Helston (rugby ground and enclosed play area only)
54. Langreek (Play Area), Polperro
55. Lanner Moor Recreation Ground (enclosed play area only)
56. Launceston Road Recreation Field, Callington
57. Listry Road Play Park, Newquay
58. Longstone Cemetery, Carbis Bay
59. Longstone Park Play Area, tennis courts and bowling green (Area A), Saltash

60. Lower Estate Play Area, Saltash

61. Luxulyan Playing Field

62. Madron Cemetery

63. Markvall Play Area, Saltash

64. Maudlin Farm (Play Area), Liskeard

65. Middlefield Close Play Area, Saltash**66. Milch Park Play Area, Saltash**

67. Millpool Play Area, West Looe

68. Mount Charles Recreation Ground, Woodland Road, St Austell

69. Mulberry Road (Play Area A), Saltash

70. North Close, Redruth (enclosed play area only)

71. North Country Recreation Ground (enclosed play area only)

72. Paul Cemetery

73. Pendray Gardens (Play Area A), Dobwalls

74. Pengegon Park (enclosed play area only)

75. Penrose Pare, Porthleven (enclosed play area only)

76. Penzance Cemetery

77. Pilmere Main Site 1 & 2 Play Areas, Saltash

78. Plain-an-Gwarry, Redruth

79. Playing Field at rear of Woodland View, St Stephen Coombe

80. Pollards Close Play Area, Saltash

81. Poltair Park, St Austell

82. Pondfield Road (Far End) Play Area, Saltash**83. Pondfield Road Play Area, Saltash**

84. Pound Dean (Play Area), Liskeard

85. Rapsons Field (Area B), Liskeard

86. Reeds Way Play Park, Newquay

87. Roseland Gardens, Redruth (enclosed play area only)

88. Roskear Playing Field (enclosed play area only)

89. Rye Hill, Two Hills Park Play Area, Saltash**90. Salt Mill Play Area, Saltash**

91. Saltash Road Recreation Field, Callington
92. Sewhim Drive (Play Area A), Kelly Bray
93. Silvanus Jenkin, Kiskeard
94. Small Children's Play Area, St Stephen Recreation Ground
95. Small Play Area, Tregrehan. St Austell
- 96. Snell Drive Play Area, Saltash**
97. St Columb Minor Recreation Ground
98. St. Breaca Close, Breage (enclosed play area only)
99. Stanley Maggs Way, Liskeard
- 100. Summerfields Play Area, Saltash**
101. Sunnyvale Park, Porthreath (enclosed play area only)
- 102. Sycamore Road.Play Area, Saltash**
103. Teddler Road Play Area, Penwithick
104. Thanks Park Play Area, tennis courts and bowling green (Area A), Torpoint
105. The Village Collection (Play Area A & Fenced Areas C), Callington
106. Thorn Park, Liskeard
107. Timber Close Park, St Austell
108. Trailblazer Park, St Blazey
109. Trebartha Close (Areas A), Callington _
110. Trefusis Playing Field, Redruth (enclosed play area only)
111. Trenance Under 5's Play Park, Newquay
112. Tenant Playing Field, St Day (enclosed play area only)
113. Trevance Park, Tywardreath
114. Treviscoe Playing Field, Central Treviscoe
115. Tuckingmill valley Park (enclosed play area and \ skate park)
116. Twelvewoods Playground, Dobwalls
- 117. Two Hills Park Play Area, Saltash**
118. Upper Area Squires Field, Fowey
119. Upper Chapel Field Play Park, St Austell
120. Valley Road Toddler Area, Valley Road, Mevagissey
121. Victoria Bottoms Playing Field Childrens Area, Nanpean

122. Victoria gardens, Saltash

123. Victoria Park, Redruth (enclosed play area and tennis court only)

124. Warfelton Sports Ground Play Area and Tennis Courts (Area A), Saltash

125. Waterside (Area A), Saltash

126. Welmoor/Cades Pare, Helston

127. Wentworth Way Play Area, Saltash

128. West Meadow (Play Area A), ~illbrook

129. Westbourne Gardens, Liskeard

130. Wheal Jewell Playing Field, St Day (enclosed play area only)

131. Wilcove Play Area

130. Wood Close Play Area, Saltash**132. Yellow Tor Road Play Area, Saltash**

133. Canonstown Play Area, Canonstown

134. Playground, Hatt Recreation Field, Hatt

135. Children's Play area, Boscastle Playing field, Boscastle

136. Penbeagle Park, Playground, St Ives

137. Ayr Field Playground, St Ives

138. Richmond Park, Playgroud, St Ives

139. Anthony Play Area, Anthony

140. Sheviocck Parish Play park, Craffthole

141. South Fistral Play Area Newquay

142. Doorstep Green Play area, Newquay

143. Bencoolen Play Park Bude

144. Poughill Play Park, Bude

145. Bude Skate Park, Bude

146. Tamar Close Playground Callington

147. Rosemullion Park Playground Callington

148. Play area, recreation ground, Port Isaac

Anti-Social Behaviour Crime & Policing Act 2014
Cornwall Council Public Space Protection (Dogs on Leads) Order 2023

Cornwall Council hereby makes the following Order:

1. The Order comes into force on 15 October 2023 for a period of 3 years
2. This Order applies to the land specified in Schedule 1, 2 and 3

Offence

3. A person in charge of a dog shall be guilty of an offence if, in places specified in Schedules 1, 2 and 3, if the dog is not on a lead and under close control, unless –

- (a) one has a reasonable excuse for doing so; or
- (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his doing so.

A person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time.

Exemptions

4. This Order does not apply to any person who;
 - (a) is registered as a blind person in a register compiled under Section 29 or the National Assistance Act 1948; or
 - (b) is deaf, in respect of a dog trained by Hearing Dog for Deaf People and upon which he relies for assistance; or
 - (c) has a disability which requires being in charge of an Assistance Dog registered with Assistance Dogs UK and upon which he relies for assistance.

Penalty

5. Failure, without a reasonable excuse, to comply with the prohibitions imposed by this Order, as set out above would be a criminal offence.

A person found guilty of such an offence, under Section 67 of the Act, would be liable on summary conviction to a fine not exceeding level 3 (£1,000) on the standard scale.

A Police Officer, Police Community Support Officer or authorised person from the Council under Section 68 of the Act, may issue a fixed penalty notice in the sum of £100, to a person believed to have committed an offence under this Order discharging liability for prosecution.

Given the Common Seal of Cornwall Council

Executed as an Order by)

THE CORNWALL COUNCIL)

whose common seal was hereunto)

affixed in the presence of:)



070198

K.M.Nicholls

Authorised Officer **KATRINA NICHOLLS**

This 25th day of October 2023

SCHEDULE 1

This Order applies to the land listed in Schedule 1 365 days of any given year;

1. Barrow Park (Area A), Cremyll
2. Brunel Green, Saltash
3. Camborne Park (Other than play area)
4. Carew Pole Close, Truro
5. Carne View, Gwennap
6. Castle Park (Area C), Liskeard
7. Coronation Park, Helston (the lake area – excluding enclosed play area)
8. Deer Park North (Area A), Cremyll
9. Deer Park South, Cremyll
10. Ferndale Road, Falmouth
11. Folly Scope, Cremyll
12. Footpath from St Uny Church to Porthkidney Sands, Lelant, St Ives
13. Formal Gardens, Cremyll
14. Hannafore Fields, West Looe
15. Horson Cemetery
16. Killacourt Field, The Crecent, Newquay
17. Lanchard Cemetery, Liskeard
18. Land at Heartlands Site
19. Maker Cemetery
20. Malabar Road, Truro
21. Marlborough Estate, Falmouth
22. Memorial Gardens, Downderry
23. Mount Edgcumbe Country Park, Cremyll
24. Oakfield Road, Falmouth
25. Orchard Close, Flushing
26. Permarin Road, Penryn
27. Playing Field (Area B), Duloe
28. Polperro Cemetery
29. Quethiock Cemetery

30. Rapsons Field (Area A), Liskeard
31. Rosedale Estate, Truro
32. Silverway, Threemilestone
33. St Clements Close, Truro
34. St Stephen Recreation Ground (excluding small children's play area), Trethosa Road, St Stephen
35. The Beacon, Falmouth
36. Torpoint Cemetery
37. Tregundy Road, Perranporth
38. Tregurra Estate, Truro (enclosed play area only)
39. Treheath Road (Open Space Area B), Dobwalls
40. Trelander Estate, Truro
41. Trelawney Estate, Frogpool
42. Trenance Gardens, including Trenance Boating Lake Grounds, Trevemper Road, Newquay
43. Valley Road Recreation Ground, Mevagissey, Valley Road, Mevagissey
44. West Looe Cemetery
45. West Meadow (Open Space Area B), Millbrook

SCHEDULE 2

This Order applies to the land listed in Schedule 2 between Easter Day and 1st of October of any given year;

1. Polruan Beaches and any slope or staircase leading to the beaches.
2. Polruan Beach promenade

SCHEDULE 3

This Order applies to the land listed in Schedule 3 between 21 May and 30 September between 10am and 6pm of any given year;

1. Summerleaze Beach

Anti-Social Behaviour Crime & Policing Act 2014

Cornwall Council Public Space Protection (Dogs on Leads by Direction) Order 2023

Cornwall Council hereby makes the following Order:

1. The Order comes into force on 15 October 2023 for a period of 3 years
2. This Order applies to the land specified in the Schedule

Offence

3. A person in charge of a dog shall be guilty of an offence if, during the times specified in the Order, he does not comply with this order, unless (

a) one has a reasonable excuse for doing so; or

(b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his doing so.

A person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time.

An authorised officer of the Council may only give a direction under this Order to put and keep a dog on a lead if such restraint is reasonably necessary to prevent a nuisance or behaviour by the dog likely to cause annoyance or disturbance to any person on any land to which this Order applies or the worrying or disturbance of any animal or bird.

Exemptions

4. This Order does not apply to any person who;

(a) is registered as a blind person in a register compiled under Section 29 or the National Assistance Act 1948; or

(b) is deaf, in respect of a dog trained by Hearing Dog for Deaf People and upon which he relies for assistance; or

(c) has a disability which requires being in charge of an Assistance Dog registered with Assistance Dogs UK and upon which he relies for assistance.

Penalty

5. Failure, without a reasonable excuse, to comply with the prohibitions imposed by this Order, as set out above would be a criminal offence.

A person found guilty of such an offence, under Section 67 of the Act, would be liable on summary conviction to a fine not exceeding level 3 (£1,000) on the standard scale

A Police Officer, Police Community Support Officer or authorised person from the Council under Section 68 of the Act, may issue a fixed penalty notice in the sum of £100, to a person believed to have committed an offence under this Order this discharging liability for prosecution.

Given the Common Seal of Cornwall Council

Executed as an Order by)

THE CORNWALL COUNCIL)

K.M.W. whose ^{Common}~~Common~~ seal was hereunto)

affixed in the presence of)



K.M. Nicholls

Authorised Officer

KATRINA NICHOLLS

070199

This *25th* day of *October* 2023

SCHEDULE

This order applies 24 hours, 365 days of each given year to the following land:

The Order shall apply to all land which is open to the air and to which the public are entitled or permitted to have access, with or without payment, within the County of Cornwall other than land which is at the disposal of the Forestry Commissioners under Section 39(1) of the Forestry Act 1967.

To receive a report for the Town Council Remembrance Events and consider any actions and associated expenditure

Report to:

Full Town Council

Date of Report:

7 July 2026

Officer Writing the Report:

Mayor's Secretary/Receptionist

Purpose of Report:

To present the proposed arrangements for the Town Council's Remembrance Sunday and Armistice Day commemorations for 2026–27.

Officers Recommendations

Members are asked to consider, confirm and approve various arrangements for Remembrance Sunday and Armistice Day for 2026–27:

Remembrance Sunday

- **St Stephen-by-Saltash Service:** The Civic Party will assemble at the church, at approximately 9.45am for 10am service, followed by the Act of Remembrance at the War Memorial at 11am, including the laying of the Town Council wreath (by invitation from The Reverend Laura Bushell Hawke).
- **Wreath Laying Ceremonies:** The Mayor and Mayoress on behalf of the Town Council will lay wreaths at the Waterside, Saltash Railway Station, and the Memorial Peace Garden to symbolise remembrance and gratitude, supported by the Civic Party, and Councillors, who are welcome to attend.
- **Saltash Town Council Remembrance Civic Service:** To be held at Wesley Church, commencing at 2pm.
- **The Reading of the Roll of Honour:** Will take place as part of the service at 2pm to be held within the Wesley Church. This solemn tribute honours those who gave their lives in service and forms a central part of our Act of Remembrance.
- **Remembrance Parade:** Supported by the Royal British Legion, the parade will form outside Wesley Church and proceed down Fore Street at approximately 3pm to the War Memorial at St Nicholas and St Faith Church for wreath laying.

- **Parade Marshall:** The Parade Marshall role will be undertaken by the Town Crier who will form up and start the parade using the Royal British Legion Recommended Orders of Precedence (attached as **Appendix A**).
- **Road Closure:** Members are asked to confirm the appointment of Company A to deliver the road closure. The final date for submitting the road closure application is 17 August 2026. Quotes are provided in the report summary and attached for member's review.
- **Town Band:** To lead the parade and play during the wreath-laying at the War Memorial, St Nicholas and St Faith Church, at a cost of £400.
- **Outside PA System:** To appoint an external PA company to assist with outdoor acoustics, should no suitable in-house provision be available, at a cost of £400 (attached as **Appendix B**).
- **Officer and Civic Party:** Members are asked to approve the additional hours and payment for Officer and Civic Party members, as appropriate for both Remembrance and Armistice Day.
- **Wreath Laying:** The Town Crier, assisted by Officers, will use the Royal British Legion Recommended Orders of Precedence for the wreath laying at the War Memorial at St Nicholas and St Faith Church. Everyone who has a wreath will be given the opportunity to lay it at the War Memorial. (attached as **Appendix C**)
- **Refreshments:** All attendees are warmly invited to join the Civic Party at the Guildhall for light refreshments following the event.
- **Photography:** Members are asked to confirm whether they wish to appoint a professional photographer at a cost of £180 in line with the Civic Handbook.

Armistice Day

- **GWR Poppies to Paddington Event:** Subject to invitation, the Mayor and Consort will participate by handing over the Town Council wreath to the Train Manager. The wreath will be carried with dignity to Paddington Station, where it will be ceremoniously placed at the War Memorial on Platform 1, alongside others from across the GWR network.
- **RBL Two-Minute Silence Fore Street:** The Civic Party will attend the two minutes silence outside of the Brunel Inn at 11am at Saltash Royal British Legion's invitation. Members and staff will be invited to attend.

- **Lamp Light of Peace:** To consider whether the Town Council wishes to participate in the Lamp Light of Peace initiative, approve any associated costs, and agree how participation will be incorporated alongside the existing Armistice Day commemorations.
- **Budget Allocation:** All associated costs, for both Remembrance and Armistice Day, to be allocated to Budget Code 6202 – Civic Occasions.

Report Summary:

Remembrance Sunday is a profoundly important occasion in the United Kingdom, observed on the second Sunday of November to honour the service and sacrifice of the Armed Forces and to commemorate those who lost their lives in conflict.

In accordance with the Civic Handbook, the Mayor is required to undertake an annual review of the arrangements for Remembrance and submit a proposal for consideration by the Town Council.

The Town Council Civic Party has been invited by Reverend Laura Bushell-Hawke to attend not only the Act of Remembrance at the St Stephen-by-Saltash War Memorial, but also the morning service at the church.

All members of the community are warmly invited to attend both the morning and afternoon services taking place in Saltash to remember those who lost their lives in conflict and join the afternoon parade. Please note that seating within both churches may be limited. Attendees are welcome to stand if seating is unavailable.

Due to the retirement of the Parade Marshall the Town Crier will undertake this role and will form the parade and the wreath laying order using the Royal British Legion Recommended Order of Precedence. The former Parade Marshall has offered to meet with the Town Crier prior to the event to share knowledge.

Town Council policy is to engage a professional photographer for civic events where high-quality images are required for the official record, or where specialist skills or equipment are not available in-house. A quotation of £180 has been received for full-day photographic coverage. However, the Communications Department has recently acquired new equipment capable of producing professional-quality images in-house; therefore, Members may wish to consider amending the policy and appointing the Communications and Engagement Officer accordingly.

In the event of extreme weather, wreaths will be respectfully laid at the altars of St Stephen by Saltash and Wesley Church and will be transferred to the War Memorials as soon as conditions allow.

Quotes for Road Closure:

Three quotes have been received to deliver the road closure for the parade to form outside the Wesley Church and proceed down Fore Street, to the War Memorial at St Nicholas and St Faith, stopping for wreath-laying and then proceeding to march past outside Specsavers, Fore Street to meet the Mayor and salute.

The quote is inclusive of submitting the application to Cornwall Council, signage and delivering the road closure.

Members are asked to consider the quotations received and determine which contractor should be appointed, having regard to cost and service provision.

Quotes received have been attached.

Company	Total Cost Excluding VAT
Company A	£1,581.95
Company B	£2,450
Company C	Declined to quote

Armistice Day - Lamp Light of Peace

The Lamp Light of Peace – In Remembrance is a national initiative, supported by the Society of Local Council Clerks (SLCC), inviting councils and communities across the UK to take part in a shared act of remembrance on 11 November 2026.

The initiative encourages participating councils to light a Lamp Light of Peace at 10:57am, immediately before the national two-minute silence at 11am. This simple, symbolic act is intended to complement existing Remembrance Day commemorations, not replace them.

The lamp represents the “light of peace emerging from the darkness of war” and aims to create a shared national moment of reflection, remembrance and hope for the future. The organisers’ intention is for this to become an annual tradition, bringing communities together each year in a visible commitment to peace.

Participation is voluntary and flexible, allowing councils to tailor their involvement to local circumstances. This may include a simple lamp lighting alongside existing services, or wider community engagement with veterans, schools, and local groups. Members are asked to consider whether the Town Council wishes to support and participate in this initiative as part of its ongoing commitment to remembrance, community engagement and veterans.

The Town Council have been invited to participate in the Lamp Light of Peace initiative, to light a lamp at 10.57am on 11 November immediately preceding the national two-minute silence at 11am.

The Lamp of Peace also includes a cry to be delivered at 10.55am by the Town Crier and the purchasing of a red hurricane lamp at a cost of £55.

A flag of peace can also be purchased at a cost of £38.99.

The Town Council has traditionally been invited to attend the Saltash Royal British Legion event at 11am on Fore Street. Members are asked to consider and confirm how both this commitment and participation in the Lamp Light of Peace initiative can be accommodated, should they wish to support both.

Suggested Timeline from SLCC - Lamp Light of Peace:

11th November 2026

- 10.00am: Raising of the Flag of Peace
(This can be undertaken by the Mayor or a VIP)
- 10.55am: Reading of the Proclamation of Peace
(By Town Crier – attached as **Appendix D**)
- 10.57am: Lighting of the Lamp Light of Peace
(This can be undertaken by the Mayor or a VIP)
- 11.00am: The Two Minute Silence
- 11.05am: Reading of the Prayer for World Peace
(This can be undertaken by a local Clergyman/women - attached as **Appendix E**)
- 11.07am: Reading of the Youth Prayer for Peace
(This can be undertaken by a young person)

Options for Members:

Option A: Participate locally before moving to Fore Street

Option B: Do not participate

Option C: To delegate responsibility to the Chairman of the Town Council, working with the Mayor's Secretary, to organise suitable participation in a manner that aligns with the Town Council's schedule on the day.

Budgets

Budget Code:

6202 Civic Occasions

Budget Availability:

£4,583.33

Committed spend:

£0

Signature of Officer:

Mayor's Secretary/ Receptionist

Appendix A

1. Remembrance Services

The only person whose precedence at Remembrance services is absolute is Her Majesty the Queen. **The precedence of all others, despite what appears in the published Table of Precedence, may vary from time to time depending on local traditions, the relationship between host and guests, and the requirements of courtesy and hospitality.**

Normally, an acceptable compromise can be reached provided there is adequate consultation beforehand. It is most important to avoid embarrassment. Assuming that all those listed are participating and that the Lord Lieutenant or his representative is not present (otherwise he would take precedence as the Sovereign's representative) and subject to prior consultation and agreement the following sequence is recommended for assembly at a local War Memorial for a Remembrance service:

1. Band.
2. Clergy and choir.
3. Civic VIPs (Mayor, Chairman of Council).
4. Union Flag (if on parade).
5. Legion and Women's Section Standards.
6. Standards of other ex-Service associations (RNA, Army, RAFA).
7. Regular forces (RN, Army, RAF).
8. Territorial and reserve forces.
9. Ex-Service contingents (preferably in one group, but may be in columns by Service and corps, normally with the Legion leading though there may be variations).
10. Uniformed public services (Police, Fire Brigade, Ambulance services, St John Ambulance, Red Cross etc).
11. Youth organisations (led by Service cadets, then uniformed organisations followed by non-uniformed bodies).
12. Members of the public (who should be invited to participate in the public Remembrance event).

Appendix B

QUOTATION

CLIENT: Saltash Town Council
ADDRESS: The Guild Hall, 12 Lower Fore Street Saltash PL12 6JX
PHONE: +441752844846

PA + Engineer - Saltash Remembrance Day Date TBC

Rental 11/11/2026 09:00 to 11/11/2026 23:00

Item	Type	Quantity	Price	Discount	Total
Audio System					
RCF NXW44A	Rental	2			
RCF ART 912	Rental	2			
Allen & Heath PA 12	Rental	1			
Mini Jack to 2x RCA Cable	Rental	1			
Shure QLX-D Rack	Rental	1			
Total for Audio System:					£200.00
Stands, Cables & Misc					
Pop Up Gazebo (3m)	Rental	1			
Speaker Stand (Wind Up)	Rental	4			
Microphone Stand (Standard)	Rental	2			
Table (5ft)	Rental	1			
Gravity Lighting Pole	Rental	1			

QUOTATION

CLIENT: Saltash Town Council
ADDRESS: The Guild Hall, 12 Lower Fore Street Saltash PL12 6JX
PHONE: +441752844846

Item	Type	Quantity	Price	Discount	Total
FOH Rack	Rental	1			
2 Channel Cable Ramp	Rental	7			
Drop Over Cable Ramp	Rental	20			
IEC Mains Cable	Rental	4			
IEC Mains Cable (Long)	Rental	3			
13A 4-way Extension Cable	Rental	4			
13A Power Reel (10m)	Rental	6			
13A Power Reel (25m)	Rental	2			
13A Power Reel (45m)	Rental	2			
13A Power Reel (5m)	Rental	6			
13A Power Reel Outside (30m)	Rental	1			
XLR Cable (10m)	Rental	15			
XLR Cable (20m)	Rental	4			
XLR cable (3m)	Rental	10			
XLR Cable (5m)	Rental	15			
Total for Stands, Cables & Misc:					£0.00

QUOTATION

CLIENT: Saltash Town Council
ADDRESS: The Guild Hall, 12 Lower Fore Street Saltash PL12 6JX
PHONE: +441752844846

Item	Type	Quantity	Price	Discount	Total
Crew					
Sound Engineer	Service	1	250.00	20.00%	200.00
Assistant	Service	1	0.00		0.00
Total for Crew:					£200.00
Transport					
Transport	Service	1	0.00		0.00
Total for Transport:					£0.00
DISCOUNT					£50.00
SUBTOTAL					£400.00
TAX					£0.00
TOTAL					£400.00

We look forward to working with you

Appendix C

2. Wreath-Laying

Subject to prior consultation and agreement, and assuming that all those listed are participating, the following sequence is recommended for assembly at the local War Memorial for wreath-laying. It is also assumed that the Lord Lieutenant or his representative is not present otherwise he would take precedence as the Sovereign's representative.

1. Civic VIPs
2. Representatives of regular forces.
3. Representatives of territorial and reserve forces.
4. Representatives of ex-Service associations, including the Legion & Women's Section.
5. Representatives of uniformed public services (Police, Fire Brigade, Ambulance services).
6. Representatives of uniformed voluntary services (St John Ambulance, Red Cross, etc).
7. Representatives of cadet forces.
8. Representatives of youth organisations.
9. Members of the public.

APPENDIX D

Oyez Oyez Oyez

The lighting of this Lamp Light of Peace provides us with the opportunity to encourage long-term peace throughout this troubled world.

The flickering flame of the lamp represents the 'Light of peace' that emerges through the darkness of war.

If everyone demanded peace... then there would be
Peace.

Let us look to the future with the light by our side.
And let us give thanks and remember those people who gave so much and continue to do so on behalf of us all.

When the power of love overcomes the love of power the world will know peace.

God Save the King

APPENDIX D

Prayer for World Peace

May the lamplight of peace always be to us a symbol of peace, hope and reconciliation.

May the flickering flame remind us that even in the darkest of times there can always be a glimmer of hope and light.

In the light of that hope, in a spirit of reconciliation and compassion, may we be led from despair to hope, from hate to love, and from war to peace.

Let peace fill our hearts, our world, our universe.

Amen

Company A

Saltash Town Council
The Guildhall
Lower Fore Street
Saltash
Cornwall PL12 6JX

Quantity	Details	Unit Price (£)	Net Subtotal (£)
- TRAFFIC MANAGEMENT EQUIPMENT HIRE -			
10 Products	Sign hire - Temporary Obstruction	15.00	150.00
5 Products	Sign hire - Road Closed	15.00	75.00
4 Products	Sign hire - Road Ahead Closed	15.00	60.00
3 Products	Sign hire - Diversion	15.00	45.00
2 Products	Sign hire - Diverted Traffic Left	15.00	30.00
2 Products	Sign hire - Diverted Traffic Right	15.00	30.00
2 Products	Sign hire - Diversion Ends	15.00	30.00
42 Products	Red cone	1.00	42.00
18 Products	Sandbag hire	1.00	18.00
- TRAFFIC MANAGEMENT - PRE CLOSURE -			
Expense	Relabel signs	0.15	0.15
Expense	S16 notices	0.15	0.15
4:00 Hours	Traffic Management Plan	25.00	100.00
2:00 Hours	Sign erection	18.00	36.00
Expense	Travel - Sign erection	6.00	6.00
- STAFFING & ON THE DAY -			
Expense	Travel - car	21.12	21.12
Expense	Travel - van	8.53	8.53
1 Day	Traffic manager	300.00	300.00
1 Day	Traffic Steward	160.00	160.00
0.5 Days	Traffic manager	300.00	150.00
0.5 Days	Traffic Steward	160.00	80.00
0.5 Days	Traffic Steward	160.00	80.00

0.5 Days	Traffic Steward	160.00	80.00
0.5 Days	Traffic Steward	160.00	80.00
		GBP Total	£1,581.95

Other Information



Estimate is subject to contract and price is subject to change.

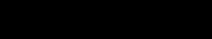


ROAD CLOSURE MANAGEMENT PROPOSAL

Prepared for: Saltash Town Council



1. Executive Summary



is pleased to provide this proposal for the management and delivery of the road closure requirements associated with the Saltash Remembrance Parade. Our proposal provides a complete turnkey solution, including all statutory applications, traffic management planning, stakeholder communications, staffing and on-the-day implementation.

2. Event Overview

The parade will assemble at Wesley Church before departing at approximately 3:00pm. The procession route will travel via Fore Street, Lower Fore Street and the War Memorial on Station Road before returning via Fore Street and dispersing.

3. Scope of Services

Traffic Management Planning, TTRO Application, Cornwall Council liaison, highway fees, resident and business notifications, advance warning signage, road closure signage, full implementation and removal of traffic management.

4. Staffing Provision

11 x Chapter 8 Qualified Traffic Management Operatives, 1 x Mitigation Vehicle and Event Traffic Management Supervisor.

5. Road Closure Period

The quotation is based upon a 3-hour road closure period including installation, operational management and reopening procedures.

6. Health & Safety

All works will be undertaken in accordance with Chapter 8 requirements, Safety at Street Works and Road Works guidance and Local Authority requirements.

7. Relevant Experience

██████████ has extensive experience managing road closures and event traffic management including major public events in Totnes and Bideford.

8. Quotation

Full Road Closure Management Service: £2,450.00 plus VAT. This includes TTRO application, highway fees, notices, signage, 12 x Chapter 8 operatives, mitigation vehicle and full event traffic management delivery.

9. Payment Terms

25% deposit payable upon acceptance. The deposit becomes non-refundable once works commence and applications are submitted. The remaining 75% is payable within 7 days of the event. If the event is cancelled within 7 days of the event date, the deposit remains payable and a further 25% will be due to cover committed costs.

10. Acceptance

██████████ looks forward to working with Saltash Town Council to deliver a safe and successful Remembrance Parade.

Company C

From: Mayor's Secretary
Subject: FW: Road closure - Remembrance

From: [REDACTED]
Sent: 03 June 2026 17:44
To: Lindsay Mansfield [REDACTED]
Subject: Re: Road closure - Remembrance

Hi Lindsay,

Thank you for reaching out. Unfortunately, we are not available to assist with this event request. I would see if [REDACTED] is available.
Here is their email address.

[REDACTED]

Best Wishes,

[REDACTED]

Agenda Item 27

To receive a report from the Beating of the Bounds Working Group and consider any actions and associated expenditure

Report to: Full Town Council

Date of Report: 22.06.26

Working Group Writing the Report: Rachel Bullock, Brian Stoyel, Pete Samuels, Julia Peggs and Martin Lister

Working Group Recommendations:

Members are asked to consider:

1. Approving the event to take place on Saturday, 3 October 2026, with participants meeting at Waitrose car park at 10:30am.
2. Inviting the Mayor's Chaplain and family, with complimentary tickets provided for them, together with the Mayor and Mayoress.
3. Providing delegated authority to the Administration Department to obtain the necessary permissions for the Mayor to wear the Chains of Office when visiting other parishes and securing consent from relevant landowners for access across private land.
4. Approving that ticket prices for 2026 remain at £5 per adult and £1 for children under 13, with tickets available for purchase from the Saltash Library Hub from 1 August 2026.
5. Approving an initial allocation of 45 tickets, inclusive of complimentary tickets.

Should demand exceed this number, delegated authority be given to the Mayor to determine whether additional tickets can be made available, subject to compliance with health and safety requirements, the availability of the red bus, and final approval by the Office Manager/ Assistant to the Town Clerk.
6. Approving free use of Isambard House, with Cllr B. Samuels to supply homemade (including gluten-free) scones, subject to confirmed food hygiene certification, with Town Council coverage of ingredient costs (Approx £40).
7. Requesting Service Delivery ensure boundary stones are maintained and accessible for the event and report any health and safety concerns directly to the Town Clerk.
8. Delegating to the working group working with the Mayor's Secretary to review and approve the events risk assessment, displaying on the Town Council website and Fore Street noticeboard once tickets go on sale.
9. Approving the hire of four Saltash Red Buses at a cost yet to be confirmed (noting the 2025 cost was £75 per bus), to be allocated to budget code 6202 Civic Occasions.
10. To confirm the requirement for two qualified first aiders, equipped with a Town Council first aid kit. Attending Town Councillors with valid first aid qualifications will be invited to fulfil this role. Should no suitably qualified individuals be available, a member of staff will be requested to attend, with additional hours approved.
11. Delegating to the Communications Department to advertise the event, using the town seals on all promotional material and extend invites to all media to attend.

12. To appoint the Town Crier to attend to deliver the cry at cost of £25 to be allocated to budget code 6202 Civic Occasions.
13. To approve that Saltash Town Council will meet any shortfall should the event operate at a loss, with any such expenditure charged to budget code 6202 Civic Occasions.

Report Summary

Beating the Bounds is an ancient custom still observed in some English and Welsh parishes. Dating back to Anglo-Saxon times, it is referenced in the laws of Alfred the Great. Traditionally, the event was often followed by an ale feast, which undoubtedly contributed to its popularity.

The custom involved members of the community, both young and old, walking the parish boundaries, usually led by the parish priest and church officials. The purpose was to pass on knowledge of the parish boundaries to future generations and to offer prayers for the protection and prosperity of the land.

Records show that Beating the Bounds took place in Saltash in 1871 and again in 1890. It was customary for both the Mayor and Town Clerk to be ceremonially “bumped” on the first and last boundary stones.

Details of event to take place on Saturday 3 October 2026

Tickets for the Beating of the Bounds event will be available for purchase from the Saltash Library Hub from 1 August.

Ticket prices have been set at £5 for adults and £1 for children under 13 years of age.

Timeline for 3 October event:

10:20:

- Participants will meet at 10.30am on the Waitrose bridge side of the Waitrose car park, subject to permission being granted by Waitrose.

10:30 – 14:30:

- The walk will be led by local historian Martin Lister and will follow a route of approximately five miles, taking around four hours to complete.
- The route will pass through Moditonham Quay, Botus Fleming, Hatt and Notter Bridge.
- A refreshment stop will be provided at Botus Fleming Church.
- Saltash Rotary Club has kindly offered to provide route marshals for the event, including a rear marker, to assist in keeping the group together throughout the walk.
- To ensure the event remains accessible, a bus will be available for participants who are unable to complete the walking route. The bus will depart from the Waitrose car park at 10.30am and will enable passengers to take part in the day's activities.

- Participants will pass five boundary stones along the route. At both the first and final boundary stones, the Mayor's Chaplain will give a blessing. If the Town Crier is in attendance, a formal declaration will be made before the Mayor, followed by the traditional "bouncing" ceremony.
- A short rest break will be taken at Notter Bridge, where participants may choose to enjoy a picnic or purchase refreshments from the public house. The Notter Bridge Inn will be notified of the event in advance.

Approximately 14.30pm:

- Participants will be collected from Notter by the Saltash Red Bus and transported to St Germans for the final stage of the event.
- Participants will then travel by train from St Germans to Saltash, with train fares payable separately on the day and not included within the ticket price.
- The event will conclude at Isambard House, where participants will be served a traditional cream tea.
- A Red Bus will be available from Isambard House at the close of the event for those requiring transport back to Waitrose.

Budgets

Budget Availability: £4,583.33

Budget Code: 6202 Civic Occasions

Committed Spend: Approx £2,000 (dependent on Remembrance associated costs)

How Does This Meet the Business Plan?

Beating of the Bounds is a historic event that supports the Council's strategic priorities in several ways. It contributes to the Boosting Jobs and Economic Prosperity priority by promoting the town as a vibrant and welcoming destination for visitors. The event also supports the Recreation and Leisure priority by providing a unique cultural and heritage-based activity that celebrates the town's history and its distinctive location on the Tamar and Lynher Rivers. Appealing to both residents and visitors, the event encourages participation, attracts people to the town, and helps strengthen community engagement while supporting the local economy.

Councillor Rachel Bullock
Beating of the Bounds working group

Report Images



Gordon Bellingham, Town Clerk is bumped upside down on the boundary stone at Notter Bridge



Master Davy is bumped on the new boundary stone in 1934 (this is by the Croft on the A388)



Jack is "bounced" on the same stone last year, 92 years later



Last year's Beating the Bounds

The Vice Lord-Lieutenant, Daphne Skinnard and her partner along with former mayor Cllr Rachel Bullock and her consort Matthew Bullock



Participants at Moditonham Quay last year



Walkers heading to Pillaton



The last stone at Notter Bridge



Waiting for the train to Saltash at St Germans



Participants enjoy a well-deserved cream tea at Isambard House